

CHESTERFIELD TOWNSHIP REGULAR SESSION OCTOBER 13, 2022

The Township Committee met on the above date in the Municipal Complex, 295 Bordentown-Chesterfield Road, Chesterfield, New Jersey. The meeting was called to order by Mayor Panfili at 6:30 p.m. followed by a flag salute and moment of silence.

The Open Public Meetings Act Statement was read and compliance noted.

ROLL CALL OF MEMBERS

Present: Belinda Blazic, Denise Koetas-Dale, Jeremy Liedtka, Michael Russo and Lee Panfili

Also present: Thomas A. Sahol, Township Administrator; Caryn M. Hoyer, Township Clerk; Rachel Fryc, Deputy Clerk; John Gillespie, Township Attorney; Joe Hirsh, Township Engineer and Troy Ulshafer, Public Works Manager.

AGENDA MATTER(S) REQUIRING RECUSAL(S)

Mayor Panfili advised he will recuse himself from Resolution 2022-10-4.

APPROVAL OF MINUTES

Mr. Liedtka made a motion seconded by Ms. Blazic to approve the September 22nd minutes. Voice vote – All ayes except Mr. Russo who abstained.

PUBLIC COMMENTS PERTAINING TO MATTERS ON THE AGENDA

Mr. Liedtka made a motion seconded by Ms. Koetas-Dale to open the meeting to public comment. All were in favor. Hearing no public comment, Mr. Liedtka made a motion seconded by Ms. Blazic to close public comment. All were in favor.

ORDINANCE FOR ADOPTION

ORDINANCE 2022-16

AN ORDINANCE OF THE TOWNSHIP OF CHESTERFIELD AMENDING CHAPTER 42 OF THE CODE OF THE TOWNSHIP OF CHESTERFIELD TO ESTABLISH STANDARDS OF MEDICAL TRAINING FOR CHESTERFIELD TOWNSHIP POLICE OFFICERS

Motion by Mr. Liedtka seconded by Ms. Koetas-Dale to open the meeting to public comment on Ordinance 2022-16. Hearing no comments, Mr. Liedtka made a motion seconded by Ms. Koetas-Dale to close public comment. Motion by Mr. Liedtka seconded by Ms. Koetas-Dale to adopt Ordinance 2022-16.

Roll Call: YEAS: Blazic, Koetas-Dale, Russo, Liedtka, Panfili

RESOLUTIONS

Ms. Koetas-Dale made a motion seconded by Ms. Blazic to approve Resolution 2022-10-1.
Voice vote – All Ayes

RESOLUTION 2022-10-1

**RESOLUTION AUTHORIZING REFUND OF TAX
OVERPAYMENT FOR 155 PRESERVATION BLVD
KNOWN AS BLOCK 107.17 LOT 18**

Mr. Russo made a motion seconded by Ms. Blazic to approve Resolution 2022-10-2.
Voice vote – All Ayes

RESOLUTION 2022-10-2

**RESOLUTION AUTHORIZING CANCELLATION
OF TAXES ASSESSED ON TOWNSHIP OWNED
PROPERTY**

Mr. Russo made a motion seconded by Ms. Blazic to approve Resolution 2022-10-3.
Voice vote – All Ayes

RESOLUTION 2022-10-3

**RESOLUTION AUTHORIZING CONVEYANCE
OF PUBLIC WORKS EQUIPMENT IN
EXCHANGE FOR PURCHASE OF, AND CREDIT
AGAINST, NEW EQUIPMENT**

Mayor Panfili recused himself from Resolution 2022-10-4 and left the room.
Deputy Mayor Liedtka took over the meeting. Ms. Blazic made a motion seconded
by Mr. Russo to approve Resolution 2022-10-4.
Voice vote – All Ayes

RESOLUTION 2022-10-4

**RESOLUTION AMENDING CONTRACT AWARD
TO LFB LAND PLANNING**

Mayor Panfili rejoined the meeting

Mr. Russo made a motion seconded by Ms. Blazic to approve Resolution 2022-10-5.
Voice vote – All Ayes

RESOLUTION 2022-10-5

**RESOLUTION AUTHORIZING PURCHASE OF
2024 E450 CHASSIS 2002 FORD REMOUNT**

Mr. Liedtka made a motion seconded by Mr. Russo to approve Resolution 2022-10-6.
Voice vote – All Ayes

RESOLUTION 2022-10-6

**RESOLUTION CONDITIONALLY AWARDING
PLENARY RETAIL DISTRIBUTION LICENSE**

Mr. Russo made a motion seconded by Ms. Koetas-Dale to approve the bill list.
Voice vote – All Ayes

REPORTS & ADMINISTRATION

Ms. Koetas-Dale reported that the Pipeline Task Force had a meeting with Transco and it went very well and Transco was very cooperative.

ADMINISTRATION:

Vacation Accruals – Mr. Sahol supplied the Township Committee with a memo and asked them to make a motion tonight in regards to a change in the accounting of vacation accruals to be effective January 1, 2023. The employee manual will be updated to reflect this change next year to incorporate other changes that are required to keep the manual current. Ms. Koetas-Dale made a motion seconded by Mr. Liedtka to authorize the accounting of vacation accruals in accordance with the Administrator's memo. All were in favor.

Acquisition Target List – Mr. Sahol supplied the Township Committee with a memo regarding the ATL and asked for their comments back by November 1st.

New Consumption License – Ms. Hoyer asked the Township Committee for a minimum bid in order to advertise for the new consumption license. After some discussion, the committee all agreed on \$350,000.00.

NEW BUSINESS:

Mayor Panfili was approached by Mr. Don Czehut regarding several damaged shade trees in the village of Crosswicks due to the sewer service being run through town. Mr. Czehut would like them replaced. Mayor Panfili suggested he get in contact with the Shade Tree Commission. Ms. Koetas-Dale will reach out to Mr. Czehut.

Motion made by Ms. Koetas-Dale seconded by Ms. Blazic to open to public comment. All were in favor.

Mayor Panfili stated that public comment will be limited to three minutes per person and everyone will have a turn.

Dawn Donahue, 79 Bordentown-Chesterfield Road stated that a jogger was bit by an unregistered dog in town. Ms. Donahue found out that the fine is only \$50.00 for not registering your dog and she asked for the fine to be raised. She also asked that some of the political signs be taken down that are on Township property. Ms. Koetas-Dale agrees that the Township should look into raising the fine for unregistered dogs.

Hearing no further comments, Mr. Russo made a motion seconded by Ms. Koetas-Dale to close public comment. All were in favor.

Comments from the Twp Committee:

Mayor Panfili acknowledged and thanked Rachel Fryc and all of the Township employees for their effort and involvement in the Harvest Festival. Mayor Panfili said that every year it gets better and bigger and he received a lot of positive feedback about it.

Ms. Koetas-Dale made a motion seconded by Mr. Liedtka to adjourn the meeting. All were in favor. Meeting adjourned at 6:53 PM.

Respectfully submitted,

Caryn M. Hoyer, RMC
Township Clerk