

CHESTERFIELD TOWNSHIP REGULAR SESSION JANUARY 3, 2022

The Township Committee met on the above date in the Municipal Complex, 295 Bordentown-Chesterfield Road, Chesterfield, New Jersey. Members of the public were welcome to attend in person or to attend virtually via gotomeeting.com.

The meeting was called to order by the Township Clerk, Caryn Hoyer at 7:00 p.m. followed by a Salute to the Flag and Moment of Silence.

The Open Public Meetings Act statement was read and compliance noted.

AGENDA MATTER(S) REQUIRING RECUSAL(S)

None at this time.

OATH OF OFFICE

The Township Clerk administered the Oath of Office to Committeewoman Belinda Blazic.

ROLL CALL OF MEMBERS

Present: Belinda Blazic, Denise Koetas-Dale, Jeremy Liedtka, Lido Panfili,
Michael Russo

Also present: Thomas A. Sahol, Township Administrator; Caryn M. Hoyer, Township Clerk; Rachel Fryc, Deputy Clerk

Absent: None

NOMINATIONS FOR OFFICE OF MAYOR

Ms. Hoyer asked for nomination for the office of Mayor.

Mr. Liedtka nominated Lido Panfili seconded by Mr. Russo.

Roll Call: YEAS: Blazic, Koetas-Dale, Liedtka, Panfili, Russo
NOES:
ABSTAIN:

Mayor Panfili presided over the meeting.

NOMINATIONS FOR OFFICE OF DEPUTY MAYOR

Mayor Panfili asked for nomination for the office of Deputy Mayor.

Ms. Blazic nominated Mr. Liedtka for Deputy Mayor seconded by Mr. Russo.

Roll Call: YEAS: Blazic, Koetas-Dale, Russo, Panfili
NOES:
ABSTAIN: Liedtka

Township Attorney John Gillespie administered the Oaths of Office to Mayor Lido Panfili and to Deputy Mayor Jeremy Liedtka.

RESOLUTIONS

RESOLUTION 2022-1-1

**RESOLUTION ESTABLISHING MEETING
DATES OF THE TOWNSHIP COMMITTEE FOR
THE YEAR 2022**

There was discussion regarding changing the resolution to have closed session meeting when necessary at 6:00 p.m. prior to the regular meeting beginning at 6:30 p.m. All agreed to amend the resolution accordingly. Motion by Liedtka, seconded by Blazic to approve Resolution 2022-1-1 as amended.

Voice vote – All ayes.

RESOLUTION 2022-1-2

**RESOLUTION AUTHORIZING HOLIDAY
SCHEDULE FOR NON-UNION EMPLOYEES OF
CHESTERFIELD TOWNSHIP**

Motion by Koetas-Dale, seconded by Liedtka to approve Resolution 2022-1-2.

Voice vote – All Ayes

RESOLUTION 2022-1-3

**RESOLUTION DESIGNATING OFFICIAL
NEWSPAPERS OF THE TOWNSHIP OF
CHESTERFIELD**

Motion by Liedtka, seconded by Russo to approve Resolution 2022-1-3.

Voice vote – All Ayes

RESOLUTION 2022-1-4

**RESOLUTION DESIGNATING OFFICIAL
DEPOSITORIES FOR THE TOWNSHIP OF
CHESTERFIELD**

Motion by Koetas-Dale, seconded by Liedtka to approve Resolution 2022-1-4.

Voice vote – All Ayes except Blazic abstained

RESOLUTION 2022-1-5

**RESOLUTION ADOPTING CASH
MANAGEMENT PLAN**

Motion by Liedtka, seconded by Russo to approve Resolution 2022-1-5.

Voice vote – All Ayes except Blazic abstained

RESOLUTION 2022-1-6

**RESOLUTION ESTABLISHING RATE OF
INTEREST FOR DELINQUENT TAXES AND
DUPLICATE TAX BILL FEE**

Motion made by Russo, seconded by Koetas-Dale to approve Resolution 2022-1-6.

Voice vote – All Ayes

RESOLUTION 2022-1-7

**RESOLUTION ESTABLISHING PENALTY
RATE FOR TAX TITLE LIENS**

Motion by Liedtka, seconded by Koetas-Dale to approve Resolution 2022-1-7.

Voice vote – All Ayes

RESOLUTION 2022-1-8

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CANCEL SMALL BALANCES

Motion by Liedtka, seconded by Russo to approve Resolution 2022-1-8.
Voice vote – All Ayes

RESOLUTION 2022-1-9

RESOLUTION AUTHORIZING TEMPORARY BUDGET APPROPRIATIONS

Motion by Liedtka, seconded by Russo to approve Resolution 2022-1-9.

Roll Call: YEAS: Blazic, Koetas-Dale, Russo, Panfili, Liedtka

RESOLUTION 2022-1-10

RESOLUTION AUTHORIZING CHECK PRIOR TO BILL LIST APPROVAL

Motion by Russo, seconded by Liedtka to approve Resolution 2022-1-10. Voice vote – All Ayes

RESOLUTION 2022-1-11

RESOLUTION AUTHORIZING ASSESSOR TO FILE NECESSARY APPEALS TO MAINTAIN ASSESSMENT ACCURACY

Motion by Koetas-Dale, seconded by Liedtka to approve Resolution 2022-1-11. Voice vote – All Ayes

RESOLUTION 2022-1-12

RESOLUTION APPOINTING FUND COMMISSIONER FOR THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

Motion by Liedtka, seconded by Russo to approve Resolution 2022-1-12. Voice vote – All Ayes

RESOLUTION 2022-1-13

RESOLUTION APPOINTMENT CONTACT PERSON FOR THE EMPLOYMENT PRACTICES LIABILITY ATTORNEY CONSULTATION SERVICE OF THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

Motion by Koetas-Dale, seconded by Liedtka to approve Resolution 2022-1-13. Voice vote – All Ayes

RESOLUTION 2022-1-14

RESOLUTION DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICER

Motion by Liedtka, seconded by Koetas-Dale to approve Resolution 2022-1-14. Voice vote – All Ayes

RESOLUTION 2022-1-15

**RESOLUTION APPOINTING CERTAIN
TOWNSHIP EMPLOYEES**

Motion by Russo, seconded by Liedtka to approve Resolution 2022-1-15.
Voice vote – All Ayes

RESOLUTION 2022-1-16

**RESOLUTION ESTABLISHING THE PAYMENT
DATES FOR LEVY TO THE FIRE DISTRICT**

Motion by Liedtka, seconded by Russo to approve Resolution 2022-1-16.
Voice vote – All Ayes

RESOLUTION 2022-1-17

**RESOLUTION APPROVING TOWING
CONTRACTS FOR JANUARY 1, 2022 THRU
DECEMBER 31, 2024**

Motion by Panfili seconded by Koetas-Dale to approve Resolution 2022-1-17.
Voice vote – all Ayes

RESOLUTION 2022-1-18

**RESOLUTION APPOINTING COREY
MIGLIACCIO TO THE POSITION OF PUBLIC
WORKS LABORER**

Motion by Koetas-Dale, seconded by Liedtka to approve Resolution 2022-1-18.
Voice vote – All Ayes

RESOLUTION 2022-1-19

**RESOLUTION APPOINTING JAMES MAZZIO
TO THE POSITION OF ELECTRICAL
SUBCODE / INSPECTOR**

Motion by Russo, seconded by Koetas-Dale to approve Resolution 2022-1-19.
Voice vote – All Ayes

RESOLUTION 2022-1-20

**RESOLUTION APPOINTING FRANK KOPEC
TO THE POSITION OF PLUMBING
SUBCODE / INSPECTOR**

Motion by Russo, seconded by Koetas-Dale to approve Resolution 2022-1-20.
Voice vote – All Ayes

RESOLUTION 2022-1-21

**RESOLUTION APPOINTING CODY WILSON
AS PART TIME SPECIAL POLICE OFFICER**

Motion by Liedtka, seconded by Koetas-Dale to approve Resolution 2022-1-21.
Voice vote – All Ayes

RESOLUTION 2022-1-22

**RESOLUTION APPOINTING TOWNSHIP
SOLICITOR FOR THE YEAR 2022**

Motion by Liedtka, seconded by Russo to appoint Parker McCay.

Roll Call: YEAS: Blazic, Liedtka, Russo, Panfili
NOES: Koetas-Dale

RESOLUTION 2022-1-23

**RESOLUTION APOINTING TOWNSHIP
ENGINEER FOR THE YEAR 2022**

Motion by Liedtka, seconded by Blazic to appoint ERI.

Roll Call: YEAS: Blazic, Koetas-Dale, Liedtka, Russo, Panfili

RESOLUTION 2022-1-24

**RESOLUTION APOPINTING TOWNSHIP
AUDITOR FOR THE YEAR 2022**

Motion by Liedtka, seconded by Blazic to appoint Bowman.

Roll Call: YEAS: Blazic, Koetas-Dale, Liedtka, Russo, Panfili

RESOLUTION 2022-1-25

**RESOLUTION APPOINTING TOWNSHIP BOND
COUNSEL FOR THE YEAR 2022**

Motion by Liedtka, seconded by Blazic to appoint Parker McCay.

Roll Call: YEAS: Blazic, Liedtka, Russo, Panfili
NOES: Koetas-Dale

RESOLUTION 2022-1-26

**RESOLUTION APPOINTING TOWNSHIP
LABOR ATTORNEY FOR THE YEAR 2022**

Motion by Liedtka, seconded by Koetas-Dale to appoint Dasti, Murphy, McGuckin.

Roll Call: YEAS: Blazic, Koetas-Dale, Liedtka, Russo, Panfili

RESOLUTION 2022-1-27

**RESOLUTION APPOINTING RISK
MANAGEMENT CONSULTANT FOR THE
BURLINGTON COUNTY MUNICIPAL JOINT
INSURANCE FUND**

Motion by Liedtka, seconded by Blazic to appoint T.C. Irons.

Roll Call: YEAS: Blazic, Koetas-Dale, Liedtka, Russo, Panfili

REPORTS & DISCUSSION

Mayoral Appointments -

Planning Board: Mayor Panfil re-appointed Aparna Shah and Jerry Hlubik as the Class IV members and Matt Harned as an alternate. Ms. Blazic will be the Class III member and Mayor Panfili will be the Class I member.

Environmental Commission: Mayor Panfili reappointed Ms. Koetas-Dale as the TC Member to the Environmental Commission. Mayor Panfili reappointed Sarah Dyson and Jane Ryan for 3 year terms ending December 31, 2024 and Roseanne Greenberg for an unexpired term ending December 31, 2023.

Township Committee Appointments –

HPC: Mayor Panfili would like to see Jennifer Lynch reappointed to the HPC. He would like to see the other two openings go to the two individuals who submitted volunteer form for the HPC. They were Jill Moraca and James Codella. The committee agreed to hold off until the next meeting to give time for the rest of the committee to review the submitted forms.

Mayor Panfili asked Ms. Koetas-Dale to be the Liaison to the Historic Preservation Commission. She agreed.

Ag Advisory Board: Mayor Panfili stated we only received one volunteer request to be on the Ag Advisory Board. He recommends Roseann Greenberg to a 3 year term on the Ag Advisory Board. Russo made a motion seconded by Liedtka to appoint Roseann Greenberg to a 3 year term.

Roll Call: AYES: Blazic, Koetas-Dale, Liedtka, Russo, Panfili

Mayor Panfili will wait until the next Township Committee meeting to appoint the remaining liaisons.

Liedtka made a motion seconded by Koetas-Dale to open the meeting to the public. All were in favor.

Lorrie Thier - 153 Chest-Crosswicks Road asked if the Economic Development Advisory Committee will meet this year as they have not met since it was established. Mayor Panfili replied they have not met and he will review the ordinance for those requirements and make appointments at the next Township Committee meeting and then establish meeting dates. Ms. Thier asked if the Township put all of the Professional contracts out to bid. Mayor Panfili responded the RFPs went out for public bid. Ms. Thier stated there has been some inconsistencies with how the agenda is set up and the posting of it in a timely matter several time this past year. She asked for this to be resolved moving forward.

Hearing no further comments, Liedtka made a motion seconded by Blazic to close public comment.

A motion to adjourn the meeting was made by Liedtka and seconded by Blazic. All were in favor. Meeting Adjourned at 7:35 PM.

Respectfully submitted,

Caryn M. Hoyer, RMC
Township Clerk