

July 22, 2021

The Township Committee met on the above date with Mayor Jeremy Liedtka calling the meeting to order at 7:00 PM. The meeting opened with the flag salute and a moment of silence. Roll call was taken showing present: Mayor Jeremy Liedtka, Deputy Mayor Lido Panfili, Committeemen Shreekant Dhopte and Michael Russo and Committeewoman Denise Koetas-Dale. Also present Administrator, Thomas Sahol; Township Clerk, Caryn Hoyer, Township Engineer, Joe Hirsh and Township Attorney, John Gillespie.

The Open Public Meetings Act statement was read and compliance noted.

AGENDA MATTER(S) REQUIRING RECUSAL(S) – None

APPROVAL OF MINUTES – Mr. Panfili made a motion seconded by Mr. Dhopte to approve the June 24th minutes. Roll Call: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Russo – yes; Mr. Panfili – yes; Mr. Liedtka – yes.

PUBLIC COMMENTS PERTAINING TO MATTERS ON THE AGENDA – None

BURLCO MUNICIPAL JIF RENEWAL

Steve Walsh, Risk Management Consultant for the Township and Paul Forlenza, Representative of BURLCO JIF gave a presentation to the Township Committee on the past history of the JIF and Chesterfield Township. He also advised the Township Committee on the coverages for the upcoming year including cyber security.

ORDINANCE FOR INTRODUCTION

Mr. Dhopte made a motion seconded by Mr. Panfili to introduce Ordinance 2021-10. Roll Call: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Russo – yes; Mr. Panfili – yes; Mr. Liedtka – yes. The public hearing for this ordinance will be at the Township Committee meeting of August 26th.

**TOWNSHIP OF CHESTERFIELD, NEW JERSEY
ORDINANCE-2021-10**

BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT IN AND FOR THE TOWNSHIP OF CHESTERFIELD, COUNTY OF BURLINGTON, NEW JERSEY; APPROPRIATING THE SUM OF \$190,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF CHESTERFIELD, COUNTY OF BURLINGTON, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$180,500; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND

AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

BE IT ORDAINED by the Township Committee of the Township of Chesterfield, County of Burlington, New Jersey (not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, constituting Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

Section 1. The purposes described in Section 7 hereof are hereby authorized as general improvements to be made or acquired by the Township of Chesterfield, County of Burlington, New Jersey ("Township").

Section 2. It is hereby found, determined and declared as follows:

- (a) the estimated amount to be raised by the Township from all sources for the purposes stated in Section 7 hereof is \$190,000;
- (b) the estimated amount of bonds or bond anticipation notes to be issued for the purposes stated in Section 7 hereof is \$180,500; and
- (c) a down payment in the amount of \$9,500 for the purposes stated in Section 7 hereof is currently available in accordance with the requirements of Section 11 of the Local Bond Law, *N.J.S.A. 40A:2-11*.

Section 3. The sum of \$180,500, to be raised by the issuance of bonds or bond anticipation notes, together with the sum of \$9,500, which amount represents the required down payment, are hereby appropriated for the purposes stated in this bond ordinance ("Bond Ordinance").

Section 4. The issuance of negotiable bonds of the Township in an amount not to exceed \$180,500 to finance the costs of the purposes described in Section 7 hereof is hereby authorized. Said bonds shall be sold in accordance with the requirements of the Local Bond Law.

Section 5. In order to temporarily finance the purposes described in Section 7 hereof, the issuance of bond anticipation notes of the Township in an amount not to exceed \$180,500 is hereby authorized. Pursuant to the Local Bond Law, the Chief Financial Officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver the same to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their date to delivery thereof. The Chief Financial Officer is hereby directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this Bond Ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 6. The amount of the proceeds of the obligations authorized by this Bond Ordinance which may be used for the payment of interest on such

obligations, accounting, engineering, legal fees and other items as provided in Section 20 of the Local Bond Law, *N.J.S.A. 40A:2-20*, shall not exceed the sum of \$30,000.

Section 7. The improvements hereby authorized and the purposes for which said obligations are to be issued; the estimated costs of each said purpose; the amount of down payment for each said purpose; the maximum amount obligations to be issued for each said purpose and the period of usefulness of each said purpose within the limitations of the Local Bond Law are as follows:

<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Down Payment</u>	<u>Amount of Obligations</u>	<u>Period of Usefulness</u>
A Acquisition of Various Heavy Equipment for the Public Works Department including, but not limited to, a Skid Steer, Mason Dump Truck, Equipment Trailer and Ground Seeder, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto	\$190,000	\$9,500	\$180,500	15 years

Section 8. Grants or other monies received from any governmental entity, if any, will be applied to the payment of, or repayment of obligations issued to finance, the costs of the purposes described in Section 7 above.

Section 9. The supplemental debt statement provided for in Section 10 of the Local Bond Law, *N.J.S.A. 40A:2-10*, was duly filed in the office of the Clerk prior to the passage of this Bond Ordinance on first reading and a complete executed duplicate original thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The supplemental debt statement shows that the gross debt of the Township, as defined in Section 43 of the Local Bond Law, *N.J.S.A. 40A:2-43*, is increased by this Bond Ordinance by \$180,500 and that the obligations authorized by this Bond Ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 10. The full faith and credit of the Township are irrevocably pledged to the punctual payment of the principal of and interest on the bonds or bond anticipation notes authorized by this Bond Ordinance, and to the extent payment is not otherwise provided, the Township shall levy *ad valorem* taxes on all taxable real property without limitation as to rate or amount for the payment thereof.

Section 11. The Capital Budget is hereby amended to conform with the provisions of this Bond Ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Clerk and available for inspection.

Section 12. The Township hereby declares its intent to reimburse itself from the proceeds of the bonds or bond anticipation notes authorized by this Bond Ordinance pursuant to Income Tax Regulation Section 1.150-2(e), promulgated

under the Internal Revenue Code of 1986, as amended ("Code"), for "original expenditures", as defined in Income Tax Regulation Section 1.150-2(c)(2), made by the Township prior to the issuance of such bonds or bond anticipation notes.

Section 13. The Township hereby covenants as follows:

(a) it shall take all actions necessary to ensure that the interest paid on the bonds or bond anticipation notes authorized by the Bond Ordinance is exempt from the gross income of the owners thereof for federal income taxation purposes, and will not become a specific item of tax preference pursuant to Section 57(a)(5) of the Code;

(b) it will not make any use of the proceeds of the bonds or bond anticipation notes or do or suffer any other action that would cause the bonds or bond anticipation notes to be "arbitrage bonds" as such term is defined in Section 148(a) of the Code and the Regulations promulgated thereunder;

(c) it shall calculate or cause to be calculated and pay, when due, the rebatable arbitrage with respect to the "gross proceeds" (as such term is used in Section 148(f) of the Code) of the bonds or bond anticipation notes;

(d) it shall timely file with the Internal Revenue Service, such information report or reports as may be required by Sections 148(f) and 149(e) of the Code; and

(e) it shall take no action that would cause the bonds or bond anticipation notes to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

Section 14. The improvements authorized hereby are not current expenses and are improvements that the Township may lawfully make. No part of the cost of the improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 15. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 16. In accordance with the Local Bond Law, this Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

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Mr. Russo made a motion seconded by Mr. Dhopte to introduce Ordinance 2021-11. Roll Call: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Russo – yes; Mr. Panfili – yes; Mr. Liedtka – yes. The public hearing for this ordinance will be at the Township Committee meeting of August 26<sup>th</sup>.

**TOWNSHIP OF CHESTERFIELD, NEW JERSEY  
ORDINANCE 2021-11**

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**BOND ORDINANCE AUTHORIZING RENOVATIONS AND IMPROVEMENTS TO VARIOUS TOWNSHIP CURBS AND SIDEWALKS IN AND FOR THE TOWNSHIP OF CHESTERFIELD, COUNTY OF BURLINGTON, NEW JERSEY; APPROPRIATING THE SUM OF \$75,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF CHESTERFIELD, COUNTY OF BURLINGTON, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$71,250; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING**

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**BE IT ORDAINED** by the Township Committee of the Township of Chesterfield, County of Burlington, New Jersey (not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, constituting Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

**Section 1.** The purposes described in Section 7 hereof are hereby authorized as general improvements to be made or acquired by the Township of Chesterfield, County of Burlington, New Jersey ("Township").

**Section 2.** It is hereby found, determined and declared as follows:

- (a) the estimated amount to be raised by the Township from all sources for the purposes stated in Section 7 hereof is \$75,000;
- (b) the estimated amount of bonds or bond anticipation notes to be issued for the purposes stated in Section 7 hereof is \$71,250; and
- (c) a down payment in the amount of \$3,750 for the purposes stated in Section 7 hereof is currently available in accordance with the requirements of Section 11 of the Local Bond Law, *N.J.S.A. 40A:2-11*.

**Section 3.** The sum of \$71,250, to be raised by the issuance of bonds or bond anticipation notes, together with the sum of \$3,750, which amount represents the required down payment, are hereby appropriated for the purposes stated in this bond ordinance ("Bond Ordinance").

**Section 4.** The issuance of negotiable bonds of the Township in an amount not to exceed \$71,250 to finance the costs of the purposes described in Section 7 hereof is hereby authorized. Said bonds shall be sold in accordance with the requirements of the Local Bond Law.

**Section 5.** In order to temporarily finance the purposes described in Section 7 hereof, the issuance of bond anticipation notes of the Township in an amount not to exceed \$71,250 is hereby authorized. Pursuant to the Local Bond

Law, the Chief Financial Officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver the same to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their date to delivery thereof. The Chief Financial Officer is hereby directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this Bond Ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

**Section 6.** The amount of the proceeds of the obligations authorized by this Bond Ordinance which may be used for the payment of interest on such obligations, accounting, engineering, legal fees and other items as provided in Section 20 of the Local Bond Law, *N.J.S.A. 40A:2-20*, shall not exceed the sum of \$15,000.

**Section 7.** The improvements hereby authorized and the purposes for which said obligations are to be issued; the estimated costs of each said purpose; the amount of down payment for each said purpose; the maximum amount obligations to be issued for each said purpose and the period of usefulness of each said purpose within the limitations of the Local Bond Law are as follows:

| <u>Purpose/Improvement</u>                                                                                                                                                                                           | <u>Estimated Total Cost</u> | <u>Down Payment</u> | <u>Amount of Obligations</u> | <u>Period of Usefulness</u> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|---------------------|------------------------------|-----------------------------|
| A. Completion of Renovations and Improvements to Various Township Curbs and Sidewalks, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto | \$75,000                    | \$3,750             | \$71,250                     | 10 years                    |

**Section 8.** Grants or other monies received from any governmental entity, if any, will be applied to the payment of, or repayment of obligations issued to finance, the costs of the purposes described in Section 7 above.

**Section 9.** The supplemental debt statement provided for in Section 10 of the Local Bond Law, *N.J.S.A. 40A:2-10*, was duly filed in the office of the Clerk prior to the passage of this Bond Ordinance on first reading and a complete executed duplicate original thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The supplemental debt statement shows that the gross debt of the Township, as defined in Section 43 of the Local Bond Law, *N.J.S.A. 40A:2-43*, is increased by this Bond Ordinance by \$71,250 and that the obligations authorized by this Bond Ordinance will be within all debt limitations prescribed by said Local Bond Law.

**Section 10.** The full faith and credit of the Township are irrevocably pledged to the punctual payment of the principal of and interest on the bonds or bond anticipation notes authorized by this Bond Ordinance, and to the extent payment is

not otherwise provided, the Township shall levy *ad valorem* taxes on all taxable real property without limitation as to rate or amount for the payment thereof.

**Section 11.** The Capital Budget is hereby amended to conform with the provisions of this Bond Ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Clerk and available for inspection.

**Section 12.** The Township hereby declares its intent to reimburse itself from the proceeds of the bonds or bond anticipation notes authorized by this Bond Ordinance pursuant to Income Tax Regulation Section 1.150-2(e), promulgated under the Internal Revenue Code of 1986, as amended ("Code"), for "original expenditures", as defined in Income Tax Regulation Section 1.150-2(c)(2), made by the Township prior to the issuance of such bonds or bond anticipation notes.

**Section 13.** The Township hereby covenants as follows:

(a) it shall take all actions necessary to ensure that the interest paid on the bonds or bond anticipation notes authorized by the Bond Ordinance is exempt from the gross income of the owners thereof for federal income taxation purposes, and will not become a specific item of tax preference pursuant to Section 57(a)(5) of the Code;

(b) it will not make any use of the proceeds of the bonds or bond anticipation notes or do or suffer any other action that would cause the bonds or bond anticipation notes to be "arbitrage bonds" as such term is defined in Section 148(a) of the Code and the Regulations promulgated thereunder;

(c) it shall calculate or cause to be calculated and pay, when due, the rebatable arbitrage with respect to the "gross proceeds" (as such term is used in Section 148(f) of the Code) of the bonds or bond anticipation notes;

(d) it shall timely file with the Internal Revenue Service, such information report or reports as may be required by Sections 148(f) and 149(e) of the Code; and

(e) it shall take no action that would cause the bonds or bond anticipation notes to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

**Section 14.** The improvements authorized hereby are not current expenses and are improvements that the Township may lawfully make. No part of the cost of the improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

**Section 15.** All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

**Section 16.** In accordance with the Local Bond Law, this Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final passage

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Mr. Panfili made a motion seconded by Mr. Dhopte to add Ordinance 2021-12 to the agenda. . Roll Call: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Russo – yes; Mr. Panfili – yes; Mr. Liedtka – yes.

Mr. Dhopte made a motion seconded by Mr. Panfili to introduce Ordinance 2021-12. Roll Call: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Russo – yes; Mr. Panfili – yes; Mr. Liedtka – yes. The public hearing for this ordinance will be at the Township Committee meeting of August 26th.

**CHESTERFIELD TOWNSHIP
ORDINANCE 2021-12**

**AN ORDINANCE TO AMEND CHAPTER 130
OF THE CODE OF THE TOWNSHIP OF CHESTERFIELD
TO INCLUDE A NEW SUBSECTION GOVERNING
AN “ALTERNATE TRACK BULK VARIANCE” AND
AMENDING THE FEE SCHEDULE UNDER CHAPTER 110**

WHEREAS, the Township Committee and Administration of the Township of Chesterfield have determined that it would be in the best interests of the residents and the Township’s zoning and planning goals to create a “Alternate Track Bulk Variance” for certain limited bulk variance applications that are minor or routine in nature; and

WHEREAS, it is currently possible that some residents avoid relatively minor applications that they would otherwise pursue due to the costs of obtaining a bulk variance; and

WHEREAS, the process set forth by this Amendment allows for the streamlining of these applications, but also allows for the Board Administration and its professionals to remove an application from this Track if it is determined that it presents unique complications or will require more in-depth review than intended by the Alternate Track Bulk Variance; and

WHEREAS, the review letters and resolutions associated with such applications will be streamlined in order to reduce the time Board professionals are required to spend on same, and as such a lower fee will be charged with regard to initial escrow costs; and

WHEREAS, the Township Committee of the Township of Chesterfield determines that these changes further the intent and purpose of the Township’s zone plan and scheme and that the revisions serve the best interests of the overall health, safety and welfare of the Township residents and the public at large.

NOW, THEREFORE, BE HEREBY IT ORDAINED by the Township Committee of the Township of Chesterfield, County of Burlington, State of New Jersey, as follows:

Section 1. Chapter 130 is hereby amended to create Chapter 130-109.1, entitled "Alternate Track Bulk Variance":

§ 130-109.1. Alternate Track Bulk Variance.

- A. Purpose. The purpose of this subsection is to create an Alternate Track Bulk Variance for bulk variance applications that are considered minor or routine in nature.
- B. Alternate Track Bulk Variances, as used herein, shall include the following applications:
 - 1. the erection of a fence or shed on a residential property,
 - 2. the construction of a swimming pool as an accessory use on a residential property;
 - 3. the expansion or modification of a driveway; and
 - 4. such other applications, that upon review of the Board Administrator or Zoning Officer are determined to be so minor in nature as to qualify for review under the Alternate Track Bulk Variance, provided the Board Professionals agree with the determination.
- C. Removal from Track. If in the determination of the Board Administrator or Zoning Officer, in consultation with any Board Professional, determines that a variance application relates to an area covered by the Alternate Track Bulk Variance, the Application may be removed from the Simple Track and treated as a regular Bulk Variance Application. It is noted that the initial escrow fee posted, as with any application, is an initial deposit and may not account for all costs associated with professional review, thereby requiring further deposits into escrow.
- D. Notwithstanding anything to the contrary contained herein, the applicant for an alternate track bulk variance must still meet the positive and negative criteria required for variances under NJSA 40:55D-70(c)."

Section 2. Chapter 110, governing "Fees" is hereby amended as follows:

§ 110-130. Land Development.

- K. Bulk variance.
- (1) Alternate Track: \$ 350
- (2) Residential: \$ 750
- (3) Business: \$1,500
- (4) Industrial: \$2,000

Section 3. Inconsistency. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 4. Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, section, paragraph, or sentence or clause is adjudged to be unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 5. Effective Date. This ordinance shall take effect immediately upon final passage and publication thereof according to law.

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**ORDINANCE FOR ADOPTION**

Mr. Panfili made a motion seconded by Ms. Koetas-Dale to open the public hearing on Ordinance 2021-9. Roll Call vote recorded all were in favor. Hearing no comment, Ms. Koetas-Dale made a motion seconded by Mr. Russo to close the public hearing. Roll Call vote recorded all were in favor. Mr. Panfili made a motion seconded by Mr. Dhopte to adopt Ordinance 2021-9. Roll call: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Russo – yes; Mr. Panfili – yes; Mr. Liedtka.

**TOWNSHIP OF CHESTERFIELD  
ORDINANCE 2021-9**

**AN ORDINANCE TO ESTABLISH SALARIES, WAGES AND COMPENSATION  
FOR VARIOUS OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF  
CHESTERFIELD**

**BE IT ORDAINED** that the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey hereby determines and establishes the salary ranges (unless otherwise specified) of compensation, salary, wages of the officials, appointees and employees of the Township of Chesterfield as follows:

| TITLE                    | PER ANNUM |           |
|--------------------------|-----------|-----------|
| Administrative Assistant | \$ 25,000 | \$ 45,000 |
| Board of Health Members  | \$ 500    | \$ 750    |
| Chief Financial Officer  | \$ 10,000 | \$ 50,000 |

|                                          |            |            |
|------------------------------------------|------------|------------|
| Chief of Police                          | \$ 109,000 | \$ 152,000 |
| Clean Communities Coordinator            | \$ 500     | \$ 1,000   |
| Construction Clerk (TACO)/Zoning Officer | \$ 30,000  | \$ 60,000  |
| Construction Official                    | \$ 5,000   | \$ 20,000  |
| Deputy Township Clerk                    | \$ 30,000  | \$ 55,000  |
| Dog Registrar                            | \$ 1,500   | \$ 5,000   |
| Environmental Commission Secretary       | \$ 1,200   | \$ 2,000   |
| Mentoring Program Director               | \$ 1,000   | \$ 2,000   |
| Municipal Alliance Grant Coordinator     | \$ 1,000   | \$ 3,000   |
| Housing Inspector                        | \$ 3,000   | \$ 5,000   |
| Land Use Secretary                       | \$ 5,000   | \$ 9,000   |
| Police Department Secretary              | \$ 30,000  | \$ 45,000  |
| Principal Public Works Director          | \$ 65,000  | \$ 90,000  |
| Public Works Foreman                     | \$ 40,000  | \$ 60,000  |
| Public Works Laborer                     | \$ 31,000  | \$ 70,000  |
| Qualified Purchasing Agent               | \$ 5,000   | \$ 10,000  |
| Recycling Coordinator                    | \$ 500     | \$ 1,000   |
| Recreation Director                      | \$ 3,000   | \$ 7,500   |
| Registrar of Vital Statistics            | \$ 1,500   | \$ 3,000   |
| Sewer Maintenance Director               | \$ 5,000   | \$ 15,000  |
| Tax Assessor                             | \$ 20,000  | \$ 50,000  |
| Tax Collector                            | \$ 20,000  | \$ 50,000  |
| TDR Coordinator                          | \$ 1,000   | \$ 4,000   |
| Township Administrator                   | \$ 70,000  | \$ 150,000 |
| Township Clerk                           | \$ 45,000  | \$ 65,000  |
| Township Committee                       | \$ 5,000   | \$ 7,000   |
| Treasurer                                | \$ 45,000  | \$ 70,000  |

| TITLE                                             | PER HOUR |          |
|---------------------------------------------------|----------|----------|
| Part-Time Employees Not limited to the following: |          |          |
| DPW, Police, Admin, Seasonal                      | \$ 15.00 | \$ 35.00 |
| Construction Official/Fire, Subcode & Inspectors  | \$ 36.00 | \$ 60.00 |
| Adult Mentoring Program Counselor                 | \$ 18.00 | \$ 25.00 |
| Jr. Mentoring Program Counselor                   | \$ 5.00  | \$ 7.00  |

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RESOLUTIONS

Ms. Koetas-Dale made a motion seconded by Mr. Russo to approve Resolution 2021-7-1. All were in favor. Resolution approved.

**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2021-7-1**

**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT
RENEWING MEMBERSHIP IN THE BURLINGTON COUNTY
MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Township of Chesterfield (hereinafter the "MUNICIPALITY") is a member of the Burlington County Municipal Joint Insurance Fund (hereinafter the "FUND"); and

WHEREAS, the MUNICIPALITY'S membership terminates as of January 1, 2022 unless earlier renewed by a Contract between the MUNICIPALITY and the FUND; and

WHEREAS, N.J.S.A. 40A:11-5 (1) (m) provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the subject matter is for the purchase of insurance coverage and consultant services, provided that the award is in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-6.1(b) provides that the MUNICIPALITY shall make a documented effort to secure competitive quotations; however, a Contract may be awarded upon a determination, in writing, that the solicitation of competitive quotations is impracticable; and

WHEREAS, in accordance with N.J.A.C. 5:34-2.3, a designated official of the MUNICIPALITY, has filed a certificate with the governing body describing in detail, as set forth below in this Resolution, why this Contract meets the provisions of the statutes and the regulations and why the solicitation of competitive quotations is impracticable; and

WHEREAS, it has been determined that the purchase of insurance coverage and insurance consultant services by the MUNICIPALITY requires a unique knowledge and understanding of municipal exposures and risks associated with the operation of a municipal entity, and many insurance professionals are not qualified to assess these risks and exposures based upon their inherent complexity; and

WHEREAS, insurance coverage for municipal entities can vary greatly in the type, limits, and exceptions to coverage, and therefore particularized expertise in determining and obtaining the appropriate coverage is required to protect the MUNICIPALITY; and

WHEREAS, it is the goal of the MUNICIPALITY to obtain a single integrated program to provide all types of insurance coverage with a plan to limit the MUNICIPALITIES exposure; and

WHEREAS, the FUND has provided comprehensive insurance coverage to member municipalities since 1991; and

WHEREAS, since 1991, the Fund has continually refined all of the types of coverage that it provides to its members so that it offers comprehensive insurance coverage and limits to all members that is unique and cannot be purchased from a single entity in the commercial insurance market; and

WHEREAS, the FUND has also developed and made available to its members Safety, Risk Management, and Litigation Management programs that address the specific exposures and risks associated with municipal entities; and

WHEREAS, the FUND provides the MUNICIPALITY with Fund Administration, Claims Review, Claims Processing, Claims Administration, Actuarial, and Legal services; and

WHEREAS, the FUND is one of the most financially sound Municipal Joint Insurance Funds in New Jersey, and the FUND operates with strong fiscal controls, member oversight, and meets all of the requirements promulgated by the New Jersey Department of Community Affairs and the Department of Banking and Insurance; and

WHEREAS, as an existing member of the FUND, the MUNICIPALITY would be renewing its membership in an organization with experienced and dedicated FUND Professionals who provide specialized services to the members; and

WHEREAS, the membership of the FUND includes many neighboring municipalities that have uniquely similar exposures to the MUNICIPALITY, and with whom the MUNICIPALITY has existing inter-local arrangements; and

WHEREAS, all of the aforementioned factors categorize the award of this Contract as an “extraordinary, unspecifiable service” that cannot be duplicated, accounted for, accurately detailed, or described in a manner that truly depicts the value of the MUNICIPALITY’S membership in the FUND; and

WHEREAS, for all of the aforementioned reasons, it is impracticable for the MUNICIPALITY to seek competitive quotations for a Contract to provide the procurement of insurance coverage and consultant services; and

WHEREAS, the FUND has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and as such is an agency of the municipalities that created it; and

WHEREAS, N.J.S.A. 40A:11-5(2) also provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the Contract is entered into with a municipality or any board, body, officer, agency or authority thereof; and

WHEREAS, the FUND meets the definition of an agency as set forth in N.J.S.A. 40A:11-5(2); and

WHEREAS, for all of the aforementioned reasons, the MUNICIPALITY desires to enter into a Contract to renew its membership with the FUND for a period of three (3) years, for insurance coverage and consultant services, as an exception to the public bidding requirements of the Local Public Contracts Law.

NOW THEREFORE, be it resolved by the governing body of the MUNICIPALITY as follows:

1. The MUNICIPALITY agrees to renew its membership in the FUND and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the FUND.
2. The Township Administrator and Clerk of the MUNICIPALITY shall be and hereby are authorized to execute the "Contract to Renew Membership" annexed hereto and made a part hereof and to deliver same to the FUND evidencing the MUNICIPALITY'S renewal of its membership.
3. In accordance with N.J.A.C. 5:34-2.3, the certificate of a designated official of the MUNICIPALITY, which details why the solicitation of competitive quotations is impracticable, is attached hereto and made a part of this Resolution.
4. The Clerk of the MUNICIPALITY is authorized and directed to place a notice of the adoption of this Resolution and the award of this Contract in the official newspaper of the MUNICIPALITY.

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Ms. Koetas-Dale made a motion seconded by Mr. Panfili to approve Resolution 2021-7-2. All were in favor. Resolution approved.

**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2021-7-2**

**RESOLUTION CERTIFYING COMPLIANCE WITH THE REGULATIONS  
PROMULGATED BY THE LOCAL FINANCE BOARD REGARDING THE  
2020 MUNICIPAL AUDIT**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

**WHEREAS**, the Annual Report of Audit for the year 2020 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Findings and Recommendations"; and

**WHEREAS**, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Findings and Recommendations" as evidenced by the group affidavit form of the governing body attached hereto; and

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of R.S. 52:27BB-52 to wit:

R.S. 52:27BB-52 – "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his/her office."

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Chesterfield hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this Resolution and the required affidavit to said Board to show evidence of said compliance.

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Mr. Panfili made a motion seconded by Mr. Russo to approve Resolution 2021-7-3. All were in favor. Resolution approved.

**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2021-7-3**

**RESOLUTION AUTHORIZING AWARD OF BID FOR DEMOLITION
OF FORMER MUNICIPAL BUILDING**

WHEREAS, the Township Committee solicited bids for the demolition of the old municipal building at 300 Bordentown-Chesterfield Road, Chesterfield, New Jersey 08515, pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, a Notice to Bidders was published in the *Burlington County Times* on June 11, 2021, and drawings, specifications, and contract documents, and other information was made available to prospective bidders; and

WHEREAS, bid were received on June 30, 2021, and while seven (7) companies picked up a copy of the bid specifications, only four (4) bids were submitted; and

WHEREAS, the Township Engineer has reviewed the four (4) bids, and have supplied the Township Committee with a memorandum dated July 1, 2021, recommending the award of the bid to All State Wrecking, 2330 Route 33, Suite 304, Robbinsville, New Jersey 08691, in the Contract Price amount of Fifty Eight Thousand Dollars (\$58,000.00); and

WHEREAS, the Township Attorney's office has reviewed the bid package as well, and has determined that the bid is legally compliant, but that the successful bidder must submit a State of New Jersey Division of Revenue Business Registration Certificate prior to the award of the bid, along with proof of the Department of Labor Contractor registration for prime bidder with its bid, and the bidder's Department Certificate required under N.J.S.A. 52:32-44.1; and

WHEREAS, All State Wrecking has since supplied this information and these documents, and is now compliant with the requirements of the bid; and

WHEREAS, funds are available for the award of this contract.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chesterfield, County of Burlington, State of New Jersey, that the contract for the demolition of the former municipal building at 300 Bordentown-Chesterfield Road be and the same is hereby awarded to All State Wrecking, Inc., 2330 Route 33, Suite 304, Robbinsville, New Jersey 08691, pursuant to and in accordance with the bid documents and specifications to which the successful bidder responded on June 30, 2021.

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Mr. Panfili made a motion seconded by Ms. Koetas-Dale to approve Resolution 2021-7-4. All were in favor. Resolution approved

**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2021-7-4**

**RESOLUTION AUTHORIZING REFUND OF  
CONSTRUCTION PERMIT FEE**

**WHEREAS**, Jacee Electrical, Inc. applied and paid for construction permit #21-203 for repair/replacement of 200 amp service; and

**WHEREAS**, no work or inspections were done and the project has been cancelled; and

**WHEREAS**, a portion of the \$90.00 permit fee consists of \$15.00 State DCA permit fee which the Township will be required to pay regardless of the canceling of the permits; and



**WHEREAS**, there is a 20% plan review charge of \$15.00 leaving a refund balance of \$60.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the construction permit fee for Block 600 Lot 42, 49 White Pine Road, in the amount of Sixty Dollars (\$60.00) is hereby authorized to be refunded to Jacee Electrical, Inc., 434 W. ridge Street, Morrisville, PA 19067.

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Ms. Koetas-Dale made a motion seconded by Mr. Russo to approve Resolution 2021-7-5. All were in favor. Resolution approved

**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2021-7-5**

**RESOLUTION AUTHORIZING THE EXTENSION OF THE GRACE PERIOD
FOR 2021 THIRD QUARTER TAX PAYMENTS**

WHEREAS, in accordance with Resolution 2021-1-5, the Township Committee of the Township of Chesterfield has established rates in interest for delinquent taxes; and

WHEREAS, New Jersey Statute requires that tax bills must be mailed at least twenty-five (25) days before the third installment of taxes is due; and

WHEREAS, due to a delay on the part of Burlington County in striking the tax rate, there was a delay in the Township receiving, preparing and mailing the tax bills; and

WHEREAS, the 2021 Final /2022 Preliminary tax bills will be mailed no later than August 16, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the 2021 third quarter tax installments are due August 1, 2021, however, the grace period for payment of the third quarter taxes has been extended to the 10th day of September 2021. Payments received after September 10, 2021 will be assessed interest charges that will be calculated from August 1, 2021.

BE IT FURTHER RESOLVED that the certification of mailing of tax bills will be attached to this Resolution and made a part thereof.

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Mr. Panfili made a motion seconded by Mr. Dhopte to approve Resolution 2021-7-6. All were in favor. Resolution approved

**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2021-7-6**

**RESOLUTION TO CANCEL UNFUNDED CAPITAL APPROPRIATION  
BALANCES OF CERTAIN CAPITAL IMPROVEMENT PROJECTS**

**WHEREAS**, the Mayor and Township Committee previously adopted Bond Ordinances for the purpose of funding various capital projects and improvements of the Township; and

**WHEREAS**, as of the date hereof, the projects have been completed and/or balances remain open and unexpended; and

**WHEREAS**, the Township Committee now desires to formally cancel such balances so that unused debt authorizations may be cancelled.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Chesterfield, County of Burlington that the following unexpended and dedicated balances of General Capital Appropriations and unused debt authorizations be cancelled.

| Ordinance Number | Date Authorized | Project Description                  | Amount Cancelled |                      |
|------------------|-----------------|--------------------------------------|------------------|----------------------|
|                  |                 |                                      | Funded           | Unfunded             |
| 1997-10          | 8/28/97         | Farmland Preservation                |                  | \$ 136,138.19        |
| 2008-17          | 10/08/08        | Acquisition of Various Equipment     |                  | \$ 40,050.00         |
| 2009-18          | 06/10/09        | Prelim Costs – New Mun. Bldg.        |                  | \$ 19,320.87         |
| 2014-16          | 07/20/14        | Acquisition of Pick-Up Truck         |                  | \$ 926.00            |
| 2014-16          | 07/20/14        | Acquisition of Police Equipment      |                  | \$ 2,825.00          |
| 2014-17          | 07/20/14        | Acquisition of BL 500/8 & Demolition |                  | \$ 0.66              |
| 2015-03          | 03/12/15        | Acquisition of Public Works Equip.   |                  | \$ 53,045.00         |
| 2016-10          | 09/08/16        | Acquisition of Public Works Equip.   |                  | \$ 8,265.15          |
|                  |                 |                                      |                  |                      |
|                  |                 | <b>TOTAL CANCELLED</b>               |                  | <b>\$ 260,570.87</b> |

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Mr. Panfili made a motion seconded by Ms. Koetas-Dale to approve Resolution 2021-7-7. All were in favor. Resolution approved

**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2021-7-7**

**RESOLUTION AUTHORIZING APPROVAL FOR SUBMISSION OF A
GRANT APPLICATION TO NEW JERSEY DEPARTMENT OF
TRANSPORTATION FY 2022 MUNICIPAL AID GRANT PROGRAM FOR
IMPROVEMENTS TO SYKESVILLE ROAD PHASE IV**

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Chesterfield formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor, Clerk and Township Engineer are hereby authorized to submit an electronic grant application identified as MA-2022-Sykesville Road Phase IV to the New Jersey Department of Transportation on behalf of the Township of Chesterfield.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Chesterfield and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

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Mr. Russo made a motion seconded by Mr. Dhopte to approve Resolution 2021-7-8. All were in favor. Resolution approved

**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2021-7-8**

**RESOLUTION AMENDING 2021 CAPITAL BUDGET**

**WHEREAS**, the Local Capital Budget for the year 2021 was adopted on the 22nd day of April, 2021; and

**WHEREAS**, said adopted capital budget section was amended April 22, 2021, May 13, 2021 and June 10, 2021; and

**WHEREAS**, it is desired to amend said adopted capital budget section.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Chesterfield, County of Burlington that the following amendment to the adopted Capital Budget section of the Township of Chesterfield be made.

Capital Budget (Current Year Action) 2021

| <u>Project</u>                                | <u>Estimated<br/>Total Cost</u> | <u>Capital<br/>Improvement</u> | <u>Debt<br/>Authorized</u> |
|-----------------------------------------------|---------------------------------|--------------------------------|----------------------------|
| Public Works Equipment                        | \$ 190,000.00                   | \$ 9,500.00                    | \$ 180,500.00              |
| Improvements to Township<br>Curbs & Sidewalks | \$ 75,000.00                    | \$ 3,750.00                    | \$ 71,250.00               |
| TOTALS – All Projects                         | \$ 625,000.00                   | \$ 75,000.00                   | \$ 475,000.00              |

Three-Year Capital Program 2021-2023  
 Anticipated Project Schedule  
And Funding Requirements

| <u>Project</u>                                  | <u>Estimated<br/>Total Cost</u> | <u>Estimated<br/>Completion<br/>Time</u> | <u>Funding<br/>Amount<br/>Per Year - 2021</u> |
|-------------------------------------------------|---------------------------------|------------------------------------------|-----------------------------------------------|
| Public Works Equipment                          | \$ 190,000.00                   | 1 Year                                   | \$ 190,000.00                                 |
| Improvements to Township<br>Curbs and Sidewalks | \$ 75,000.00                    | 1 Year                                   | \$ 75,000.00                                  |
| TOTALS – All Projects                           | \$ 625,000.00                   |                                          | \$ 570,000.00                                 |

Three-Year Capital Program 2021-2023  
Summary of Anticipated Funding Sources and Amounts

| <u>Project</u>           | <u>Estimated<br/>Total Cost</u> | <u>Capital<br/>Improvement</u> | <u>Bonds &amp; Notes<br/>7a - General</u> |
|--------------------------|---------------------------------|--------------------------------|-------------------------------------------|
| Public Works Equipment   | \$ 190,000.00                   | \$ 9,500.00                    | \$ 180,500.00                             |
| Improvements to Township | \$ 75,000.00                    | \$ 3,750.00                    | \$ 71,250.00                              |
| TOTALS– All Projects     | \$ 625,000.00                   | \$ 76,250.00                   | \$ 498,750.00                             |

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Mr. Panfili made a motion seconded by Mr. Dhopte to approve Resolution 2021-7-9. All were in favor. Resolution approved

**TOWNSHIP OF CHESTERFIELD
 RESOLUTION 2021-7-9**

**RESOLUTION CONSENTING TO APPOINTMENT OF A MUNICIPAL
 COURT ADMINISTRATOR**

WHEREAS, there is a need to hire a full-time Municipal Court Administrator for the municipal court of the Township of Bordentown which is run jointly with the Township of Chesterfield pursuant to a Shared Services Agreement between the municipalities dated October 9, 2018; and

WHEREAS, Bordentown advised Chesterfield that proper notice for qualified candidates was duly advertised as per New Jersey Court Rule 1:34-3, and that

WHEREAS, all applicants for the position were presented and reviewed by the Superior Court of New Jersey, Burlington County Vicinage, Municipal Division Management; and

WHEREAS, Bordentown has represented to Chesterfield that the Township of Bordentown, along with the Municipal Court Judge and Superior Court of New Jersey, Burlington County Vicinage, Municipal Division Management, conducted and concluded a selection process for the hiring of a full-time Municipal Court Administrator; and

WHEREAS, Sarah Capritti, determined by those parties to be the most qualified candidate for the Municipal Court Administrator Position, having achieved certification in 2011 and served as a Court Administrator for other municipalities including as the Acting Municipal Court Administrator for Bordentown and Chesterfield Townships since April 2, 2021; and

WHEREAS, the Bordentown Township Committee adopted Resolution 2021-199 on July 19, 2021, appointing Sarah Capritti to the position of Municipal Court Administrator; and

WHEREAS, the October 9, 2018 Shared Services Agreement provides that: "Bordentown shall be responsible for the employment of the shared Court Administrator", but the Burlington Vicinage Municipal Division Manager also wants a Resolution from Chesterfield Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chesterfield, County of Burlington, State of New Jersey, hereby consents to the appointment of Sarah Capritti to the position of Certified Municipal Court Administrator effective on or about August 16, 2021.

BE IT FURTHER RESOLVED that Chesterfield also consents to the compensation for the Certified Municipal Court Administrator, which Chesterfield has been informed will be set at an annual rate of \$75,000.00 with \$25 per call.

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Mr. Panfili made a motion seconded by Ms. Koetas-Dale to approve Resolution 2021-7-10 & 2021-7-11. All were in favor. Resolutions approved

**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2021-7-10**

**REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
UNDER N.J.S.A. 40A:4-87 FOR SUSTAINABLE JERSEY GRANT FUNDED  
BY THE PSE&G FOUNDATION IN THE AMOUNT OF \$ 2,000.00  
IN THE 2021 MUNICIPAL BUDGET**

**WHEREAS**, N.J.S.A. 40A: 4-87 (Chapter 159, P.L. 1948) provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, the said Director may also approve the insertion of an item of appropriation for equal amount; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Township Committee of the Township of Chesterfield hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of \$ 2,000.00, which is now available as revenue from:

Miscellaneous Revenues  
Special Items of General Revenue Anticipated with Prior Written  
Consent of Director of Local Government Services-  
Public and Private Revenues Offset with Appropriations:  
Sustainable Jersey Grant funded  
by the PSE&G Foundation \$ 2,000.00

**BE IT FURTHER RESOLVED** that a like sum of \$ 2,000.00 is hereby appropriated under the caption of:

General Appropriations  
Operations – Excluded from “Caps”  
Public and Private Programs Offset by Revenues:  
Sustainable Jersey Grant funded  
by the PSE&G Foundation \$ 2,000.00

**BE IT FURTHER RESOLVED**, that the Township Clerk forward two copies of this resolution to the Director of Local Government Services.

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**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2021-7-11**

**REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
UNDER N.J.S.A. 40A:4-87 FOR BODY ARMOR REPLACEMENT GRANT
IN THE AMOUNT OF \$ 1,113.83 IN THE 2021 MUNICIPAL BUDGET**

WHEREAS, N.J.S.A. 40A: 4-87 (Chapter 159, P.L. 1948) provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget,; and

WHEREAS, the said Director may also approve the insertion of an item of appropriation for equal amount; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Township Committee of the Township of Chesterfield hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of \$ 1,113.83, which is now available as revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with Prior Written
Consent of Director of Local Government Services-
Public and Private Revenues Offset with Appropriations:
Body Armor Replacement Grant \$ 1,113.83

BE IT FURTHER RESOLVED that a like sum of \$ 1,113.83 is hereby appropriated under the caption of:

General Appropriations
Operations – Excluded from “Caps”
Public and Private Programs Offset by Revenues:
Body Armor Replacement Grant \$ 1,113.83

BE IT FURTHER RESOLVED, that the Township Clerk forward two copies of this resolution to the Director of Local Government Services.

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**Bill List**

Ms. Koetas-Dale made a motion seconded by Mr. Russo to approve the Treasurers bill list. Roll Call: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Russo – yes; Mr. Panfili – yes; Mr. Liedtka.

**REPORTS & DISCUSSIONS**

**Recreation** – Ms. Fryc reported that the Township Community Directory is completed and has been mailed out to all of the residents in town.

Ms. Fryc and Public Works Foreman Troy Ulshafer met with the CTAA Commissioners for Soccer and Flag Football and everything is set for the fall season.

The same residents that organized the “Porch Fest” are requesting to have a “Fall Music Festival” on Saturday, October 16<sup>th</sup> from 1-5pm in Village Square Park. Mr. Panfili made a motion seconded by Ms. Koetas-Dale to approve the music festival. All were in favor.

Mr. Panfili asked how Public Works is doing with the lining of the pickle ball at Fenton Lane Park. Mr. Sahol replied he is not sure if it was completed and he will need to find out and get back to him.

**Meetings Uploaded to Internet** – Mr. Dhopte suggested making the committee meetings public through YouTube or the internet for all to view. He said that many municipalities are already doing this. He said that our participation at the meetings has gone up significantly since we have had the meetings virtually and he would like that to continue. Mr. Sahol replied that we don’t have the means to store the recordings on our server. Mr. Sahol is concerned about uploading the meetings to YouTube or similar platforms because we will lose control and people will be able to edit the recordings. Ms. Koetas-Dale would like for us to explore this further. Mr. Panfili stated that the Township Committee is obligated to have in-person meetings even if we are recording them for virtual viewing.

Mayor Liedtka suggested that we get a price on recording the meetings. All agreed.

**Pet Watering Stations** – Mr. Dhopte requested putting in two dog watering stations. One at Fenton Lane Park and the other at Recklesstown Way. Mr. Sahol said that 5 years ago he priced this out and it was over \$8,000 to purchase and install. He is in the process of getting new quotes. Mr. Sahol said that there are issues with spreading kennel cough through the drinking fountains. Mr. Dhopte suggested using money from the recreation fund to pay for the dog fountains.

## **REPORTS & ADMINISTRATION**

**Mayor** – Mayor Liedtka asked if the pipeline is complete and when we will be getting funds from NJNG. Mr. Sahol will find out if the connection is complete. Mr. Gillespie will look at the language in the agreement.

**Administration** – Mr. Sahol reported that PWD expanded the parking lot at Charlotte Rogers ball fields since people were parking on the grass and it was a safety hazard. Additionally, there is no need for a basin at Fenton Lane Park instead they will put in a French drain. PWD will move the exiting unkempt berms near the police lot into that area to create a flat surface to connect the walking path at Fenton Lane Park.

## **ENGINEER REPORT**

Mr. Hirsh reported that they are in communication with the Burlington County Engineers office regarding the Crosswicks traffic study. He is in the process of setting up a meeting with the County Engineer and Traffic Engineer in order to get back on track. Mr. Hirsh said that the County is scheduled to make the changes in the spring of 2022 and he wants to make sure they are still on schedule to do that. Mr. Panfili requested bringing the speed limit down to 25 mph on Ward Avenue to the bottom of the hill, 35 mph over the turnpike and 25 mph on Ellisdale to the big bend in the road. He also requested that Church Street become a one way street between Ward Avenue and Front Street. Mr. Panfili wants the Township to send out a letter to the residents on Church Street to let them know this will be discussed at the August meeting. Mr. Panfili is asking that this be on the agenda for the August meeting and make a decision that night. Mr. Panfili asked that the police officer in charge send a letter to the Department of Corrections warning their employees about their speeding on Ward Avenue.

Ms. Koetas Dale reported that the Green Team received \$2,000 grant for the composting bins and plans to apply for a \$10,000 grant from Sustainable New Jersey.

Mr. Panfili made a motion seconded by Mr. Russo to open to public comment. All were in favor.

Dawn Sheridan – 79 Bordentown-Chesterfield Rd. – asked what is the ordinance regarding fireworks. She said that people are lighting fireworks in the middle of



the street on Saddle Way. Mayor Liedtka asked Mr. Gillespie to look into the fireworks ordinance. She suggested the Township get collapsible water bowls for all of the residents with dogs instead of putting in the watering stations in order to prevent kennel cough.

Brett Anderson – 62 Brookdale Way – He would like to see all employees use “Tele Medicine” to save money. Regarding the dog fountains, he would like to see this included in any new fountains that are put in going forward. In regards to the recording of the meetings, Mr. Anderson said that some of the municipalities have an official YouTube page. He said it is free and easy to use.

Lorrie Thier – 153 Chesterfield-Crosswicks Rd. – Thanked Mr. Dhopte and Ms. Fryc for the Directory. She said it is beautiful and very helpful. She asked Mr. Panfili if they can add the Chesterfield-Crosswicks Road, Old York and Margerum Roads intersection for a reduced speed limit. Mr. Panfili replied that is a County Road and under their jurisdiction and we have asked them to look into. Ms. Thier would like for a crosswalk to be installed at that intersection as well. Ms. Koetas-Dale asked Mr. Hirsh for an update on the proposed circle at that intersection at the next meeting.

Agnus Marsala – 42 Cromwell Drive – Appreciated the Community Directory. Asked about a property on Shanahan Lane that is for sale and zoned agricultural. Asked if there is any ongoing monitoring and compliance of the compressor station. Ms. Koetas-Dale replied that the Pipeline Task Force gets updates.

Lorrie Their – 153 Chesterfield-Crosswicks Rd. – Asked if we can put the Planning Board presentation about the “Master Plan” on the Township website. Mr. Sahol said he would make that available.

Susan Layton – 90A Bordentown-Chesterfield Rd. – Agreed that the water stations for dogs are a good idea but thinks there are other things to use the recreation money for and thinks it will just be another maintenance issue for the Township. Ms. Layton said that there is a dog in town that roams around without a leash that she made the police aware of. Mr. Panfili replied that the police and animal control have been notified. Ms. Layton said that our town needs to be protected from the fireworks by an ordinance.

Dawn Sheridan – 79 Bordentown-Chesterfield Rd. – Asked if they plan to do a resolution to oppose the bill that she spoke about at the last meeting. Mr. Panfili replied that the Township Committee is unanimous and they plan to write a letter soon.

Hearing no further comments Mr. Panfili made a motion seconded by Mr. Dhopte to close public comment. All were in favor.

Mr. Gillespie said there is reason to go into Executive Session tonight, four personal matters to discuss, matters relating to attorney-client privilege and negotiations.

Mr. Panfili made a motion seconded by Mr. Dhopte to approve Resolution 2021-7-12. All were in favor. Resolution approved.

**CHESTERFIELD TOWNSHIP  
RESOLUTION 2021-7-12**

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC  
IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN  
PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Township Committee of the Township of Chesterfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6, et. seq.; and

**WHEREAS**, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Committee of the Township of Chesterfield to discuss, in a session not open to the public, certain matters relating to the item or items authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Committee of the Township of Chesterfield to discuss, in a session not open to the public, certain matters relating to the item or items authorized by NJSA 10:4-12b and designated below:

- Matters required by law to be confidential.
- Matters where the release of information would impair the right to receive funds.
- Matters involving individual privacy.
- Matters relating to collective bargaining agreements.
- Matters relating to the purchase, lease, or acquisition of real property or the investment of public funds.
- Matters relating to public safety and property.
- Matters relating to litigation, negotiations and the attorney-client privilege.
- Matters relating to the employment relationship.
- Matters relating to the potential imposition of a penalty.
- Matters relating to deliberations on administrative and/or quasi-judicial matters.
- Matters relating to contract negotiations.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield, assembled in public session on July 22, 2021 that an Executive

Session closed to the public shall be held at 8:37 PM for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

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The Township Committee returned to regular session at 9:48 PM.

Mr. Dhopte made a motion seconded by Ms. Koetas-Dale to adjourn the meeting. All were in favor. The meeting adjourned at 9:48 PM.

Respectfully submitted,

Caryn M. Hoyer, RMC
Municipal Clerk