

March 25, 2021

The Township Committee met on the above date via Gotomeeting.com with Deputy Mayor Panfili calling the meeting to order at 7:00 PM. Roll call was taken showing present: Deputy Mayor Lido Panfili, Committeemen Shreekant Dhopte and Michael Russo, Committeewoman Denise Koetas-Dale. Also present Administrator, Thomas Sahol; Township Clerk, Caryn Hoyer and Township Attorney, John Gillespie. Absent was Mayor, Jeremy Liedtka.

The Open Public Meetings Act statement was read and compliance noted. The statement on public comment during remote meetings was read.

AGENDA MATTER(S) REQUIRING RECUSAL(S) - None

APPROVAL OF MINUTES

Mr. Dhopte made a motion seconded by Mr. Russo to approve the minutes of March 8th Budget Workshop and March 11th regular meeting. Roll Call: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Russo – yes; Mr. Panfili – yes.

PUBLIC COMMENTS PERTAINING TO MATTERS ON THE AGENDA - None

ORDINANCE FOR ADOPTION

Ms. Koetas-Dale made a motion seconded by Mr. Dhopte to open the public hearing on Ordinance 2021-3. All were in favor. Hearing no public comment, Mr. Russo made a motion seconded by Mr. Dhopte to close the public hearing. All were in favor. Mr. Russo made a motion seconded by Mr. Dhopte to adopt Ordinance 2021-3 Roll call: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Russo – yes; Mr. Panfili – yes.

**TOWNSHIP OF CHESTERFIELD
ORDINANCE 2021-3**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK**

WHEREAS, the Local Government CAP Law, N.J.S.A. 40A:4-45.1 et. seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 1.0% unless authorized by Ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by Ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two (2) succeeding years; and

WHEREAS, the Township Committee of the Township of Chesterfield in the County of Burlington finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$ 122,630.80 in excess of the increase in final appropriations otherwise permitted by the Local Government CAP Law, is advisable and necessary; and

WHEREAS, the Township Committee hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Chesterfield in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY2021 budget year, the final appropriations of the Township of Chesterfield shall, in accordance with this Ordinance and N.J.S.A. 40A:4.45.14 be increased by 3.5% amounting to \$122,630.80 and that the CY2021 municipal budget for the Township of Chesterfield be approved and adopted in accordance with this Ordinance; and

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED that a certified copy of this Ordinance as introduced be filed with the Director of the Division of Local Government Services within five (5) days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this Ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within five (5) days after such adoption.

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## **RESOLUTIONS**

Mr. Russo made a motion seconded by Mr. Dhopte to approve Resolution 2021-3-8.  
Roll Call: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Russo – yes; Mr. Panfili – yes.  
Resolution approved.

### **TOWNSHIP OF CHESTERFIELD RESOLUTION 2021-3-8**

#### **RESOLUTION AUTHORIZING REFUND OF SEWER OVERPAYMENT**

**WHEREAS**, Jeremy Mann sold property known as 6 Berryland Street in August 2020; and

**WHEREAS**, when the property changed ownership, the direct withdrawal information was not removed from the account and payment was processed against the prior owner bank account; and

**WHEREAS**, Mr. Mann has requested the payment be refunded to him since he was not the owner of the property at the time of the charge.

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the payment made through Direct Withdrawal in the amount of \$107.28 be refunded to him and mailed to 922 Saddlehorn Court, Danville, CA 94506.

**CHESTERFIELD TOWNSHIP COMMITTEE**

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Ms. Koetas-Dale made a motion seconded by Mr. Dhopte to approve Resolution 2021-3-9. Roll Call: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Russo – yes; Mr. Panfili – yes. Resolution approved.

**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2021-3-9**

**RESOLUTION AUTHORIZING CANCELATION OF TAXES DUE TO
VETERAN EXEMPTION ON BLOCK 202.02 LOT 8 KNOWN AS 10 BUNTING DRIVE**

WHEREAS, N.J.S.A. 54:4-3.30A allows for the exemption from taxation from real and personal property for any citizen and resident of the State who has a total or 100% permanent disability as defined by this statute; and

WHEREAS, Joseph C. & Sharon Johnson own the property located at 10 Bunting Drive known as Block 202.02 Lot 8 and recorded in deed dated December 4, 2020; and

WHEREAS, Joseph C. Johnson is a 100% disabled Veteran; and

WHEREAS, Mr. Johnson has completed form D.V.S.S.E. and provided the documentary proofs required to the Tax Assessor; and

WHEREAS, the Tax Assessor has reviewed and approved the Veteran Exemption effective February 25, 2021; and

WHEREAS, preliminary property taxes have been billed in the amount of \$8,838.81; and

WHEREAS, preliminary taxes shall be cancelled in the amount of \$6,187.03 as of February 25, 2021 and thereafter.

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Chesterfield, County of Burlington, State of New Jersey, hereby approves the veteran exemption on Block 202.02 Lot 8 effective February 25, 2021.

BE IT FURTHER RESOLVED, that the Tax Collector is hereby authorized to cancel 2021 preliminary taxes in the amount of \$6,187.03 and thereafter.

CHESTERFIELD TOWNSHIP COMMITTEE

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|----------------------------|-----|-----------|---------------------|
| Legal                      | OE  | \$        | 17,500.00           |
| Engineering                | OE  | \$        | 12,500.00           |
| Buildings & Grounds        | S&W | \$        | 500.00              |
|                            | OE  | \$        | 9,500.00            |
| Historic Preservation Comm | OE  | \$        | 150.00              |
| Planning Board             | S&W | \$        | 1,500.00            |
|                            | OE  | \$        | 5,000.00            |
| Environmental Commission   | S&W | \$        | 250.00              |
|                            | OE  | \$        | 200.00              |
| Recycling                  | S&W | \$        | 2,500.00            |
|                            | OE  | \$        | 500.00              |
| Group Health               | OE  | \$        | 125,000.00          |
| Police Department          | S&W | \$        | 140,000.00          |
|                            | OE  | \$        | 7,500.00            |
| Animal Control             | S&W | \$        | 100.00              |
|                            | OE  | \$        | 500.00              |
| Streets & Roads            | S&W | \$        | 60,000.00           |
|                            | OE  | \$        | 10,000.00           |
| Maintenance of Vehicles    | OE  | \$        | 5,000.00            |
| Board of Health            | S&W | \$        | 1,000.00            |
|                            | OE  | \$        | 100.00              |
| Parks & Playgrounds        | S&W | \$        | 1,000.00            |
|                            | OE  | \$        | 75,000.00           |
| Electricity                | OE  | \$        | 12,500.00           |
| Street Lighting            | OE  | \$        | 16,000.00           |
| Telephone                  | OE  | \$        | 2,500.00            |
| Water                      | OE  | \$        | 500.00              |
| Natural Gas                | OE  | \$        | 2,500.00            |
| Telecommunications         | OE  | \$        | 2,000.00            |
| Gasoline                   | OE  | \$        | 15,000.00           |
| Construction Code          | S&W | \$        | 18,500.00           |
|                            | OE  | \$        | 1,250.00            |
| PERS                       | OE  | \$        | 110,165.00          |
| Social Security            | OE  | \$        | 40,000.00           |
| PFRS                       | OE  | \$        | 251,451.00          |
| Ambulance - OUT OF CAP     | S&W | \$        | 10,000.00           |
| Court                      | OE  | \$        | 15,000.00           |
| Bond Principal             | OE  | \$        | 310,000.00          |
| Bond Interest              | OE  | \$        | 230,000.00          |
| <b>TOTAL</b>               |     | <b>\$</b> | <b>1,595,416.00</b> |

2. Said emergency temporary appropriations will be provided for in the 2021 budget.

3. That one certified copy of this resolution be filed with the Director of the Division of Local Government Services.

**CHESTERFIELD TOWNSHIP COMMITTEE**

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Mr. Dhopte made a motion seconded by Ms. Koetas-Dale to approve Resolution 2021-3-11. Roll Call: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Russo – yes; Mr. Panfili – yes. Resolution approved.

**TOWNSHIP OF CHESTERFIELD
RESOLUTION NO. 2021-3-11**

**RESOLUTION AUTHORIZING CHANGE ORDER #1 FOR
RESTROOM ADDITION AT FENTON LANE PARK PROJECT
AWARDED TO RNM CONSTRUCTION**

WHEREAS, the Township of Chesterfield awarded a contract to RNM Construction for the Restroom Addition at Fenton Lane Park Project in the amount of \$126,800.00; and

WHEREAS, the Contractor has provided change order #1 for an increase of \$9,200.00 to reflect work required to repair and prepare the fascia and soffits along the front and back sides of the recreation building. The work was required to repair the snow damage from this past winter and remove the chance of a future occurrence of same, which left the gutters and fascia disconnected from the building; and

WHEREAS, the Township Engineer has reviewed and recommends approval of Change Order #1; and

WHEREAS, the Finance Officer has certified that funds are available for this change order updating the contract amount to \$136,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chesterfield Change Order #1 is approved and consequently amends the contract with Earle Asphalt Company to a revised contract amount of \$136,000.00.

CHESTERFIELD TOWNSHIP COMMITTEE

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Mr. Russo made a motion seconded by Mr. Dhopte to approve Resolution 2021-3-12. Roll Call: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Russo – yes; Mr. Panfili – yes. Resolution approved.

**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2021-3-12**

**RECYCLING TONNAGE GRANT**

**WHEREAS,** The Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS,** It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS,** The New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS,** The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS,** A resolution authorizing this municipality to apply for the 2020 **Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of Chesterfield Township to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS,** Thomas Sahol is a Certified Recycling Professional and is authorized to ensure the application is properly completed, signed and timely filed under the law.

**NOW THEREFORE BE IT RESOLVED** that **Chesterfield Township** hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection; and

**BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

**CHESTERFIELD TOWNSHIP COMMITTEE**

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Bill List

Ms. Koetas-Dale made a motion seconded by Mr. Russo to approve the bill list. Roll Call: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Russo – yes; Mr. Panfili – yes.

Reports & Discussion - None

Reports & Administration

Deputy Mayor: Deputy Mayor Panfili reported that the first meeting with the professionals, potential developers of OYCC and the Township Committee liaisons, Ms. Koetas-Dale and himself has been scheduled for April 1st. Ms. Koetas-Dale stated she

spoke with Lee about the survey but will wait to talk about that until after the April 1st meeting and also maybe have another meeting.

Administration

Mr. Sahol reported that Troy is doing a good job wrapping up the volleyball court. He hopes to be done with the project by the end of next week, weather permitting.

Mr. Dhopte stated he has received positive feedback on the work being done on the cricket fields. He thanked Troy and the rest of the public works department for a job well done.

Mr. Dhopte stated he received a phone call from a resident about a letter from the builder stating they will not be planting any trees. Mr. Sahol responded that the builder made an application to the Planning Board for final site plan amendment. Not all of the application was approved because there were some concerns raised by the neighbors. He stated that the original approved plans for a 36000 square foot area had 51 shade trees, 17 ornamental trees and about 800 other plantings in the area. The area is going to require a lot of additional work to maintain. The contract for maintenance is higher this year and will continue to go up with the additional areas as they are turned over to the town. He believes that back when the developments were approved, the maintenance of all the parks was not contemplated and the public works department has increased by only one person. The area near Olivia was held over because of concerns raised by the residents in that area. Mr. Dhopte asked if the reduction amount was sent to the Environmental Commission. Mr. Panfili stated he is concerned this is before the Planning Board and should this be discussed. Mr. Gillespie suggested that Mr. Dhopte speak with Mr. Sahol off-line regarding that subject due to the application still pending before the Planning Board.

Mr. Russo inquired about naming one of the retention ponds on Olivia Way after a contractor's deceased son who dug the retention pond. Ms. Koetas-Dale stated they decided on the names at the last meeting but it is fine with considering changing the one for that pond. Mr. Panfili stated he spoke with Karl Braun and that he will bring this up at the next Environmental Commission meeting. Ms. Koetas-Dale said she will bring it up at the Environmental Commission special meeting on Monday.

Mr. Dhopte made a motion seconded by Ms. Koetas-Dale to open the meeting to public comment. All were in favor.

Agnes Marsala – 42 Cromwell Drive – She stated the trees in the park area were discussed at the Environmental Commission meeting. She hopes the Environmental Commission would be involved and that they may have ideas to avoid the maintenance issues.

Lorrie Thier – 153 Chesterfield-Crosswicks Road – asked if the Environmental Commission meeting was a public meeting. She was advised yes.

Vamsi Jamalapuram – 7 Rulon Way – Asked when and where he can discuss the issues with the plantings. Mr. Panfili explain, it would be the Planning Board meeting.

Glenn Layendecker – 106 Bordentown-Georgetown Road – asked when it is anticipated there will be more information about the warehouse and when it will be voted on. Mr. Panfili stated he believes it is a ways out. Mr. Gillespie does not anticipate anything before the last meeting in May or sometime in June.

Christy Greene – 109 Bordentown-Georgetown Road – stated she emailed her concerns to the Township Committee members and thanked Ms. Koetas-Dale for responding to her. She appreciates the idea of a survey and would like to brainstorm some alternatives for the site. She is opposed due to the noise, light pollution and truck traffic.

Yogesh Somasundaram – 64 Applegate Way – asked about the development at the end of Bentley Drive. He was advised the developer has a preliminary approval good through the end of this year. The developer has not come back for final approval yet.

Hearing no further comments Mr. Russo made a motion seconded by Ms. Koetas-Dale to close public comment. All were in favor.

Ms. Koetas-Dale made a motion seconded by Mr. Dhopte to adjourn the meeting. All were in favor. The meeting adjourned at 7:42 PM.

Respectfully submitted,

Caryn M. Hoyer, RMC
Municipal Clerk