

August 27, 2020

The Township Committee met at the municipal building on the above date via Gotomeeting.com with Mayor Liedtka calling the meeting to order at 7:00 PM. Following a moment of silence, roll call was taken showing present: Mayor Jeremy Liedtka, Deputy Mayor Lido Panfili, Committeemen Shreekant Dhopte and Michael Russo and Committeewoman Denise Koetas-Dale. Also present John Gillespie, Township Attorney; Joe Hirsh, Township Engineer and Caryn Hoyer, Township Clerk.

The Open Public Meetings Act statement was read and compliance noted.

AGENDA MATTER(S) REQUIRING RECUSAL(S)

Mr. Russo recused himself from Resolution 2020-8-7.

COMMENTS FROM THE PUBLIC – MATTERS APPEARING ON THE AGENDA ONLY

None

CONSENT AGENDA

Mr. Panfili made a motion seconded by Mr. Dhopte to approve the July 23rd and 30th minutes and the Departmental Reports. All were in favor.

TOWNSHIP ENGINEER REPORT

NJ DOT Municipal Aid Grants – Sykesville Road Phase I & II – Mr. Hirsh reported that we took bids on August 25th and the lowest bidder was Earl Asphalt Company for the base bid in the amount of \$411,968.13. The Township has a total of \$494,000 in the DOT grant award to fund this project. In addition to the base bid there were two alternate bids. Alternate bid #1 was for Ellisdale Road in the amount of \$31,661.00 and Alternate bid #2 for Extonville Road in the amount of \$49,784.00. Mr. Hirsh stated that the alternate bids were not part of the grant award from DOT and would have to be funded by the Township if awarded as part of the contract. Mr. Hirsh has a call into DOT to find out if we can include the alternate bids into the grant funding as part of the project. He is waiting for a call back. Mr. Dhopte asked if anyone had experience with Earl Asphalt Company in the past. Mr. Panfili stated he has had good experience with them and they do good quality work. Mr. Liedtka agreed they are a good company. Mr. Hirsh replied that many of the neighboring towns have used them and they are reputable for this type of project. Mr. Hirsh said that it would be an additional \$80,000 to get to Herman Black Road. Mr. Dhopte asked what his recommendation would be since prices are good right now. Mr. Liedtka recommended taking it even further to the bridge that needs to be repaired by the County. Mr. Hirsh stated he is not sure that can be done due to public contracts law. Mayor Liedtka asked Mr. Hirsh what needs to be done on Ellisdale and Extonville Road. Mr. Hirsh replied that Ellisdale needs a full depth patch for the entire length of the road and it is in really bad shape. Extonville is a mix match of patches. One section of the road is in very bad shape. Mr. Russo agreed that Extonville is in very bad shape and is dangerous. Mr. Gillespie asked if a certificate of availability of funds can be issued if we award for the base bid and both alternate bids. Ms. Hoyer replied yes. Mr. Gillespie stated that if the Committee would like to award the base bid and the two alternates and

funds are available, they can do that. Then do the extensions at a later time if they are needed.

2021 NJDOT Municipal Aid Grant Application – Mr. Hirsh reported that applications were submitted for Phase III for Sykesville and White Pine Road. Waiting to hear back on award.

2019 Municipal Parks Grant- The Township was awarded \$100,000 for the Restroom Project for Fenton Lane Recreation Building. Bids for the Fenton Lane Recreation Building restrooms and Tennis Wall Project were taken on August 11th. There were two bids received for the restrooms. The lowest bid was received from RNM Construction, LLC in the amount of \$126,800.00. The other bid was more than \$100,000 more. There were five (5) bids received for the Tennis Wall Project. The lowest bid was received from Capela Construction, Inc. in the amount of \$87,850.00. Mr. Panfili believes that all of the bathroom bids came in high and he would like to know if we can reject the bids for both projects and rebid together. He is more concerned about the Tennis Wall bid. Mr. Hirsh said they can rebid them together. He thought by bidding the two projects separately they would come in lower. Mr. Dhopte would like to move ahead with RNM Construction to build the bathrooms. Mayor Liedtka agreed with Mr. Dhopte and suggested awarding the bathrooms and putting the tennis wall out to re-bid. The Township Committee agreed. Ms. Hoyer said that funds will not be available for the restroom addition until after the September 24th meeting at which time they can award the contract. Mr. Hirsh will put the tennis wall out to rebid.

Heritage at Chesterfield – North Side – Phases IV & V & VI - Mr. Hirsh reported that the contractor met with his inspector and is working on the restoration work around the swale and disturbed areas. They are going to come back and re-seed all of the areas that have not taken.

ORDINANCE FOR INTRODUCTION

Mr. Dhopte made a motion seconded by Mr. Russo to introduce Ordinance 2020-11. Roll Call was taken: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Russo – yes; Mr. Liedtka – yes. Public Hearing is scheduled for September 24, 2020.

TOWNSHIP OF CHESTERFIELD ORDINANCE 2020-11

A CAPITAL ORDINANCE OF THE TOWNSHIP OF CHESTERFIELD AUTHORIZING THE APPROPRIATION OF \$ 70,000.00 FROM THE RECREATION FUND FOR RESTROOM ADDITION TO RECREATION BUILDING AT FENTON LANE PARK

BE IT ORDAINED by the Township Committee of the Township of Chesterfield as follows:

SECTION 1. There is hereby approved a capital project within the Township of Chesterfield to construct a restroom addition to recreation building at Fenton Lane Park not to exceed \$170,000.

SECTION 2. There is hereby appropriated from the Chesterfield Township Recreation Fund the sum of \$ 70,000.00 to cover the cost of the project described in Section 1 not limited to acquisition of all materials and equipment and completion of all work necessary therefor or related thereto.

SECTION 3. This ordinance shall take effect upon final adoption and publication in accordance with the law.

SECTION 4. The Recreation Fund of the Township of Chesterfield is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of Local Government Services is on file with the Clerk of the Township and is available for public inspection.

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**ORDINANCE FOR ADOPTION**

Mr. Panfili made a motion seconded by Mr. Russo to postpone the public hearing on Ordinance 2020-7 "AN ORDINANCE AMENDING CHAPTER 156 ENTITLED "RECYCLING" OF THE CODE OF THE TOWNSHIP OF CHESTERFIELD AND CLARIFYING CHAPTER 156-7 "MUNICIPAL DROP OFF" until the September 24<sup>th</sup> meeting. Roll call was taken: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Russo – yes; Mr. Liedtka – yes. Public Hearing is scheduled for September 24, 2020.

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Ms. Koetas-Dale made a motion seconded by Mr. Dhopte to open the public hearing for Ordinance 2020-10. All were in favor. Hearing no comments, Mr. Panfili made a motion to close public comment seconded by Mr. Russo. All were in favor. Mr. Russo made a motion seconded by Mr. Dhopte to adopt Ordinance 2020-10. Roll Call was taken: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Russo – yes; Mr. Liedtka – yes. Ordinance Adopted.

ORDINANCE 2020-10

ORDINANCE AUTHORIZING THE EXECUTION OF A DEED OF EASEMENT IN FAVOR OF THE COUNTY OF BURLINGTON CONFIRMING THE UTILIZATION OF PROPERTY KNOWN AS BLOCK 203, LOT 43.01 FOR RECREATION, OPEN SPACE AND CONSERVATION PURPOSES

WHEREAS, on or about May, 2007, the Township of Chesterfield entered into an agreement with Westin Fuchs to purchase certain property known as Block 203, Lots 12.01 and 43, along with the transfer of development right credits associated with said Property; and

WHEREAS, the Township proceeded to closing on September 6, 2007, paying the sum of \$1,670,000.00 for the Property; and

WHEREAS, said Purchase was also funded in part (approximately 50%) by a grant from the State of New Jersey, Department of Environmental Protection, through its Green Acres Program, and was also pledged to be funded by the County of Burlington in the amount of \$417,500.00 (25%); and

WHEREAS, the State of New Jersey has reimbursed the Township in full for its one-half share of the purchase price, but the County of Burlington did not make its payment; and

WHEREAS, recently the County of Burlington acknowledged its responsibility to Chesterfield Township, and has provided the Township with an Agreement of Sale, as well as a Deed of Easement, pursuant to which the County agrees to reimburse the Township its share of the purchase price (said share being \$417,500.00), in exchange for the execution of a Deed of Easement signed by the Township of Chesterfield agreeing to a continued deed restriction on the Property for open space, recreation and/or conservation purposes; and

WHEREAS, the Township Committee of the Township of Chesterfield deems it to be in the best interests of the residents of the municipality to proceed with this transaction, execute the Agreement of Sale and the Deed of Easement, albeit with corrections, and receive the funding from the County of Burlington to which it is entitled under the original agreements with the County;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHESTERFIELD, COUNTY OF BURLINGTON, STATE OF NEW JERSEY that the Township hereby conveys unto the County of Burlington, certain rights pursuant to the attached “Deed of Easement”, confirming that the Property known as Block 203, Lot 43.01, familiarly known as the “Fuchs Farm”, is and shall continue to be used solely for open space, recreation (both indoor and outdoor), and conservation purposes.

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Mr. Dhopte made a motion seconded by Mr. Russo to open the public hearing for Ordinance 2020-12. All were in favor. Hearing no comments, Mr. Russo made a motion to close public comment seconded by Mr. Panfili. All were in favor. Mr. Panfili made a motion seconded by Mr. Russo to adopt Ordinance 2020-12. Roll Call was taken: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Russo – yes; Mr. Liedtka – yes. Ordinance Adopted.

**TOWNSHIP OF CHESTERFIELD  
ORDINANCE 2020-12**

**AN ORDINANCE TO ESTABLISH SALARIES, WAGES AND COMPENSATION  
FOR VARIOUS OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF CHESTERFIELD**

**BE IT ORDAINED** that the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey hereby determines and establishes the salary ranges (unless otherwise specified) of compensation, salary, wages of the officials, appointees and employees of the Township of Chesterfield as follows:

| TITLE                                    | PER ANNUM  |            |
|------------------------------------------|------------|------------|
| Administrative Assistant                 | \$ 25,000  | \$ 45,000  |
| Board of Health Members                  | \$ 500     | \$ 750     |
| Building/Fire Inspector                  | \$ 20,000  | \$ 65,000  |
| Building/Fire Subcode                    | \$ 5,000   | \$ 10,000  |
| Chief Financial Officer                  | \$ 10,000  | \$ 20,000  |
| Chief of Police                          | \$ 109,000 | \$ 152,000 |
| Clean Communities Coordinator            | \$ 500     | \$ 1,000   |
| Construction Clerk (TACO)/Zoning Officer | \$ 30,000  | \$ 65,000  |
| Construction Official                    | \$ 5,000   | \$ 20,000  |
| Deputy Township Clerk                    | \$ 30,000  | \$ 55,000  |
| Dog Registrar                            | \$ 1,500   | \$ 5,000   |
| Environmental Commission Secretary       | \$ 1,200   | \$ 2,000   |
| Mentoring Program Director               | \$ 1,000   | \$ 2,000   |
| Municipal Alliance Grant Coordinator     | \$ 2,000   | \$ 3,000   |
| Housing Inspector                        | \$ 3,000   | \$ 5,000   |
| Land Use Secretary                       | \$ 5,000   | \$ 9,000   |
| Police Department Secretary              | \$ 30,000  | \$ 45,000  |
| Principal Public Works Director          | \$ 65,000  | \$ 90,000  |
| Public Works Foreman                     | \$ 40,000  | \$ 60,000  |
| Public Works Laborer                     | \$ 31,000  | \$ 70,000  |
| Qualified Purchasing Agent               | \$ 5,000   | \$ 10,000  |
| Recycling Coordinator                    | \$ 500     | \$ 1,000   |
| Recreation Director                      | \$ 3,000   | \$ 5,000   |
| Registrar of Vital Statistics            | \$ 1,500   | \$ 2,000   |
| Sewer Maintenance Director               | \$ 5,000   | \$ 15,000  |
| Tax Assessor                             | \$ 20,000  | \$ 30,000  |
| Tax Collector                            | \$ 20,000  | \$ 50,000  |
| TDR Coordinator                          | \$ 1,000   | \$ 4,000   |
| Township Administrator                   | \$ 70,000  | \$ 125,000 |
| Township Clerk                           | \$ 45,000  | \$ 65,000  |
| Township Committee                       | \$ 5,000   | \$ 7,000   |
| Treasurer                                | \$ 45,000  | \$ 70,000  |

| TITLE                                          | PER HOUR |          |
|------------------------------------------------|----------|----------|
| Part-Time Employee Not limited to: DPW,        | \$ 15.00 | \$ 25.00 |
| Police, Admin, Seasonal& Construction Official | \$ 36.00 | \$ 60.00 |
| Adult Mentoring Program Counselor              | \$ 18.00 | \$ 25.00 |
| Jr. Mentoring Program Counselor                | \$ 5.00  | \$ 7.00  |

**BE IT FURTHER ORDAINED** that all salaries are retroactive to August 1, 2020 for all persons employed by the Township as of August 1, 2020. If an employee is appointed to a position after August 1, 2020, the salary becomes effective as of that date.

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RESOLUTIONS

Ms. Koetas-Dale made a motion seconded by Mr. Dhopte to approve Resolution 2020-8-1. Roll Call was taken: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Russo – yes; Mr. Liedtka – yes. Resolution approved.

**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2020-8-1**

RESOLUTION ESTABLISHING PUBLIC WORKS LABORER SALARY

WHEREAS, Eric Hilgendorff was appointed as Public Works Laborer effective February 1, 2020 as per resolution 2020-1-27; and

WHEREAS, as a condition of employment he was required to obtain his CDL license by August 1, 2020; and

WHEREAS, due to the COVID-19 shutdown of Motor Vehicle Services, he was unable to do so; and

WHEREAS, due to Eric's work ethic and initiative, the Foreman of Public Works is confident Eric would have been successful in obtaining same; and

WHEREAS, the Public Works Foreman and Operations Manager recommend the pay increase associated with a CDL license.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that Eric Hilgendorff receive a pay increase to \$16 p/h which equates to \$33,280 effective August 1, 2020;

CHESTEFIELD TOWNSHIP COMMITTEE

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Ms. Koetas-Dale made a motion seconded by Mr. Dhopte to approve Resolutions 2020-8-2. Roll Call was taken: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Russo – yes; Mr. Liedtka – yes. Resolution approved.

**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2020-8-2**

**RESOLUTION APPOINTING THOMAS SAHOL  
TO THE POSITION OF TOWNSHIP ADMINISTRATOR**

**WHEREAS**, the Township of Chesterfield advertised to fill the position of Township Administrator left vacant by the resignation from Kyle Wilson in March 2020; and

**WHEREAS**, the Township Committee interviewed candidates and chose Thomas Sahol as the most qualified and best fit for Chesterfield Township; and

**WHEREAS**, the salary for the Township Administrator will be in accordance with the Salary Ordinance.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Chesterfield, County of Burlington, State of New Jersey, hereby appoint Thomas Sahol as the Township Administrator at an annual salary of \$115,000.00.

**BE IT FURTHER RESOLVED**, that the appointment is effective September 1, 2020.

**CHESTERFIELD TOWNSHIP COMMITTEE**

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Mr. Dhopte made a motion seconded by Mr. Russo to approve Resolutions 2020-8-3 and 2020-8-4. Roll Call was taken: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Russo – yes; Mr. Liedtka – yes. Resolution approved.

**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2020-8-3**

**RESOLUTION AUTHORIZING REFUND OF PROPERTY TAX OVERPAYMENT
TO CORELOGIC FOR Block 502 Lot 1.04**

WHEREAS, a bulk property tax payment for 3rd quarter property taxes was received from Corelogic for various properties; and

WHEREAS, the payment included Block 502 Lot 1.04 which is tax exempt due to disabled veteran status; and

WHEREAS, the payment created an overpayment in the amount of \$5,776.55; and

WHEREAS, Corelogic has requested the overpayment be refunded to the them; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the Tax Collector is hereby authorized to refund the overpayment in the amount of \$5,776.55 for Block 502 Lot 1.04, 4 Harker Road to Corelogic, Attn: Refund Dept., P. O Box 9205, Coppell, TX 75019-9710

CHESTERFIELD TOWNSHIP COMMITTEE

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**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2020-8-4**

**RESOLUTION AUTHORIZING REFUND OF PROPERTY TAX  
OVERPAYMENTS TO CORELOGIC FOR VARIOUS PROPERTIES**

**WHEREAS**, a bulk property tax payment for 3<sup>rd</sup> quarter property taxes was received from Corelogic for various properties; and

**WHEREAS**, the payment created overpayments in the amount of \$23,388.35; and

**WHEREAS**, the block and lot of the properties and amount are as follows:

|               |        |            |
|---------------|--------|------------|
| Block 202.01  | Lot 5  | \$3,596.95 |
| Block 202.03  | Lot 7  | \$3,489.28 |
| Block 202.36  | Lot 3  | \$3,085.11 |
| Block 202.109 | Lot 17 | \$3,529.85 |
| Block 206.226 | Lot 3  | \$4,138.40 |
| Block 206.228 | Lot 2  | \$1,017.64 |
| Block 206.228 | Lot 5  | \$1,031.97 |
| Block 502     | Lot 29 | \$1,723.57 |
| Block 1101    | Lot 2  | \$1,775.58 |

**WHEREAS**, Corelogic has requested the overpayments be refunded to the them;  
and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the Tax Collector is hereby authorized to refund the overpayments in the amount of \$23,388.35 as outline above to Corelogic, Attn: Refund Dept., P. O Box 9205, Coppell, TX 75019-9710

#### **CHESTERFIELD TOWNSHIP COMMITTEE**

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Mr. Panfili made a motion seconded by Mr. Russo to approve Resolution 2020-8-5. Roll Call was taken: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Russo – yes; Mr. Liedtka – yes. Resolution approved.

TOWNSHIP OF CHESTERFIELD RESOLUTION 2020-8-5

RESOLUTION APPOINTING MICHAEL SCHEPIS AS A PART-TIME SPECIAL POLICE OFFICER

WHEREAS, the Township Police Department has a vacant part-time position left by the resignation of Joseph DeAngelo; and

WHEREAS, the Chief of Police has requested the Township Committee appoint a part-time Class II Police Officer to alleviate the scheduling burdens created by loss of manpower; and

WHEREAS, the Township Committee believes it is in the best interest of the public to fill the vacant position; and

WHEREAS, Michael Schepis possesses all of the qualifications required by State Statute and Township Ordinance for a part-time Class II special officer;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that Michael Schepis is hereby appointed as a part-time Class II Police Officer for the Township of Chesterfield, effective September 10, 2020 conditioned upon successful completion of psychological and physical exams;

BE IT FURTHER RESOLVED that Michael Schepis will be compensated at an hourly rate of \$15.00 per hour and will receive all benefits as outlined in the Township's Employee Handbook and Personnel Policy for part-time employees.

CHESTERFIELD TOWNSHIP COMMITTEE

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Mr. Dhopte made a motion seconded by Mr. Russo to approve Resolution 2020-8-6. Roll Call was taken: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Russo – yes; Mr. Liedtka – yes. Resolution approved.

**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2020-8-6**

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND  
APPROPRIATION UNDER NJSA 40A:4-87 FOR NJDOT MUNICIPAL AID 2020 –  
SYKESVILLE ROAD II PROJECT IN THE AMOUNT OF \$ 244,000.00 IN THE  
2020 MUNICIPAL BUDGET**

**WHEREAS**, N.J.S.A. 40A: 4-87 (Chapter 159, P.L. 1948) provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget,; and

**WHEREAS**, the said Director may also approve the insertion of an item of appropriation for equal amount; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Township Committee of the Township of Chesterfield hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$ 244,000.00, which is now available as revenue from:

Miscellaneous Revenues  
Special Items of General Revenue Anticipated with Prior Written  
Consent of Director of Local Government Services-  
Public and Private Revenues Offset with Appropriations:  
NJDOT Municipal Aid 2020 – Sykesville Road II            \$  
244,000.00

**BE IT FURTHER RESOLVED** that a like sum of \$ 244,000.00; be and the same is hereby appropriated under the caption of:

General Appropriations  
Operations – Excluded from “Caps”  
Public and Private Programs Offset by Revenues:

NJDOT Municipal Aid 2020 – Sykesville Road II \$  
244,000.00

**BE IT FURTHER RESOLVED**, that the Chief Finance Officer provide a certified copy of this resolution to the Director of Local Government Services.

**CHESTERFIELD TOWNSHIP COMMITTEE**

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Mr. Dhopte made a motion seconded by Mr. Panfili to approve Resolution 2020-8-7. Mr. Russo recused himself. Roll Call was taken: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Liedtka – yes.

**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2020-8-7**

**RESOLUTION APPOINTING K-9 PATROLMAN DANIEL BRODOWSKI
TO THE POSITION OF SERGEANT**

WHEREAS, Daniel Brodowski has been employed as a Police Officer for the Township of Chesterfield since June 1, 2013; and

WHEREAS, the Chief of Police had indicated a need for an additional Sergeant to provide for night time supervision on each shift; and

WHEREAS, the Chief of Police announced the opening to the Chesterfield Township Police Department Patrolmen in October 2019; and

WHEREAS, at the conclusion of the examination, which consisted of an Oral Examination and review of evaluations, service record, education/achievements and seniority, the Chief recommends K-9 Patrolman Daniel Brodowski be promoted to Sergeant; and

WHEREAS, the Township Committee accepts the recommendation and appoints Daniel Brodowski to the position of Sergeant effective September 1, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that Daniel Brodowski be and is hereby appointed to the position of Sergeant with the Chesterfield Township Police Department; and

BE IT FURTHER RESOLVED that Daniel Brodowski is subject to a six-month probationary period.

CHESTERFIELD TOWNSHIP COMMITTEE

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Mr. Dhopte made a motion seconded by Mr. Russo to approve Resolution 2020-8-8. Roll Call was taken: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Russo – yes; Mr. Liedtka – yes. Resolution Approved.

**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2020-8-8**

**RESOLUTION AUTHORIZING SUBMISSION OF  
GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE  
FISCAL GRANT CYCLE OCTOBER 2020 TO JUNE 30, 2021**

**WHEREAS**, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

**WHEREAS**, Township Committee of the Township of Chesterfield, County of Burlington, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

**WHEREAS**, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

**WHEREAS**, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Burlington;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Chesterfield, County of Burlington, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Chesterfield Municipal Alliance grant for fiscal year 2021 in the amount of:

|            |             |
|------------|-------------|
| DEDR       | \$ 5,858.00 |
| Cash Match | \$ 1,464.59 |
| In-Kind    | \$ 4,393.76 |

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**CHESTERFIELD TOWNSHIP COMMITTEE**

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Mr. Dhopte made a motion seconded by Mr. Russo to approve Resolution 2020-8-9. Roll Call was taken: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Russo – yes; Mr. Liedtka – yes. Resolution approved.

**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2020-8-9**

WHEREAS, the Township of Chesterfield solicited bids for the Resurfacing of Sykesville Road NJDOT FY 2019/2020 (the "Project"); and

WHEREAS, three (3) bids were received in the Clerk's office on August 25, 2020; and

WHEREAS, the low bid was submitted by Earle Asphalt Company ("Earle") as follows:

Base Bid – Sykesville Road Improvements	\$411,968.13
Alternate Bid #1 (Ellisdale Road) -	\$31,661.00
Alternate Bid #2 (Extonville Road)-	\$49,784.00; and

WHEREAS, the Township Committee has determined to award the Base Bid and Alternate Bids #1 and #2; and

WHEREAS, the Finance Officer has certified that funds are available to award this contract in the amount of \$493,413.13;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chesterfield, County of Burlington, State of New Jersey that:

1. The Township Committee hereby awards a Contract to Earle Asphalt Company, For the Resurfacing of Sykesville Road, in accordance with the Township's Specifications and their bid in the amount of \$493,413.13 representing the Base Bid and Alternate Bids #1 and #2; and
2. The Township Administrator and Clerk, as necessary, are hereby authorized to execute a Contract and any related documents necessary to effectuate this award in a form substantially the same as that included in the specifications.

CHESTERFIELD TOWNSHIP COMMITTEE

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**CHESTERFIELD TOWNSHIP  
RESOLUTION 2020-8-10**

**RESOLUTION REJECTING BIDS FOR TENNIS WALL  
PROJECT AT FENTON LANE PARK**

**WHEREAS**, the Township of Chesterfield has sought bids for the Tennis Wall Project at Fenton Lane Park; and

**WHEREAS**, Chesterfield has only \$40,000.00 available in funding for Project; and

**WHEREAS**, all bids received substantially exceed the Committee’s appropriation for the Project; and

**WHEREAS**, N.J.S.A. 40A: 11-13.2 allows the Committee to reject all bids where the lowest bid substantially exceeds the appropriation for the project; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield, County of Burlington, State of New Jersey that all the bids received on August 11, 2020 substantially exceeded the amount of money appropriated and available for the Project.

**CHESTERFIELD TOWNSHIP COMMITTEE**

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DISCUSSION

Driveway Procedure – Ms. Hoyer there is a procedure for issuing driveway permits. However, we have an unusual case. The issue is when an applicant cannot meet any of the guidelines listed in the ordinance, what is the procedure or process. The application we have will not be able to make the minimum required for a driveway apron. Mr. Gillespie stated the ordinance was written in 1986 and does not offer any relief regarding this issue. He also stated the statute allows you to refer it to the Planning Board to give the Construction Official assistance on issuing the permit. Mr. Gillespie recommended the Township Committee ask for input from the Planning Board. Ms. Koetas-Dale and Mr. Panfil agree that relief should come from the Planning Board. Mr. Gillespie asked the Township Committee to add **Resolution 2020-8-11** to the agenda titled “**A RESOLUTION REFERING THE DRIVEWAY APPLICATION FOR 444 & 446 ELLISDALE ROAD TO THE PLANNING BOARD PURSUANT TO NJSA 40:55D-25b(3)**”. Mr. Panfil made a motion to add the resolution seconded by Mr. Dhopte. All were in favor. Mr. Russo made a motion seconded by Mr. Dhopte to adopt Resolution 2020-8-11. All were in favor. Resolution approved.

Music in the Park – Ms. Koetas-Dale asked the Committee if the Alliance can sponsor a Music in the Park during the month of September while following the social distance guidelines. The money to pay for it would come out of the municipal grant and would cost \$250 to pay for the band. The Alliance wants to make sure the Committee is comfortable with the event said Ms. Koetas-Dale. Ms. Hoyer stated that the event would not be covered under the grant because the grant period is from October 2020 to June 2021. Mr. Dhopte would like to have the music in the park as long as we advertise regarding social distancing he does not feel \$250 is an issue. Mayor Liedtka suggested sending a letter to the JIF to make sure we are covered. Mayor Liedtka will ask Glenn McMahon to email the JIF and ask Wendy were we can get the \$250 to pay the band. Ms. Fryc said that if funds are an issue the Philadelphia Jazz Orchestra performed in the square last year and reached out the other day wanting to perform a free concert in the square over the Labor Day weekend. Mayor Liedtka agreed to do both as long as we get the thumbs up from the JIF.

Shade Tree Commission- Ms. Koetas-Dale said that based on the calls from residents regarding trees in Old York Village and public areas that are diseased and overgrown, the Environmental Commission would like to establish a Shade Tree Commission that will be

directly under the Township Committee or the Environmental Commission. It would consist of five (5) people appointed by the Mayor. If a resident wanted to put in a new tree in the park strip there would be guidelines to follow to make sure it is the right type of disease resistant tree suitable along sidewalks and streets. An application would need to be completed by the resident for the Shade Tree Commission's review prior to any plantings. The Shade Tree Commission would also assist on helping with the beaver issues and any other issues that are destroying the trees in the community. Ms. Koetas-Dale asked the Township Committee if they agree. Mr. Gillespie is hesitant to recommend a true shade tree commission as under the statues that would give them the authority to put ordinances in place. The street trees are part of the design of the receiving area. There is no issue with them working with the Environmental Committee but he recommends it be an advisory board to the Township Committee. Ms. Koetas-Dale agreed and asked about the street tree ordinance. Mr. Gillespie stated they are putting together ordinances to be introduced maybe next month. He is working on updating some of the outdated ordinances. Mayor Liedtka and Mr. Dhopte agreed with it being an Advisory Board. Mr. Panfili stated if the commission is created that there be a time frame for them to meet regularly. Mayor Liedtka suggested labeling the discussion until Monday in order to get more suggestions from the new Township Administrator who may have experience with this issue. Ms. Koetas-Dale agreed to sit down with Mr. Sahol to discuss.

Green Team – Ms. Koetas-Dale attended the last Green Team meeting and they are asking for more dog waste dispensers to be put in and around Old York Village. The Green Team is willing to do fundraising to pay for the dispensers. Ms. Koetas-Dale will get more details on how many are needed and where they should be placed.

PAYMENT OF THE BILLS

Mr. Dhopte made a motion seconded by Mr. Panfili to approve the bill list. All were in favor. Roll Call was taken: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Russo – yes; Mr. Liedtka – yes. Ms. Hoyer asked the Township Committee to authorize Ms. Wulstein to use their signature stamps in order to get the bills out in a timely matter. All agree.

COMMENTS FROM THE PUBLIC

Mr. Dhopte made a motion seconded by Mr. Panfili to open the meeting to the public comment. All were in favor.

Chris Hodson - 285 Bordentown-Chesterfield Road asked if there is anything that prohibits giving more information on the ordinances and resolutions that the committee is discussing. Ms. Hoyer stated that the ordinances are on our website once they are introduced and the resolutions get posted on the website once they are approved by the Township Committee. Mayor Liedtka stated that all ordinance have public comment prior to them being adopted. Ms. Hodson specifically asked about the ordinance referencing \$417,000. Mr. Gillespie explained the Ordinance authorized the deed restriction for the Fenton Lane recreation fields and the County to refund the Township \$417,000.

Belinda Blazic - 228 Bordentown-Chesterfield Road asked the Township Committee why the pedestrian walking path at Fenton Lane Park is directed through the parking lot. She

is a runner and it is difficult to run through the grass in the parking lot. She feels it is a safety issue. She asked if this could be looked at and changed to be a safer pathway for pedestrians. Ms. Blazic said that the pathway across from the municipal building is overgrown with grass. Mayor Liedtka said that the Township is working on clearing that. Mr. Hirsh recommended looking to bid as an alternate as part of the tennis wall since they are bringing in asphalt for that project. Mayor Liedtka suggested moving the fence to make more room for the path. Mr. Hirsh will look at both ideas.

Dawn Sheridan - 79 Bordentown-Chesterfield Road – Asked the Township Committee why Highbridge Landscaping is allowed to store materials for the pipeline on their property and use it as a lay down yard. She is questioning if that property is farm assessed and if so how are they able to use it as a laydown yard. She wants to know what the Township is doing about it. Mr. Panfili stated that within hours of the Township being made aware of it, the Police and Township Zoning and Construction Officials went to the property and issued cease and desist letter. He feels the Township acted immediately once they were aware of the situation. To say “why was it allowed” is not accurate. The Township did not allow it. Mr. Gillespie said that the Township is looking into the illegal use in addition to the Farmland Assessment issue and potential rollback taxes and lose of farm assessment.

Ms. Sheridan stated her neighbor has wisteria growing into all of the neighbor’s lawns and she is having trouble mowing her lawn because of it. She has reached out to the neighbor but still nothing has been done. Mr. Panfil advised Ms. Sheridan to reach out to Glenn McMahon since he handles property maintenance issues.

Hearing no further comments from the public, Mr. Panfili made a motion seconded by Mr. Dhopte to close public comment. All were in favor.

Mr. Gillespie asked the Township Committee permission to work with the Township Committee liaison to Administration and Personal. Mayor Liedtka said that would be himself and Mr. Panfili. All were in agreement.

Mr. Dhopte made a motion seconded by Mr. Russo to adjourn the meeting. All were in favor. The meeting adjourned at 8:25 PM.

Respectfully submitted,

Caryn M. Hoyer, RMC
Municipal Clerk