

May 28, 2020

The Township Committee met on the above date via Gotomeeting.com with Mayor Jeremy Liedtka calling the meeting to order at 7:00 PM. Following a moment of silence, roll call was taken showing present: Mayor Jeremy Liedtka, Deputy Mayor Lido Panfili, Committeemen Shreekant Dhopte and Michael Russo and Committeewoman Denise Koetas-Dale. Also present John Gillespie Township Attorney and Caryn Hoyer Township Clerk.

The Open Public Meetings Act statement was read and compliance noted.

AGENDA MATTER(S) REQUIRING RECUSAL(S)

Mayor Liedtka recused himself from Resolution 2020-5-9.

COMMENTS FROM THE PUBLIC – MATTERS APPEARING ON THE AGENDA ONLY

None

CONSENT AGENDA

Mr. Dhopte made a motion seconded by Mr. Panfili to approve the May 7th minutes and the Reports: Construction, Tax & Sewer Collection, Finance and Mayor's Update. All were in favor.

TOWNSHIP ENGINEER REPORT

Joe Hirsh is not present but sent his report to the Township Committee for their review. Mayor Liedtka reported that Mr. Hirsh applied through DOT for a grant for Sykesville Road. Mr. Panfili said based off of the Engineer's report, he believes that some of the recommendations to release performance bonds are pre-mature in his opinion. Ms. Hoyer said we did email the developer this morning and he replied that most will be completed by next week. Mr. Dhopte asked if Mr. Hirsh can keep them updated on the Fenton Lane Recreation Building bathrooms on his report. Ms. Hoyer will let Mr. Hirsh know to do so.

ORDINANCE FOR ADOPTION

Ms. Koetas-Dale made a motion seconded by Mr. Dhopte to open the public hearing for Ordinance 2020-6. All were in favor. Hearing no public comment, Mr. Panfili made a motion seconded by Ms. Koetas-Dale to close public hearing. All were in favor. Ms. Koetas-Dale made a motion seconded by Mr. Dhopte to adopt Ordinance 2020-6. Roll Call was taken; Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Russo – yes; Mr. Liedtka – yes.

**TOWNSHIP OF CHESTERFIELD
ORDINANCE NO. 2020-6**

AN ORDINANCE AMENDING CHAPTERS 142 AND 146 OF THE TOWNSHIP CODE OF THE TOWNSHIP OF CHESTERFIELD, RESPECTIVELY ENTITLED "PARENTAL RESPONSIBILITY" AND "PARKS AND RECREATIONAL AREAS"

WHEREAS, public parks and recreational facilities have been repeatedly defaced and vandalized, causing increased maintenance and repair costs for the taxpayers of the Township; and

WHEREAS, much of the recent damage has occurred in connection with the use of recreational facilities by organizations and athletic teams; and

WHEREAS, the Township Committee of the Township of Chesterfield desires to preserve and properly maintain public parks and recreational facilities for the use and enjoyment of the public; and

WHEREAS, the Township Committee thereby now seeks to enhance organizational and parental responsibility as it relates to the use of recreational facilities and public parks.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Chesterfield, County of Burlington, State of New Jersey that the Code of the Township of Chesterfield be amended as follows:

ARTICLE I: AMENDED SECTIONS

1. Chapter 142 of the Code of the Township of Chesterfield entitled "Parental Responsibility" is hereby amended as follows [newly added material is indicated by underlined text]:

[§142-1 to -3 to remain unchanged.]

§142-4 Violations and penalties.

Any parent who shall violate the terms of this chapter shall, upon conviction thereof, be subject to punishment by a fine not exceeding \$500 in the discretion of the court. In addition, if the violation of this chapter results in damage or defacement of public property, the parent shall be charged with the cost of repairing the damaged or defaced property.

[§142-5 to remain unchanged.]

2. Chapter 146 of the Code of the Township of Chesterfield entitled "Parks and Recreational areas" is hereby amended as follows [newly added material is indicated by underlined text, deletions shall be indicated by ~~strikethroughs~~.]:

[§146-1 to -3 to remain unchanged.]

§146-4 Permit for Use of Parks and Recreational Fields and Facilities ~~special events~~.

Permits for special events and requests for the reservation of in parks and recreational fields and facilities shall be obtained by application to the Recreation Director of the Township or other person designated by the Township Committee in accordance with the following procedure:

- A. A person seeking issuance of a permit hereunder shall file an application stating as follows:
 1. The name and address of the applicant.
 2. The name and address of the person, persons, organization, corporation or association sponsoring the activity, if any.
 3. The day and hours for which the permit is desired.
 4. The park, field, or recreational facility or portion thereof for which such permit is desired.
 5. The number of guests and/or participants at the permitted event and their estimated age ranges.

6. The number and names of any adult supervisors/coaches to be present at any registered event.
7. An estimate of the percentage of guests/participants who are residents of the Township of Chesterfield
8. Any other information which the Township Committee shall find reasonably necessary to make a fair determination as to whether a permit should be issued hereunder.

B. Issuance of permit

1. Standards for issuance of a use permit by the Township Committee include the following findings:
 - a. That the proposed activity or use of the park will not unreasonably interfere with or detract from the general public enjoyment of the park.
 - b. That the proposed activity and use will not unreasonably interfere with or detract from the promotion of public health, welfare, safety and recreation.
 - c. That the proposed activity or uses that are reasonably anticipated will not include violence, crime or disorderly conduct.
 - d. That the proposed activity will not entail extraordinary or burdensome expense or police protection by the Township of Chesterfield.
 - e. That the facilities desired have not been reserved for other use at the date and hour requested in the application.
 - f. The applicant or applicant organization's prior compliance with this Chapter and the Rules and Regulations Governing the Use of Township Facilities.
2. The Township Committee may refer the application to other official township bodies for study and a written advisory report.

C. Appeal

1. Within 35 days after receipt of an application, the Township Committee shall appraise an applicant, in writing, of its reasons for refusing a permit, and any aggrieved person shall have the right to appeal to the Township Committee to reconsider its decision by serving written notice thereof on the Clerk of the township within five days of said refusal.
2. A copy of said notice shall also be sent by the Clerk to any of the official township bodies referred to by the Township Committee for study and a written advisory report prior to its action to refuse to issue a permit. The Committee shall reconsider the application under the standards set forth under Subsection B hereof and sustain or amend its decision within 35 days from the receipt of the appeal. The decision of the Township Committee on appeal shall be final.

D. A permittee shall be bound by all park rules and regulations and all applicable ordinances fully as though the same were inserted in said permits.

E. The person, corporation, association, or organization to whom the permit is issued shall be liable and responsible for all violations of this Chapter by their guests, participants, and visitors. In addition the permit holder is solely liable for loss, damage or injury sustained by any person whatever by reason of the negligence of the person or persons to whom such permit shall have been issued. The Township Committee shall have the right to require any permittee to submit the evidence of liability insurance covering injuries to members of the general public arising out of such permitted activities in such amounts as may be from time to time determined by the Township Committee prior to the commencement of any activity of issuance of any permit.

F. Revocation. The Township Committee shall have the authority to revoke a permit upon finding of violation of any rule or ordinance or upon good cause shown.

**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2020-5-3**

**RESOLUTION AUTHORIZING REFUND OF PROPERTY TAX OVERPAYMENT
ON BLOCK 502 LOT 30.19 KNOWN AS 24 GREENVIEW DRIVE**

WHEREAS, the Corelogic and Corporate Settlement both paid 2nd quarter taxes in the amount of \$4,494.49 on Block 502 Lot 30.19, 24 Greenview Drive owned by Joshua and Meghan Watson; and

WHEREAS, these payments created an overpayment in the amount of \$4,494.49; and

WHEREAS, the mortgage company has requested the overpayment be refunded to the homeowner Joshua and Meghan Watson.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the Tax Collector is hereby authorized to refund the overpayment on Block 502 Lot 30.19 in the amount of \$4,494.49 to the homeowner Joshua and Meghan Watson, 24 Greenview Drive, Chesterfield, New Jersey 08515 .

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**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2020-5-4**

**RESOLUTION TO CANCEL TAXES DUE TO VETERAN EXEMPTION  
FOR 19 FENTON LANE KNOWN AS BLOCK 202.07 LOT 1  
AND AUTHORIZE REFUND OF OVERPAYMENT**

**WHEREAS**, N.J.S.A. 54:4-3.30A allows for the exemption from taxation from real and personal property for any citizen and resident of the State who has a total or 100% permanent disability as defined by this statute; and

**WHEREAS**, Mary Acevedo and Iris Rivera purchased 19 Fenton Lane, known as Block 202.07 Lot 1 on August 23, 2007; and

**WHEREAS**, Iris Rivera is a 100% disabled Veteran; and

**WHEREAS**, Ms. Rivera has completed form D.V.S.S.E. and provided the documentary proofs required to the Tax Assessor; and

**WHEREAS**, the Tax Assessor has reviewed and approved the Veteran Exemption effective March 24, 2020;

**NOW THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Chesterfield, County of Burlington, State of New Jersey, hereby approves the veteran exemption on Block 202.07 Lot 1 effective March 24, 2020 and thereafter.

**BE IT FURTHER RESOLVED**, that the Tax Collector is hereby authorized to cancel 2020 taxes in the amount of \$3,230.66 and authorize refund in the amount of \$201.92.

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**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2020-5-7**

**RESOLUTION AUTHORIZING REFUND OF
OVERPAYMENT OF CAT LICENSE FEE**

WHEREAS, a Cat License fee was paid by Kristen Purdy of 6 Hengeli; and

WHEREAS, the fee for a cat license is \$10.80; and

WHEREAS, the fee amount paid was \$12.00 which created an overpayment in the amount of \$1.20.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that Kristen Purdy, 6 Hengeli Drive, Chesterfield, N.J. 08515 be issued a refund check in the amount of \$1.20.

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**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2020-5-8**

**RESOLUTION AUTHORIZING THE MUNICIPAL TAX COLLECTOR TO PREPARE AND  
MAIL ESTIMATED TAX BILLS IN ACCORDANCE WITH P.L.1994, c 72**

**WHEREAS**, due to the proposed late adoption of the State budget and the uncertainty of when the Burlington County Board of Taxation will be able to certify the new tax rate and the municipal tax collector will be unable to mail the tax bills on a timely basis; and

**WHEREAS**, the municipal Tax Collector in consultation with the municipal Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and they have signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey on this 28<sup>th</sup> day of May 2020 as follows

1. The municipal Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Township of Chesterfield for the third installment of 2020 taxes. The Tax Collector shall proceed and take such actions as permitted and required by P.L. 1994 c72 (N.J.S.A. 54:4-66.2 and 54:4-66.3)
2. The estimated tax levy for 2020 is hereby set at \$ 25,238,468.43.

3. In accordance with law third installment of 2020 taxes shall not be subject to interest until the later of; the grace period or the twenty-fifth calendar day after the estimated tax bills were mailed. The estimate tax bills shall contain a notice specifying the date which interest may begin to accrue.

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**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2020-5-11**

**RESOLUTION AUTHORIZING REFUND OF PROPERTY TAX
OVERPAYMENT TO WELLS FARGO**

WHEREAS, Wells Fargo and Ocean Settlement made payments on Block 202.33 Lot 2 in the amount of \$3,011.04 for the second quarter installment in 2019; and

WHEREAS, the payment made by Wells Fargo on April 30, 2019 created an overpayment in the amount of \$3,011.04; and

WHEREAS, Wells Fargo has requested the overpayment be refunded to them;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the Tax Collector is hereby authorized to refund the overpayment in the amount of \$3,011.04 to Wells Fargo, Financial Support Unit, 1 Home Campus MAC X2302-045, Des Moines, IA 50328-0001.

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Mr. Russo made a motion seconded by Mr. Panfili to approved Resolution 2020-5-5. All were in favor. Roll Call was taken; Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Russo – yes; Mr. Liedtka – yes.

**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2020-5-5**

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT WITHOUT PUBLIC  
BIDDING FOR THE PURPOSE OF CORONAVIRUS RESPONSE**

**WHEREAS**, The Governor of New Jersey has declared a state of emergency via Executive Order 103 on March 9, 2020 due to COVID 19; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.12, emergency contracts awarded for the purpose of coronavirus response are able to be awarded without public bidding regardless of the bid threshold; and

**WHEREAS**, it has been determined that a counter glass wall will need to be installed in order to provide proper separation of employees and public when conducting business in the Township; and

**WHEREAS**, a quote has been received from Eagle Construction Services Inc. in the amount of \$15,940.00, with a \$2,700 contingency, to provide framing and glass to be installed on the front counter of the municipal building, in response to the coronavirus concerns.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chesterfield, County of Burlington, State of New Jersey that an emergency is hereby declared to exist which will not permit for the advertisement for public bids or quotes.

**BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Chesterfield, County of Burlington, State of New Jersey that Eagle Construction is hereby awarded the contract for framing and glass for \$15,940.00 with a \$2,700 contingency.

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Resolution 2020-5-6 - Ms. Koetas-Dale asked if others from the Township Committee read the report from the Planning Board. Mayor Liedtka replied this resolution says we are accepting the recommendation from the Planning Board. Mr. Dhopte asked Mr. Liedtka what the recommendation is. Mayor Liedtka replied it is 30 pages long and basically the Planner recommended it needs rehabilitation because of the septic problems they are having and the ongoing DEP violations. Ms. Koetas-Dale stated it also mention the number of debilitated buildings on the property and that it should be discussed at the Township Committee level later. She doesn't want to set a precedent just because the buildings are debilitated. Mayor Liedtka stated it only needs to meet one of the five criteria and the main reason for the recommendation was the septic and DEP violations not the buildings. Mr. Gillespie stated that attached to the Resolution will be the letter that Planning Board solicitor Doug Heinold prepared and sent to the Township Committee regarding the recommendation. Mr. Gillespie read the letter to the Township Committee. He pointed out the Township Planner's conclusion for the site qualified pursuant to criterion 1 (a significant portion of the structures therein are in a deteriorated or substandard condition) and criterion 5 (environmental contamination). Additionally as per the letter the "Planning Board recommended that the property be designated for Rehabilitation because the Board felt that the significant and most reliable criterion impeding rehabilitation was the condition of the waste treatment systems, the impact of their failure on groundwater, and the now prohibitive costs of repair that would be difficult to meeting. The Board was satisfied that if criterion 5 were the only criterion, it would support the rehabilitation determination." Mr. Gillespie stated the Township Committee will not either accept their recommendation or not.

Ms. Koetas-Dale made a motion seconded by Mr. Dhopte to approved Resolution 2020-5-6. All were in favor. Roll Call was taken; Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Russo – yes; Mr. Liedtka – yes.

**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2020-5-6**

**RESOLUTION ACCEPTING RECOMMENDATION OF TOWNSHIP PLANNING
BOARD REGARDING BOUNDARIES OF PROPOSED AREA IN NEED OF
REHABILITATION PURSUANT TO THE NEW JERSEY LOCAL REDEVELOPMENT
AND HOUSING LAW, N.J.S.A. 40A:12A-1 et seq.**

WHEREAS, by Resolution 2020-2-6, the Chesterfield Township Committee authorized and directed the Chesterfield Township Planning Board to conduct a preliminary redevelopment investigation to determine whether a certain property within the municipality qualified under the statutory criteria as an “area in need of rehabilitation”, within the meaning and intendment of the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq., (the “Study Area”); and

WHEREAS, the property in question, and comprising the “Study Area”, is known and identified as Block 701, Lot 2.01, familiarly known as “Old York Country Club”; and

WHEREAS, the Chesterfield Township Planning Board conducted a public hearing on the matter on May 19, 2020, as a result of which hearing, the Planning Board has made recommendations to the Township Committee regarding the Study Area, which recommendations were memorialized in a Memorandum dated May 20, 2020 from Planning Board Attorney, Douglas L. Heinold, Esquire, to Township Attorney, John C. Gillespie, Esquire, which is attached hereto and made a part of this Resolution; and

WHEREAS, contemporaneous with said Memorandum, the Planning Board transmitted to the Township Committee the Study Report dated May 2020 prepared by CME Associates; and

WHEREAS, said Report recommended designation of Block 701, Lot 2.01 as a rehabilitation area; and

WHEREAS, the area to be recommended for determination as a rehabilitation area is more specifically described in said Report, and the boundaries of same are shown on the map attached to same, which map is incorporated herein by reference; and

WHEREAS, the Township Committee has reviewed said Report and the Planning Board Attorney’s Memorandum dated May 20, 2020.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chesterfield, County of Burlington, State of New Jersey, as follows:

1. The foregoing recitals are incorporated herein and adopted hereby as the factual predicate, along with those set forth below, for the adoption of this Resolution.
2. In accordance with the provisions of N.J.S.A. 40A:12A-14, the Township Committee, as the governing body of this municipality, hereby accepts the factual findings set forth in the aforementioned Report prepared by CME Associates, dated May 2020.
3. The Township Committee hereby accepts the recommendations of the Planning Board regarding the geographical boundaries which will define the proposed Rehabilitation Area, and therefore determines that Block 701, Lot 2.01, be and is hereby designated as an Area In Need Of Rehabilitation under N.J.S.A. 40A:12A-1 et seq.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Chesterfield Township Planning Board, to the Burlington County Office of Land Use Planning, to the Commissioner of the Department of Community Affairs; that a copy be posted on the municipal bulletin board; and that a copy be published in the *Burlington County Times* within fourteen (14) days of the date of the adoption of this Resolution.

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Mr. Panfili made the recommendation to table Resolution 2020-5-10 “RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE GUARANTEE AND SUBSTITUTION OF MAINTENANCE GUARANTEE FOR THE PROJECT KNOWN AS COLONIAL PIPELINE CO. ALLENTOWN PV SOLAR ARRAY”. He has some concerns with the plantings as that way a major concern of the residents. He will speak with Mr. Hirsh about this tomorrow. All agreed to postpone the Resolution until next month.

Mr. Dhopte asked Mr. Panfili to send the Committee an email with all of the points he has made and what has been completed in order for them to be comfortable passing the resolution at the next meeting. Mr. Panfili will call Mr. Hirsh tomorrow and give him his recommendations. Ms. Hoyer asked Mr. Panfili to send the email to her and she will forward out to the Committee.

Mayor Liedtka returned to the meeting.

## **DISCUSSION**

TNR Presentation – Patricia Burns joined the meeting via phone but is unable to present due to a power outage in North Carolina. She stated the issue is getting better with cat colonies however the problem now is that people are dropping off cats at properties. Mayor Liedtka asked that she email us the presentation and reschedule for another time.

Brush Recycling Center – Mayor Liedtka referenced an email from Troy to the Township Committee regarding the Brush Recycling Center and recommended hours of operation. Herdt Fencing will be coming in next week to put up the fence around the yard. Weather permitting, we should be totally fenced in by the end of next week other than the gate which gets build onsite. Mayor Liedtka asked the Committee if they are all in agreement with Troy’s recommendations in his email for days and hours of operation. Ms. Koetas-Dale said she is concerned that we may need to add more weekend hours. She agreed to try and see how it works out. Ms. Koetas-Dale asked when will we open. She said she is getting a lot of requests from residents. Mayor Liedtka said it will open as soon as the fence is completed. Mr. Panfili said that the paving looks good. Mayor Liedtka would like to have signs made up for the yard with the days and hours of operation. Mayor Liedtka asked Mr. Gillespie if we need to update the ordinance for hours of operation and other limitations such as no commercial vehicles permitted. Mr. Gillespie said that the Committee can make that motion tonight to make that interpretation of the change in hours of operation.

Mr. Panfili made a motion seconded by Ms. Koetas-Dale to add Ordinance 2020-7 “AN ORDINANCE TO AMEND CHAPTERS 156 OF THE CODE OF THE TOWNSHIP OF CHESTERFIELD RELATING TO DISPOSAL OF BRUSH AT THE TOWNSHIP’S DPW YARD” amending the hours of operation. All were in favor. Roll Call was taken; Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Russo – yes; Mr. Liedtka – yes.

Mr. Panfili made a motion seconded by Ms. Koetas-Dale to introduce, by title only, Ordinance 2020-7 “AN ORDINANCE TO AMEND CHAPTERS 156 OF THE CODE OF THE TOWNSHIP OF CHESTERFIELD RELATING TO DISPOSAL OF BRUSH AT THE TOWNSHIP’S DPW YARD”. All were in favor. Roll Call was taken; Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Russo – yes; Mr. Liedtka – yes. Public Hearing will be on June 11<sup>th</sup>.

Municipal Parks – Ms. Koetas-Dale asked what the plan is for opening up the rest of the parks now that the tennis courts are open. Mayor Liedtka said that as soon as the Governor opens up organized sports that we can open up more. Mayor Liedtka said that we will continue to watch the Governors daily feeds regarding his executive orders.

Memo from Recreation Director – Refund of Deposits – Rachel Fryc explained her memo to the Township Committee and asked them how she should proceed with refunding money. She provided a list of deposits made for the use of the recreation facilities but could not use them due to the Covid-19 closures. She has reached out and heard back from all but a few to see if they want a refund or apply to their next use of the fields. Mr. Gillespie stated we would need a Resolution in order to process the refunds. Mayor Liedtka asked Rachel to put together a Resolution with the refunds for the next meeting.

Hours of operation for Municipal Employees – Mr. Panfili said that more and more municipalities are starting to open up. Chief Wilson is taking the lead working with Eagle Construction to have a glass partition installed for the protection of the staff and residents. Mr. Panfili suggested that we open up internally with our staff on Monday and then open to the public once the glass partition is installed. Mr. Panfili stated that we will have everyone wear face masks. Mr. Dhopte asked if we spoke to the employees about this yet or have we received any negative feedback from them about coming back to work. Mayor Liedtka said he has not spoken to all of the employees, but the ones he did speak to were not concerned. Mr. Dhopte stated that his workplace is following certain procedures such as social distancing, wearing facemask, etc. and he would like us to do the same. Mr. Gillespie agreed that everyone should be wearing a face mask coming into the building and shared areas but no need to wear it in their office, wipes available to for common use items. Ms. Koetas-Dale stated we should post as a reminder to the employees. Mr. Panfili stated that employee safety is important. Mr. Panfili made a motion seconded by Ms. Koetas-Dale that all non-essential employees go back to work on Monday, June 1<sup>st</sup> along with us posting safety guidelines, providing masks, wipes and gloves. All were in favor. Roll Call was taken: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Russo – yes; Mr. Liedtka – yes. Ms. Hoyer will send an email informing the employees tonight.

Mr. Panfili wanted to publicly thank Herman Liedtka Inc. for removing the dirt pile behind the municipal building. Everyone agreed it is a big improvement and looks great.

Mayor Liedtka asked Mr. Gillespie if he the RFP went out for the re-development area on Ward Avenue. Mr. Gillespie replied yes it went out about 2 weeks ago. Mayor Liedtka would like to request an amendment to the RFP and add the following properties to it: Old Municipal Building, Union Fire Co. Building in Crosswicks and the Squad Building. Mr. Gillespie agreed we can do an addendum but would need to extend the return date to June 15<sup>th</sup>. That would give time to review for the June 25<sup>th</sup> meeting. Mr. Panfili recused himself. Mr. Dhopte made a motion seconded by Mr. Russo to add the additional properties and change the return date for the RFP for planning services. Roll Call was taken: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Russo – yes; Mr. Liedtka – yes.

Ms. Koetas-Dale asked if we advertised for the Township Administrator position yet. Ms. Hoyer replied yes, June 15<sup>th</sup> is the deadline. We received 5 resumes so far. Ms. Hoyer said she will make them available for the Township Committee to pick them up and review them.

Mayor Liedtka would like to adopt an Economic Development Committee in order to get revenue in the town and to promote Chesterfield. He would like to appoint 3 or 4 people to the committee along with 2 liaisons from the Township Committee. Mayor Liedtka would also like to join the Chamber of Commerce. Mr. Dhopte thought this was a great idea. Mayor Liedtka asked Mr. Gillespie how to proceed. He stated the Chamber of Commerce would be a great resource promoting Chesterfield. They are a great network and support businesses. He also stated that as long as the EDC is an ad-hoc committee, you can just move forward. The Township Committee agreed to form an Economic Development committee consisting of 3-4 members. All were in favor.

Mr. Dhopte asked for an update on the water basins that need to be treated. Mayor Liedtka stated that he looked at the ponds himself and 3 pumps are not working as of tonight. Most of the ponds have algae. He stated he checked the pond at Harness Way on the cul-de-sac and there is no algae. Mayor Liedtka suggested going with what the Environmental Commission recommendation to treat the ponds. Ms. Koetas-Dale asked what the issues are with the pumps and why they keep breaking. Mayor Liedtka said that the pumps were put in by the developer. They could be at the end of their useful life. It has been 15 years for some. Mayor Liedtka will find out what the issue is with the pumps and have Troy treat the ponds with the recommendations given by the Environmental Commissions.

Mayor Liedtka asked Mr. Gillespie if he has heard back from WAWA. Mr. Gillespie said he has not heard back. Ms. Koetas-Dale asked what the issue is with WAWA. Mayor Liedtka replied that they have not moved on anything yet and Garden State Diner is for sale. The diner is right across the street from WAWA. Mayor Liedtka thinks WAWA is looking at that property. Mr. Gillespie said he will call Keith Davis from WAWA on Monday. Ms. Koetas-Dale asked Mr. Gillespie to let the committee know the outcome.

### **COMMENTS FROM THE PUBLIC**

Ms. Koetas-Dale made a motion seconded by Mr. Dhopte to open to the public. All were in favor.

Rita Romeu - 433 Ellisdale Road - She spoke as the Chair of the Environmental Commission and thanked the Township Committee for their consideration in regards to their memo. She looked at the ponds and thinks that all are ok with the exception of one which is full of algae. In regards to the pumps, she had heard that they were not a good quality pump and that is why they keep breaking as well as being old. She thinks that new pumps will elevate the problems. Ms. Romeu stated as the co-chair of the Pipeline Task Force, she is concerned about talk of a lay down yard at Herb Ames Farm. She is concerned that NJNG intends to skip the Planning Board. Ms. Romeu asked Mr. Gillespie and Mayor Liedtka to look into the settlement process and make sure they abide by our ordinance. Mayor Liedtka will look into it and get back to Ms. Romeu. She stated she understands it will not stop construction of the pipeline.

Dana Boyadjian - 15 Buttonwood Street – He stated he was glad to hear the brush will be open again. He contacted NJDEP to find out if the recycling yard was essential. They told him that if your town does not have curbside pick-up then it could be considered is essential. He agrees with the controlled hours, but unsure if it is going to be long lines.

He suggests longer hours for the first week. Mayor Liedtka stated they will take that into consideration.

Belinda Blazic - 228 Bordentown-Chesterfield Rd. – She thanked the Township for updating their website to include the information for Animal Control. She asked if a bullet point can be added that the animal control officer can recommend that the animals are spayed and neutered. Additionally, she thinks it would be easier to find if it reads “Animal Control” instead of “Township Animal Control”. She stated that there are too many links to get to the Animal Control on the Township website. Lastly, Ms. Blazic recommends putting the Township Go to Meeting link and phone number on the “announcement area” on the Township website.

Hearing no further comments from the public, Mr. Panfili made a motion seconded by Mr. Dhopte to close public comment. All were in favor.

Mr. Panfili made a motion seconded by Ms. Koetas-Dale to go into Executive Session at 8:30 pm. All were in favor.

## **RESOLUTION 2020-5-12**

### **A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Township Committee of the Township of Chesterfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6, et. seq.; and

**WHEREAS**, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Committee of the Township of Chesterfield to discuss, in a session not open to the public, certain matters relating to the item or items authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Committee of the Township of Chesterfield to discuss, in a session not open to the public, certain matters relating to the item or items authorized by NJSA 10:4-12b and designated below:

- Matters required by law to be confidential.
- Matters where the release of information would impair the right to receive funds.
- Matters involving individual privacy.
- Matters relating to collective bargaining agreements.
- Matters relating to the purchase, lease, or acquisition of real property or the investment of public funds.
- Matters relating to public safety and property.
- Matters relating to litigation, negotiations and the attorney-client privilege.
- Matters relating to the employment relationship.
- Matters relating to the potential imposition of a penalty.
- Matters relating to deliberations on administrative and/or quasi-judicial matters.
- Matters relating to contact negotiations.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the

Township of Chesterfield, assembled in public session on May 28, 2020 that an Executive Session closed to the public shall be held at 8:30 pm in the Chesterfield Township Municipal Building for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

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Mr. Russo made a motion seconded by Ms. Koetas-Dale to return to public session. All were in favor.

Ms. Koetas-Dale made a motion seconded by Mr. Russo to approve the Bill List. All were in favor.

Mr. Dhopte made a motion seconded by Mr. Panfili to adjourn the meeting. All were in favor. The meeting adjourned at 9:36 PM.

Respectfully submitted,

Caryn M. Hoyer, RMC
Municipal Clerk