

December 30, 2020

The Township Committee met on the above date via Gotomeeting.com with Mayor Liedtka calling the meeting to order at 7:00 PM. Roll call was taken showing present: Mayor Jeremy Liedtka, Deputy Mayor Lido Panfili, Committeeman Shreekant Dhopte, Michael Russo and Committeewoman Denise Koetas-Dale. Also present Administrator Thomas Sahol, Clerk Caryn Hoyer and Township Attorney John Gillespie.

The Open Public Meetings Act statement was read and compliance noted. The statement on public comment during remote meetings was read.

AGENDA MATTER(S) REQUIRING RECUSAL(S)

None

APPROVAL OF MINUTES

Mr. Panfili made a motion seconded by Mr. Dhopte to approve the regular and executive minutes of December 10, 2020. Roll Call vote: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Liedtka – yes; Mr. Panfili – yes; Mr. Russo - abstained. Ms. Koetas-Dale made a motion seconded by Mr. Panfili to approve the minutes of December 16, 2020. Roll Call vote: Ms. Koetas-Dale – yes; Mr. Liedtka – yes; Mr. Panfili – yes; Mr. Dhopte – abstained; Mr. Russo – abstained.

PUBLIC COMMENTS PERTAINING TO MATTERS ON THE AGENDA - NONE

REGULAR CORRESPONDENCE

Mayor Liedtka said that he received a letter from the Burlington County Engineer Department that they will conducting a study in regards to the request for a roundabout at the intersection of Margerum Road, Old York Road and Chesterfield Crosswicks Road.

RESOLUTIONS

Mr. Dhopte made a motion seconded by Mr. Panfili to approve Resolution 2020-12-17 Roll Call: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Liedtka – yes; Mr. Russo – yes. Resolution approved.

**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2020-12-17**

**RESOLUTION APPOINTING BRUNO ROTONDO
AS ELECTRICAL SUBCODE OFFICIAL AND INSPECTOR**

WHEREAS, Mark A. Butera is resigning from the position of Electrical Subcode Official and Inspector effective January 8, 2021; and

WHEREAS, Mark Butera will be available as a substitute Electrical Subcode Official and Inspector as needed; and

WHEREAS, Bruno Rotondo has expressed an interest in filling the position vacated by Mr. Butera; and

WHEREAS, Glenn Riccardi, Construction Official and Thomas Sahol, Administrator have recommended the appointment of Bruno Rotondo; and

WHEREAS, Mr. Rotondo possesses the necessary qualification and certifications to serve in this position; and

WHEREAS, the Township Committee deems it to be in the best interest of the residents of the township to fill this position; and

WHEREAS, compensation will be in accordance with the salary ordinance 2020-12 at a rate of \$87 for the first two hours, guaranteed and \$45 per hour thereafter.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that Bruno Rotondo is hereby appointed as Electrical Subcode Official and Inspector for the Township of Chesterfield effective January 1, 2021 to fill an unexpired term which expires May 15, 2021.

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Mr. Panfili made a motion seconded by Mr. Russo to approve Resolution 2020-12-18 Roll Call: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Liedtka – yes; Mr. Russo – yes. Resolution approved.

**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2020-12-18**

**RESOLUTION AUTHORIZING APPROPRIATION TRANSFERS**

**WHEREAS**, N.J.S.A. 40A:4-58 provides for appropriation transfers during the last two (2) months of the fiscal year, when it has been determined that it is necessary to expend for any of the purposes specified in the budget an amount in excess of the sum appropriated therefore and where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the Treasurer be and the same is hereby authorized to make transfers among the 2020 budget in accordance with the following schedule:

| <u>FROM</u>                  | <u>AMOUNT</u> | <u>TO</u>                         | <u>AMOUNT</u> |
|------------------------------|---------------|-----------------------------------|---------------|
| Property Maintenance –<br>OE | 7,000.00      | Buildings & Grounds – OE          | 5,000.00      |
|                              |               | Telecommunications –<br>Utilities | 1,000.00      |

Police – OE

1,000.00

7,000.00

7,000.00

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Mr. Dhopte made a motion seconded by Mr. Russo to approve Resolution 2020-12-19, 2020-12-20 and 2020-12-21. Roll Call: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Liedtka – yes; Mr. Russo – yes. Resolution approved.

**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2020-12-19**

RESOLUTION CANCELLING GRANT FUNDS

WHEREAS, the Township received grants over the last few years which have been completed; and

WHEREAS, it is necessary to formally cancel the receivable balance and the offsetting appropriation reserve balance from the balance sheet; and

WHEREAS, the CFO has provided the receivable balances and offsetting appropriation reserves as outlined below;

	<u>Grants Receivable</u>	<u>Appropriation</u>
2018 Municipal Alliance	\$ 366.16	\$ 1,132.46
2018 Green Communities	\$ 10.00	-0-
2016 Burlco Muni Park Grant	\$ 4,413.10	-0-
2008 Green Communities	-0-	\$ 1,536.00
2012 Reforestation	-0-	\$ 1,704.16
Burlco Bike Path CrsCrk to Green	-0-	\$ 14,203.40
2015 Burlco Muni Parks - Rogers	-0-	\$ 5,113.10
2018 Municipal Alliance – Match	-0-	\$ 168.82

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the grant receivable balances of \$4,789.26 and offsetting appropriation reserve balances of \$23,857.94 be cancelled.

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**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2020-12-20**

**RESOLUTION CHANGING PETTY CASH CUSTODIAN**

**WHEREAS**, The Township Committee established a “petty cash fund” in the amount of \$100.00 in accordance with the rules and regulations promulgated by the Director of the Division of Local Government Services in 1998; and

**WHEREAS**, the Township Committee desires to appoint Wendy A. Wulstein, CFO as the custodian of the petty cash fund; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that Wendy A. Wulstein, CFO is hereby appointed as the custodian of the petty cash fund.

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**TOWNSHIP OF CHESTERFIELD
RESOLUTION NO. 2020-12-21**

RESOLUTION AUTHORIZING ANIMAL CONTROL CHANGE FUND

WHEREAS, it is necessary for the purpose of making change for cash payments for pet licensing; and

WHEREAS, said Change Fund will be used for the sole purpose of making change and shall not be used for the purpose of paying bills; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chesterfield that the Township Committee of Chesterfield Township hereby establishes the animal control change fund in the amount of \$50.00.

BE IT FURTHER RESOLVED that said change fund is to be used for the sole purpose of making change and not for the purpose of paying any bills and to have a constant balance in the amount in which they are establish.

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**REPORTS & DISCUSSION**

**Township Committee Discussion Topics:**

**Snow** – Mayor Liedtka said that they had some problems with the plowing of the snow that will be rectified. He stated that most of the Public Works are new to plowing snow in Chesterfield. Overall he felt they did a good job. Mr. Dhopte reached out to Troy and Mr. Sahol with some concerns. Mr. Dhopte would like to make sure to address the residents’ concerns but ultimately thought that Public Works did a good job. Mr. Panfili stated that compared to neighboring towns, he felt they did a great job. Mayor Liedtka is going to reach out to retired Public Works Director Greg Lebak to see if he can sit down with him and Troy and set up a plan to address some of the issues.

Mr. Dhopte stated that in the past, the Police would ask the residents to remove their basketball hoops and cars that were in the streets prior to the snow storms in order for the plows to get by. He suggests that the police do this going forward.

Mayor Liedtka thanked Andy Hoyer for helping with the plowing since the Public Works a man short.

**Electronic Recycling** – Mr. Sahol reported that the electronic recycling has begun at our Recycling Center and is doing very well. There was a lot of recycling after the holidays. The staff is doing a good job and the public is being mindful.

### **FINANCIAL CORRESPONDENCE**

Ms. Koetas-Dale made a motion seconded by Mr. Dhopte to approve the Bill List.  
Roll Call: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Russo – yes; Mayor Liedtka – yes.

### **COMMENTS FROM THE PUBLIC**

Mr. Dhopte made a motion seconded by Mr. Russo to open the meeting to public comment. All were in favor.

Susan Layton from 90A Bordentown-Chesterfield Road thanked Andy Hoyer for helping out with the plowing. Ms. Layton said she would like for the town and school to come together to figure out the taxes. She would like for us to be proactive when the budget comes around. She would like for us to start communicating as a whole and as a community.

Hearing no further comments from the public, Mr. Panfili made a motion seconded by Mr. Russo to close public comment. All were in favor.

Mr. Panfili made a motion seconded by Mr. Russo to go into Executive Session at 7:25 PM to discuss issues regarding attorney-client privilege. All were in favor.

### **RESOLUTION 2020-12-22**

#### **A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Township Committee of the Township of Chesterfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6, et. seq.; and

**WHEREAS**, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Committee of the Township of Chesterfield to discuss, in a session not open to the public, certain matters relating to the item or items authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Committee of the Township of Chesterfield to discuss, in a session not open to the public, certain matters relating to the item or items authorized by NJSA 10:4-12b and designated below:

- Matters required by law to be confidential.
- Matters where the release of information would impair the right to receive funds.
- Matters involving individual privacy.
- Matters relating to collective bargaining agreements.
- Matters relating to the purchase, lease, or acquisition of real property or the investment of public funds.

- Matters relating to public safety and property.
- Matters relating to litigation, negotiations and the attorney-client privilege.
- Matters relating to the employment relationship.
- Matters relating to the potential imposition of a penalty.
- Matters relating to deliberations on administrative and/or quasi-judicial matters.
- Matters relating to contact negotiations.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield, assembled in public session on December 30, 2020 that an Executive Session closed to the public shall be held at 7:25 PM for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

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The Township Committee returned to public session at 8:15 PM. Mr. Dhopte made a motion seconded by Ms. Koetas-Dale to instruct staff to proceed as discussed in closed session. Roll Call: Mr. Dhopte – yes; Ms. Koetas-Dale – yes; Mr. Panfili – yes; Mr. Russo – yes; Mayor Liedtka – yes. The Committee waited a few minutes to see if any public would return to the meeting. Hearing no further comments, Mr. Panfili made a motion seconded by Mr. Dhopte to adjourn the meeting. All were in favor. The meeting adjourned at 8:19 PM.

Respectfully submitted,

Caryn M. Hoyer, RMC
Municipal Clerk