

**June 13, 2019**

The Township Committee met on the above date with Mayor Romeu calling the meeting to order at 7:00 PM. The meeting opened with the flag salute and a moment of silence. Roll call was taken showing present: Mayor Rita Romeu, Deputy Mayor Denise Koetas-Dale, Committeewoman Andrea Katz, Committeemen Shreekant Dhopte and Jeremy Liedtka. Also present Natalia Teekah Township Attorney, Kyle Wilson Chief of Police/Township Administrator and Township Clerk Caryn Hoyer. The Open Public Meetings Act statement was read and compliance noted.

**AGENDA MATTER(S) REQUIRING RECUSAL(S)**

Mr. Liedtka will recuse himself regarding the re-development discussion.

**COMMENTS FROM THE PUBLIC MATTERS ON THE AGENDA ONLY**

Ms. Katz made a motion to open the meeting to the public seconded by Ms. Koetas-Dale. All were in favor.

Debbie Kelly from 11 Buttonwood Street spoke representing the Chesterfield Historical Preservation Commission. Ms. Kelly did some research on the old municipal building and told the Township Committee it was built in 1915 as a school and later was used as the Municipal building. Ms. Kelly reminded the Township Committee that the building is historical and would be under review by the Historical Preservation Commission if anything was to be done to it. Ms. Kelly advised the Township Committee of the many grants that are offered to restore and preserve historical buildings.

Matthew Litt from 19 Sprague Street also a member of the Chesterfield Township Historic Preservation Commission. Mr. Litt said that he is here to advocate for the old municipal building. He wants the Township to work with the Historical Preservation Commission to restore the old municipal building.

**CONSENT AGENDA**

Ms. Koetas-Dale made a motion seconded by Mr. Dhopte to approve the May 23, 2019 minutes and the Administrator & EMS reports. All were in favor. Ms. Katz abstained from the minutes.

**TOWNSHIP ENGINEER REPORT**

2019 NJDOT Municipal Aid Grant Application – NJDOT plans and specs 75% complete.

Galestown Circle Playground Resurfacing- 6/13/2019, Mr. Hirsh received quotations for re-surfacing work. (\$50,315.00) Coordinating schedule with contractor and Public Works.

Recreation Survey/Concepts- 5/23/2019 – Conceptual plans/layouts submitted to Rec Committee for review and comment.



completed by late June/early. and Public Works will be clearing the area of brush and vegetation in June-July as well. When this is complete, canoers will check the creek for accessibility. If the creek needs to be cleared, this can possibly be considered as an Eagle Scout project. This was done 3-4 years ago and it hoped that this area remains relatively clear. This area is at the site of the old canoe launch beside the bridge on Church Street.

**6. DOG PARK: 105**

It was decided by the group that no special equipment is needed. A large fenced area with two sections, one for smaller dogs and one for larger, was discussed as an option and should be considered by the Township Committee. Alternately, we can do one large area and sub-divide if it appears advisable later. Suitable ground cover was discussed and at this time recommended we start with grass and so another ground cover (wood chips?) if needed later. Kyle identified an area in Fenton Lane Park that the group agreed appeared suitable for placement of the dog park. We hope to use fencing that was taken down from another area in the township. It was advised that two gates be put in to allow for safe entry. A local fencing company will be approached about installing the fencing. The Township Committee will make a final determination as to the size that we wish, with consideration that we can increase the size in future if needed. One or two "poop bag" holders are also recommended. Kyle Wilson has checked on the sizes of dog parks in Hamilton (Veterans Park) and West Windsor. Based upon the sizes of their dog parks, he suggests that we start with  $\frac{3}{4}$  of an acre. That would be  $\frac{1}{2}$  acre for the big dogs and  $\frac{1}{4}$  acre for the little dogs.

**7. OUTDOOR BASKETBALL COURTS: 101**

The group was strongly supportive of the proposal by the Crosswicks Community Association for the amount of \$10,000 to be taken to replace the basketball court that currently exists but has fallen into disrepair. The Community Association has requested a grant from the Crosswicks Foundation as well. The full cost should be approximately \$25,000. The Community Association will be providing the Township Committee with more detailed information from the contractor they have consulted.

**8. TENNIS/HANDBALL PRACTICE WALL: 92**

The subcommittee initially recommended that such a wall be placed near the tennis courts at Fenton Lane recreation area. At the final meeting, a suggestion was made, from information received from the township engineer, that panels can be installed to the fencing at the tennis courts that could be used rather than building a wall. At \$17,000 per panel, the cost is much less than building a wall. The subcommittee was in agreement that this would be a better use of the township resources so long as the fencing could withstand winds, etc. Further exploration of these issues will be made and this paneling installed for use for tennis, lacrosse and handball practice.

**9. COMMUNITY GARDEN: 90**

This was not considered by the group to be a feasible project at this time but may be considered separately by the Green Team or the Environmental Commission in future.

- 10. LIGHTS @ FENTON LANE FIELDS: 78**  
 This was previously considered by the Township Committee and dismissed due to costs and concerns about complaints by neighbors as to light pollution. This decision was accepted by the subcommittee without concerns or complaints.
- 11. INDOOR VOLLEYBALL COURT: 70**  
 We already have set this option up in the Recreation Bldg.
- 12. SKATEBOARD PARK 68**  
 This was not considered in detail by the subcommittee due to concerns about insurance and costs.
- 13. BADMINTON COURT 62**  
 This could currently be done at the Recreation Bldg as long as the users brings their own equipment.
- 14. PUTTING GREEN 58**  
 The group did not feel that this was a good use of resources due to the costs involved
- 15. FLAG FOOTBALL: 44**  
 CTAA currently looking into starting a league or joining a league
- 16. HORSESHOES/QUOTES COURT: 40**
- 17. FRISBEE GOLF: 33**  
 The group did not feel that this was a good use of resources due to the costs involved
- 18. PICKLE BALL: 2**  
 This did not appear on the initial survey, but there were members of the group who voiced that this is a rapidly growing and very popular activity. It was that one of the tennis courts adjoining the old Municipal Building should be striped for this purpose. The tennis court could still be used for tennis with this striping.

**Additional:**

It was previously decided by the Township Committee that bathrooms will be installed at the Recreation Center. The subcommittee was made aware of this decision and was in full agreement of the need for such facilities.

Outdoor volleyball courts--- The current outdoor court is used regularly and the need for a second court appears justified. Much use is made of the facilities by a men's volleyball league. They have requested that the court be moved 180 degrees so that they are not facing the sun. Currently the court is set up so that one of the sides faces the sun. The recommendation at this time is to build two new courts at the current location OR to build two new courts near the Chesterfield Elementary School (which would allow use by the school as well) and continue to maintain the current volleyball court in it's current situation. Siting for both was presented to the subcommittee and it was agreed to get

feedback from members of the volleyball league, as none were present at the final meeting, and to consider their feedback in any final decision. Kyle Wilson has discussed with them and they will provide feedback.

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Shreekant would like a priority list of all of the recreation projects. Mr. Wilson will put together and work on with Mr. Hirsh for cost estimates.

Ms. Katz asked for a balance in the Recreation Fund. Mr. Wilson will have that answer for her tomorrow he said.

**ORDINANCE FOR INTRODUCTION**

**ORDINANCE 2019-13 – AN ORDINANCE OF THE TOWNSHIP OF CHESTERFIELD AUTHORIZING THE APPROPRIATION OF \$10,000 FROM THE RECREATION FUND**

After much discussion, Mr. Liedtka made a motion seconded by Ms. Koetas-Dale to introduce Ordinance 2019-13. Roll Call Vote: Kate – Yes; Liedtka – No; Koetas-Dale – No; Dhopte – Yes; Romeu – No. Motion denied. Ordinance was not introduced.

Mr. Liedtka made a motion seconded by Ms. Koetas-Dale to introduce Ordinance 2019-14. All were in favor. Public Hearing is scheduled for June 27<sup>th</sup>.

**TOWNSHIP OF CHESTERFIELD  
ORDINANCE 2019-14**

**AN ORDINANCE AMENDING CHAPTER 182 – SECTION 26  
OF THE TOWNSHIP CODE ENTITLED “SCHEDULE VII:  
“PARKING PROHIBITED AT ALL TIMES”**

**BE IT ORDAINED AND ENACTED** by the Township Committee of the Township of chesterfield, County of Burlington and State of New Jersey as follows:

**SECTION ONE. AMENDED SECTION**

**A.** Chapter 182-26 Schedule VII Parking Prohibited at All Times is amended to add the following street:

| <b>NAME OF STREET</b>    | <b>SIDE</b> | <b>LOCATION</b>                                                                                                                           |
|--------------------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| Old York Road<br>(CR660) | Both        | For a distance of 2000'<br>toward Route 206 from the<br>starting point of the<br>intersection with<br>Bordentown-Georgetown Rd<br>(CR545) |

**SECTION TWO. REPEALER, SEVERABILITY AND EFFECTIVE DATE.**



- C. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law and shall be effective as of January 1, 2019.

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## **ORDINANCES FOR PUBLIC HEARING**

Ms. Koetas-Dale made a motion seconded by Mr. Dhopte to open the public hearing for Ordinance 2019-9. All were in favor. Hearing no public comments, Ms. Koetas-Dale made a motion seconded by Mr. Dhopte to close public hearing. All were in favor. Ms. Katz made a motion seconded by Ms. Koetas-Dale to adopt Ordinance 2019-9. All were in favor.

### **TOWNSHIP OF CHESTERFIELD ORDINANCE NO. 2019-9**

#### **AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE TOWNSHIP OF CHESTERFIELD**

**WHEREAS**, the Township of Chesterfield strives to adopt and implement land use regulations that advance the goals and objectives of the Township as set forth in the Master Plan, in a clear and consistent fashion; and

**WHEREAS**, during a public meeting held on August 15, 2017, the Chesterfield Township Planning Board passed Resolution 2017-15 adopting the 2017 Master Plan Reexamination Report and Master Plan Amendment ("2017 Report") in accordance with N.J.S.A. 40:55D-28 and N.J.S.A. 40:55D-89; and

**WHEREAS**, the 2017 Master Plan Reexamination was undertaken to consider specific land use-related concerns that have arisen since the last Master Plan Reexamination; and

**WHEREAS**, the Township Committee took action with Ordinance 2017-17 to enact certain recommendations made therein seeking to address and resolve split zoning on single parcels, facilitate reasonable commercial development within portions of the Township, and amend certain zones within the Township to more accurately reflect current land uses; and

**WHEREAS**, the Reexamination report indicated the best use for the old Municipal building site, Block 600 Lot 15, would be non-public purposes and rezoning to commercial was in order.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Township Committee of the Township of Chesterfield, County of Burlington, State of New Jersey that upon final adoption of this Ordinance, the Township Engineer is directed to amend the Chesterfield Township Zoning Map to include Block 600 Lot 15 in the Commercial Zone.

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Ms. Katz made a motion seconded by Ms. Koetas-Dale to open the public hearing for Ordinance 2019-11. All were in favor. Hearing no public comments, Ms. Koetas-Dale made a motion seconded by Ms. Katz to close public hearing. All were in favor. Mr. Liedtka made a motion seconded by Ms. Koetas-Dale to adopt Ordinance 2019-11. All were in favor.

**TOWNSHIP OF CHESTERFIELD  
ORDINANCE NO. 2019-11**

**AN ORDINANCE TO AMEND ORDINANCE 2016-12, CODIFIED AT CHAPTER 123  
OF THE CODE OF THE TOWNSHIP OF CHESTERFIELD ENTITLED  
“HISTORIC PRESERVATION”**

**WHEREAS**, since the enactment of Ordinance 2016-12, the Township of Chesterfield has sought to secure grants from the State of New Jersey Historic Preservation Office, through at “Certified Local Government” application process; and

**WHEREAS**, the State of New Jersey has requested that the Township amend its exiting Ordinances governing historic preservation in a fashion that will allow the Township to qualify for Historic Preservation Office/Certified Local Government Grants, and the Township Committee deems it appropriate to make the changes necessary to the Ordinance to allow the Township to qualify for such Grants; and

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Township Committee of the Township of Chesterfield, County of Burlington and State of New Jersey, as follows:

**A. AMENDED AND NEW SECTIONS.**

I. Section 123-4, “**Definitions**”, is hereby amended as follows:

1. The definition of “**Administrative Officer**” is hereby amended to delete the last sentence providing that the “Administrative Officer may be a member of the Commission.”

2. The definition of “Building” shall be highlighted to read as follows:

**Building** shall mean a structure created to shelter human activity.

3. A definition for “Emergency Review” shall be added and shall read as follows:

**Emergency Review.** In addition to conducting reviews at its regularly scheduled meetings, the Commission will conduct Emergency Review meetings, when necessary. These Emergency Review meetings shall be held at the call of the Chair, when any action requiring immediate consideration is necessary. This action may include a review of temporary repairs of historic properties and reviews of other items pertaining to safety and the necessity for immediate and



prompt action. The Chair shall convene a meeting for these purposes by giving appropriate notice in accordance with the Open Public Meetings Act, and notifying the members of the Commission of the time, date, and location of the Emergency Review meeting and the purpose thereof. An emergency meeting is warranted when the requested work or alteration can demonstrably be shown to be time sensitive

4. The definition of “**Object**” shall be re-alphabetized to appear before the definition of “**Ordinary Maintenance**”; and shall be set forth in a separate paragraph from the definition of “**Repair**.”
5. A new definition for “**Rehabilitation**” shall be added before the definition of “**Removal**”, and shall read as follows:

**Rehabilitation.** The process of returning a property to a state of utility, through repair or alteration, which makes possible an efficient contemporary use while preserving those portions and features of the property which are significant to its historic, architectural, and cultural values.

6. The definition of “**Removal**” shall stay the same, and shall follow the definition of “**Rehabilitation**”, and proceed the definition of “**Repair**.”
7. The definition of “**Repair**” shall remain the same, but shall be re- alphabetized to appear after the definition of “**Removal**”.
8. A definition for “**Secretary of the Interior’s Standards**” shall be added and shall read as follows:

**Secretary of the Interior’s Standards.** The Secretary of Interior’s Standards for the Treatment of Historic Properties, as codified at 36 CFR Section 68, *et seq.*, as amended.

- II. The title of **Section 123-10(B)**, “Review by the Commission is not required” is hereby amended to read: “Emergency Reviews”
- III. The title of **Section 123-10(C)**, “Review and Approval by Commissioner Only (and not Planning Board) is hereby amended to read as follows:

123-10 (C) Minor Applications.

- a. In the case of a referral by the administrative officer of a minor application for the issuance of a permit pertaining to historic sites, or of property in historic districts, the Chairman of the Commission may act in the place of the full Commission for purposes of this section. Likewise, in the case of a minor application, the Chairman of the Planning Board, or a subcommittee of the Planning Board may act in place of the full board. All deliberations and actions on minor

application shall be reported and entered into the record at the following Commission meeting,

- IV. Section 123-13**, “Procedures for the review of Site Plans, Subdivisions and Variance Applications”, is hereby amended to re-number said section as **Section 123-12**; and further, wherever reference is made to “guidelines of the Secretary of the Interior” or “Secretary of the Interior Standards for Rehabilitation and the Secretary of Interior Standards for the treatment of historic properties with guidelines for preserving, rehabilitating, restoring and reconstructing history buildings,” same is hereby amended to: “Secretary of the Interior’s Standards.”
- V. Section 123-12**, entitled “Procedure for Commissions review of building permits and alterations”, is hereby amended to both re-number the said section to Section 123-13; and to change the title to read: “Procedures for the Commissions Review of Demolition Permits, Additions, Alterations, and New Construction” and shall now read as follows:

**“123-12. Procedure for Commissions Review of Demolition Permits, Additions, Alterations and New Construction.**

- A. Applications for Demolition.** [No change to existing text, except that the introductory words “Upon recent of an application...” shall be changed to “Upon receipt of an application...”]
- B.** [No change, except that the reference in the last line to “Section 123-15(C)” is changed to “Section 123-14(c).”]
- C. “ALTERATIONS and ADDITIONS.”**
- “1. The following factors shall be considered for an application for alterations and/or additions affecting an individually designated historic landmark, site or a building or structure within a designated historic district:
- a. Design and Materials. The proposed design and materials shall conform to the building's original architectural style.
  - b. Original Qualities. The distinguishing original qualities or character of a building, structure, or site and its environment shall not be destroyed. The removal of alteration of any historic material or distinctive architectural features shall be avoided.
  - c. Acquired Significance. Changes that have taken place in the course of time are evidence of the history and development of a building, structure or site and its environment. These changes may have acquired significance in their own right, and this significance shall be recognized and respected.
  - d. Repair versus Replacement. Deteriorated architectural features (e.g. windows, doors, shutters, trim, siding, etc.) shall be repaired rather than replaced, wherever possible using the Secretary of the Interior's Standards for Rehabilitation and appropriate guidelines developed in keeping with these Standards by the National Park Service. In the

event replacement is necessary, the new material should match the material replaced in composition, design, color, texture, and other visual qualities. Repair or replacement of missing architectural features should be based on accurate duplications of features substantiated by historic, physical, or pictorial evidence rather than conjectural designs or the availability of different architectural elements from other buildings or structures.

- e. Design of Alterations or Additions. Contemporary design for alterations and additions to existing properties shall not be discouraged when such alterations and additions do not destroy significant historic, architectural, or cultural material and such design is compatible with the size, scale, color, material, and character of the property, neighborhood, or environment. The proposed addition cannot exceed more than 25% of the total above-grade enclosed and livable square footage of the existing building or structure.
- f. Character of Alterations. Wherever possible, new additions and alterations to buildings or structures shall be done in such a manner that if such additions or alterations were to be removed in the future, the essential form and integrity of the structure would be unimpaired.
- g. Window and Door Openings.
  - (1) Size, Location and Style. The number, size and locations of original window and door openings shall be retained. Window and door openings shall not be reduced to fit stock material. New window and door openings shall not be added on elevations that are subject to view from a public street. The replacement window or door shall be of the same style and type that was originally used on the building or structure.
  - (2) Metal Windows. Where appropriate to the building or structure in question, metal windows shall be permitted to match the metal windows which were used when the building or structure was originally built.
  - (3) Key Buildings. Fiberglass-clad, vinyl-clad and aluminum-clad windows and doors are not acceptable on Key buildings. New wood windows and doors shall be historically and architecturally correct for the building or structure.
  - (4) Contributing Buildings. Fiberglass-clad, vinyl-clad and aluminum-clad windows and doors are not acceptable on the front facades of contributing buildings. Non-wood surfaced window sashes, frames and doors and door frames may be used on side and rear exposures of low public visibility on Contributing buildings that were originally wood windows and doors when the substitute windows and doors are similar in design, width, height and texture to the original wood windows or doors and will not endanger the physical condition and structural life of the building or structure. Pure vinyl windows are not permitted.

(5) Non-Contributing Buildings. Non-wood surfaced window sashes, frames and doors are acceptable as replacement windows or doors on Non-Contributing buildings. Pure vinyl windows are not permitted.

(6) Trim and Adornments. Architectural trim and adornments must be retained. Wrapping and/or packing-out of wood frames of windows and doors is specifically not permitted.

**D. “NEW CONSTRUCTION.”** The provisions set forth in Section 123-14(B) shall be established at the criteria for this new Section 123-13(D), and shall now read as follows:

**“New Construction.** In regard to an Application for new construction on vacant lots, or replacements affecting a historic landmark or site within a historic district, the following factors shall be considered:

[1-10]: No change, simply re-adopted now as Section 123-13(D).”

**VI. Section 123-14**, except as otherwise provided herein, with regard to the replacement of certain language contained at 123-14(B) and its re-alphabetization under 123-13(D), is hereby repealed.

**VI. Sections 123-15** is hereby amended to renumber the said section to Section 123-14

**VII. Section 123-16** is hereby amended to renumber the said to Section 123-15 and as to now read as follows:

A. Any person who shall undertake an activity which would cause a change in the exterior architectural appearance of any improvement within a historic district or, of any historic landmark, by addition, alteration, or replacement without first obtaining the approval of the Historic Preservation Commission shall be deemed to be in violation of this section.

B. Any person who shall undertake any new construction within a historic district, or on property containing any historic landmark, without first obtaining the approval of the Historic Preservation Commission shall be deemed to be in violation of this section.

C. Upon learning of a violation of this section, the Zoning Officer shall personally serve upon the owner of the lot whereon the violation is occurring a notice describing the violation in detail and giving the owner 10 days to abate the violation by restoring the landmark or improvement to the condition it was in prior to the violation occurring. If the owner cannot be personally served within the municipality with the said notice, a copy shall be posted on the site and a copy sent to the owner at his last known address as it appears on the municipal tax rolls.

D. Any person who violates §123-16(A) or §123-16(B), he shall be required to immediately stop the activity, apply for approval, and take any necessary



Katz made a motion seconded by Mr. Dhopte to close public hearing. All were in favor. Mr. Liedtka made a motion seconded by Ms. Katz to adopt Ordinance 2019-12. Roll Call: Katz – Yes; Liedtka – Yes; Koetas-Dale – Yes; Dhopte – Yes; Romeu – Yes

**TOWNSHIP OF CHESTERFIELD  
ORDINANCE 2019-12**

**AN ORDINANCE OF THE TOWNSHIP OF CHESTERFIELD AUTHORIZING THE  
APPROPRIATION OF \$50,000 FROM THE RECREATION FUND**

**BE IT ORDAINED** by the Township Committee of the Township of Chesterfield as follows:

SECTION 1. The Township Committee of the Township of Chesterfield authorized an agreement with the Chesterfield Hose Company to allow access for use of the recreation area and the driveway and parking lot is used for access by the residents utilizing the recreation area; and

SECTION 2. The Township Committee agreed to support the Chesterfield Hose Co. driveway/parking lot improvements for no more than half the costs of the project.

SECTION 3. There is hereby appropriated from the Chesterfield Township Recreation Fund the sum no to exceed \$ 50,000.00 to cover the cost of the projects described in Section 1.

SECTION 4. This ordinance shall take effect upon final adoption and publication in accordance with the law.

SECTION 5. The Recreation Fund of the Township of Chesterfield is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of Local Government Services is on file with the Clerk of the Township and is available for public inspection.

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**RESOLUTIONS**

Ms. Katz made a motion seconded by Mr. Dhopte to approve Resolution 2019-6-2. All were in favor.

**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2019-6-2**

**RESOLUTION AUTHORIZING REFUND OF CONSTRUCTION PERMIT FEE**

**WHEREAS,** SunnyMac, LLC applied and paid for a construction permit to install a roof mount solar array at 37 Harness Way; and

**WHEREAS**, no work or inspections were done and the project has been cancelled; and

**WHEREAS**, it is permitted to deduct plan review fees as they are non refundable according to the regulations; and

**WHEREAS**, a portion of the \$361.00 permit fee consists of \$66.00 State DCA permit fees which the Township will be required to pay regardless of the canceling of the permits; and

**WHEREAS**, a plan review fee of 20% is \$59.00 (5-20% allowable) and the Township Committee feels that the fee should be deducted from the refunded amount;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the construction permit fees for Block 202.16 Lot 10, 37 Harness Way, in the amount of Two Hundred Thirty Six Dollars (236.00) is hereby authorized to be refunded to SunnyMac, LLC, 413 8<sup>th</sup>, Avenue, Wilmington, DE 19805.

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Ms. Koetas-Dale made a motion seconded by Ms. Katz to approve Resolution 2019-6-3 All were in favor.

**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2019-6-3**

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND  
APPROPRIATION UNDER N.J.S.A. 40A:4-87 FOR 2019 CLEAN COMMUNITIES  
GRANTIN THE AMOUNT OF \$ 15,245.89 IN THE 2019 MUNICIPAL BUDGET**

**WHEREAS**, N.J.S.A. 40A: 4-87 (Chapter 159, P.L. 1948) provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget,; and

**WHEREAS**, the said Director may also approve the insertion of an item of appropriation for equal amount; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Township Committee of the Township of Chesterfield hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$ 15,245.89, which is now available as revenue from:

Miscellaneous Revenues  
Special Items of General Revenue Anticipated with Prior Written  
Consent of Director of Local Government Services-  
Public and Private Revenues Offset with Appropriations:  
Clean Communities \$ 15,245.89

**BE IT FURTHER RESOLVED** that a like sum of \$ 15,245.89; be and the same is hereby appropriated under the caption of:

General Appropriations  
Operations – Excluded from “Caps”  
Public and Private Programs Offset by Revenues:  
Clean Communities \$ 15,245.89

**BE IT FURTHER RESOLVED**, that the Township Clerk forward two copies of this resolution to the Director of Local Government Services.

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Ms. Katz made a motion seconded by Ms. Koetas-Dale to approve Resolution 2019-6-4. All were in favor.

**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2019-6-4**

**RESOLUTION ACKNOWLEDGING THE ESTABLISHMENT AND CONTINUED  
COMMITMENT OF THE CHESTERFIELD TOWNSHIP GREEN TEAM**

**WHEREAS**, the Township Committee of the Township of Chesterfield adopted Resolution 2014-10-7 “Supporting Participation in the Sustainable Jersey Municipal Certification Program” at a regular meeting held October 23, 2014; and

**WHEREAS**, the Township Committee has resolved that they wish to pursue local initiatives and actions that would lead to Sustainable Jersey Municipal Certification; and

**WHEREAS**, the formation of a “Green Team” is a mandatory step in establishing a community sustainability program; and

**WHEREAS**, the Sustainable Jersey Program makes certain recommendations as to whom to recruit for service on the Green Team, and has no required members or form, but places high value on recruiting individuals who have the “time, skills, and motivation to serve on the Team”; and

**WHEREAS**, time, skills and motivation vary for most individuals over the course of time and based on the activities available; and

**WHEREAS**, the creation of a Green Team allows communities to reach out and engage people from all community perspectives; and

**WHEREAS**, the Township of Chesterfield wishes to encourage participation in the Township’s sustainable activities to the broadest extent possible as a way to strengthen our community; and

**WHEREAS**, one of the recommended ways to establish a Green Team is for the Environmental Commission to form a sustainability subcommittee and invite additional members to participate;



**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that:

- 1) The Green Team subcommittee of the Chesterfield Township Environmental Commission is the designate Green Team for the Township of Chesterfield that is required for the Sustainable Jersey municipal certification program; and
- 2) Such subcommittee shall be referred to as “the Green Team” and shall be composed of Chesterfield Township Environmental Commission members and all other individuals who demonstrate interest from time to time in advancing the efforts of Chesterfield Township in one or more of the Actions for Sustainable Communities of the SUSTAINABLE JERSEY municipal certification program, including but not limited to the individuals named below; and
- 3) The role of the Green Team shall be to lead and coordinate the sustainability activities of the community; and
- 4) The responsibilities of the Green Team shall be to engage and leverage the skills and expertise of team members to develop plans, implement programs, and assist with educational opportunities what support the creation of a sustainable community; and
- 5) The goals of the Green Team shall be to attract new leaders and participants, to create and catalogue significant sustainability actions so that Chesterfield Township is eligible to apply for Sustainable Jersey certification at the Bronze Level in 2019; and
- 6) Ravi Arya shall be the Chair of the Green Team Subcommittee; and
- 7) Emily Song shall be the Co-Chair of the Green Team Subcommittee; and
- 8) The following individuals have been active members of the Chesterfield Township Environmental Commission and shall serve as members of the Green Team Subcommittee in 2019 if they so desire: Nicole Benzivengo, Karl Braun, Sarah Dyson, Jane Ryan, Nancy Scarafile, F. Gerry Spence, Rita Romeu
- 9) The following individuals are residents of Chesterfield and have been active members of the Green Team and shall continue to serve as members of the Green Team in 2019: Ravi Arya, Emily Song, Hannah Davis, Denise Koetas-Dale, and Sam Davis.

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Mr. Liedtka made a motion seconded by Ms. Koetas-Dale to approve Resolution 2019-6-5 and 2019-6-6. All were in favor.

**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2019-6-5**

**RESOLUTION AUTHORIZING RENEWAL OF PLENARY RETAIL  
CONSUMPTION LICENSE TO AIA ENTERPRISES INC**

**WHEREAS**, AIA Enterprises Inc. has applied to the Township Committee of the Township of Chesterfield for renewal of Plenary Retail Consumption License No. 0307-33-001-004 for the term July 1, 2019 through June 30, 2020 as permitted by N.J.S.A. 33:1-1 et. seq., and N.J.A.C. 1:2-6; and

**WHEREAS**, the Township Committee, before making a decision on whether to renew this license, opened the matter to the public for a hearing on the application, at which time no objections were heard; and

**WHEREAS**, the Township Committee deems the renewal of this license to be appropriate;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the application of AIA Enterprises inc. for the renewal of its Plenary Retail Consumption License No. 0307-33-001-004 for the term July 1, 2019 through June 30, 2020 is hereby approved and the license is granted.

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**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2019-6-6**

**RESOLUTION AUTHORIZING RENEWAL OF PLENARY RETAIL CONSUMPTION  
LICENSE TO 19<sup>th</sup> HOLE LIMITED LIABILITY COMPANY**

**WHEREAS**, 19<sup>th</sup> Hole Limited Liability Company has applied to the Township Committee of the Township of Chesterfield for renewal of Plenary Retail Consumption License No. 0307-33-002-009 for the term July 1, 2019 through June 30, 2020 as permitted by N.J.S.A. 33:1-1 et. seq., and N.J.A.C. 1:2-6; and

**WHEREAS**, the Township Committee, before making a decision on whether to renew this license, opened the matter to the public for a hearing on the application, at which time no objections were heard; and

**WHEREAS**, the Township Committee deems the renewal of this license to be appropriate;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the application of 19<sup>th</sup> Hole Limited Liability Company for the renewal of its Plenary Retail Consumption License No. 0307-33-002-009 for the term July 1, 2019 through June 30, 2020 is hereby approved and the license is granted.

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Mr. Liedtka made a motion seconded by Ms. Koetas-Dale to approve Resolution 2019-6-7. All were in favor.

**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2019-6-7**

**RESOLUTION AUTHORIZING DISPOSAL OF EQUIPMENT  
NO LONGER NEEDED FOR PUBLIC USE**

**WHEREAS**, the Township of Chesterfield has an old, broken mower that is no longer needed for public use by the Township; and

**WHEREAS**, it has been determined that it would be advantageous to dispose of this item; and

**WHEREAS**, N.J.S.A. 40A:11-36(6) authorized the Township to sell at private sale without advertising if the estimated fair value of the property to be sold does not exceed the applicable bid threshold; and

**WHEREAS**, it has been determined by the Director of Public Works that this item is damaged and has a scrap value and therefore recommends this item to be recycled as scrap; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield that the Public Works Director is hereby authorized to dispose by way of scrap the following item:

Side Mounted Flail Mower (10/27/1999) Market Value: Scrap Only

**BE IT FURTHER RESOLVED**, the Chief Financial Officer is directed to remove the item from the 2019 Fixed Asset Ledger.

Side Mounted Flail Mower (10/27/1999) Fixed Asset Value: \$ 13,119.00

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**DISCUSSION**

**Beaver Presentation – Environmental Commission:**

Nancy Scarafile gave a written report to the Township Committee for a beaver management plan. She divided the affected areas into zones. Different organization in town inspect the areas on a weekly basis. Ms. Scarafile instructed and trained all of the organizations. So far they have not seen any indication of any beavers. The groups will continue to inspect for the beavers and wrap trees as needed in hopes to move the beavers to back down Crosswicks Creek. Additionally, Nancy has inspected all of the basins and there are no signs of the beavers.

Mr. Dhopte suggested to start the permit process for the trapping in case we need it and Nancy's plan does not work. All agreed to adopt a resolution at the next meeting provided the management plan included a trapping component.

Sanketh Kamthath volunteer for SEWA spoke about how he and the other volunteers worked with Nancy to inspect for the beavers. They spotted one beaver so far but no damage to trees.

#### Fence – Colemantown & Berryland Open Space:

Mr. Wilson reported a complaint from a resident not happy with how the fence looks. They need to be painted. Mr. Wilson is looking for direction from the Committee on what to do. After some discussion the Township Attorney was instructed to look into the easement process in order for the Township to enter the properties to maintain the fences. This will be discussed at the next meeting.

#### Re-development Request:

Mr. Liedtka recuses himself and left the room. Mr. Dhopte asks what the rules are for recusal. The Township attorney will get that information for the next meeting.

The owner of the old uniform company in the Village of Crosswicks is requesting the Township to designate the property as an Area in Need of Re-Development. The Township Committee was in favor but requested the owner post escrow to cover the costs. Ms. Hoyer said that we will have a resolution on for our next meeting referring to this to the Planning Board subject to an escrow being set up. 100% of the fee will be on the owner of the property.

Mr. Liedtka rejoined the meeting.

#### Teak Benches:

SEWA Volunteers are going to "Adopt a Bench" and power wash and stain all of them. Mr. Wilson said that the development has a lot of benches and recommended relocating some throughout other areas in the township.

#### Report on Old Municipal Building:

Mr. Hirsh showed the Township Committee (4) options of what could be done with the old municipal building in regards to subdividing the building from the Public Works building and the EMS building. After much discussion, the Township Committee agreed they no longer want to subdivide at this time and to look into grants and cost estimates to rehabilitate the building. They also agreed at this time to take the property off the market.

Plastic Bag Ordinance: After much discussion, it was decided that educating the public prior to introducing this ordinance would be preferred.

## **PAYMENT OF BILLS**

Mr. Liedtka made a motion seconded by Mr. Dhopte to approve the bill list. All were in favor.

## **COMMENTS FROM THE PUBLIC AND COMMITTEE**

Mr. Liedtka made a motion seconded by Ms. Koetas-Dale to open to the public. All were in favor.

Jim McKeown, Jeff Burns, Peter Kelly and Keith Reimann were present on behalf of the Crosswicks Community House. Mr. McKeown said it would cost \$23,700 to resurface the basketball court and they are asking for 41% of the money to come from the Township. Mr. McKeown told the Committee that all of the kids in Crosswicks use the basketball courts on a regular basis. They plan to add pickle ball lines to the court, lights, new nets and backboards. Mr. Liedtka asked them to put it in writing that the court is available for all residents to use. They agreed to do that. Mr. Liedtka recommended the ordinance be on the agenda for the next meeting.

Hearing no further comment, Mr. Liedtka made a motion seconded by Ms. Koetas-Dale to go into Executive Session at 10:31 pm. All were in favor.

### **RESOLUTION 2019-6-8**

#### **A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Township Committee of the Township of Chesterfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6, et. seq.; and

**WHEREAS**, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Committee of the Township of Chesterfield to discuss, in a session not open to the public, certain matters relating to the item or items authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Committee of the Township of Chesterfield to discuss, in a session not open to the public, certain matters relating to the item or items authorized by NJSA 10:4-12b and designated below:

- Matters required by law to be confidential.
- Matters where the release of information would impair the right to receive funds.
- Matters involving individual privacy.
- Matters relating to collective bargaining agreements.
- Matters relating to the purchase, lease, or acquisition of real property or the investment of public funds.
- Matters relating to public safety and property.
- Matters relating to litigation, negotiations and the attorney-client privilege.
- Matters relating to the employment relationship.

- \_\_\_ Matters relating to the potential imposition of a penalty.
- \_\_\_ Matters relating to deliberations on administrative and/or quasi-judicial matters.
- \_\_\_ Matters relating to contact negotiations.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield, assembled in public session on June 13, 2019 that an Executive Session closed to the public shall be held at 10:31 PM in the Chesterfield Township Municipal Building for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

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Returned to regular session at 10:57 pm.

With no further comment Mr. Liedtka made a motion seconded by Mr. Dhopte to adjourn the meeting. All were in favor. The meeting adjourned 10:57 PM

Respectfully submitted,

Rachel Fryc, RMC  
Deputy Municipal Clerk