

**May 23, 2019**

The Township Committee met on the above date with Mayor Romeu calling the meeting to order at 7:00 PM. The meeting opened with the flag salute and a moment of silence. Roll call was taken showing present: Mayor Rita Romeu, Deputy Mayor Denise Koetas-Dale, Committeemen Shreekant Dhopte and Jeremy Liedtka. Also present John Gillespie Township Attorney, Kyle Wilson Chief of Police/Township Administrator and Township Clerk Caryn Hoyer. Committeewoman Andrea Katz was not present. The Open Public Meetings Act statement was read and compliance noted.

**AGENDA MATTER(S) REQUIRING RECUSAL(S)**

Mr. Liedtka will recuse himself regarding Renaissance/Traditions discussion.

**COMMENTS FROM THE PUBLIC MATTERS ON THE AGENDA ONLY**

None.

**CONSENT AGENDA**

Mr. Dhopte made a motion seconded by Ms. Koetas-Dale to approve the March & April Department Reports, Request from PTA to close Saddle Way on June 1<sup>st</sup> for PTA Carnival, Volunteer Tuition Credit for Holly Hennessey and the Township Administrator's Report.

**ORDINANCE FOR INTRODUCTION**

Mr. Liedtka made a motion seconded by Ms. Koetas-Dale to introduce Ordinance 2019-11. All were in favor. Public Hearing is scheduled for June 13, 2019.

**TOWNSHIP OF CHESTERFIELD  
ORDINANCE NO. 2019-11**

**AN ORDINANCE TO AMEND ORDINANCE 2016-12, CODIFIED AT CHAPTER 123  
OF THE CODE OF THE TOWNSHIP OF CHESTERFIELD ENTITLED "HISTORIC  
PRESERVATION"**

**WHEREAS**, since the enactment of Ordinance 2016-12, the Township of Chesterfield has sought to secure grants from the State of New Jersey Historic Preservation Office, through at "Certified Local Government" application process; and

**WHEREAS**, the State of New Jersey has requested that the Township amend its exiting Ordinances governing historic preservation in a fashion that will allow the Township to qualify for Historic Preservation Office/Certified Local Government Grants, and the Township Committee deems it appropriate to make the changes necessary to the Ordinance to allow the Township to qualify for such Grants; and

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Township Committee of the Township of Chesterfield, County of Burlington and State of New Jersey, as follows:

## A. AMENDED AND NEW SECTIONS.

I. Section 123-4, “**Definitions**”, is hereby amended as follows:

1. The definition of “**Administrative Officer**” is hereby amended to delete the last sentence providing that the “Administrative Officer may be a member of the Commission.”

2. The definition of “Building” shall be highlighted to read as follows:

**Building** shall mean a structure created to shelter human activity.

3. A definition for “Emergency Review” shall be added and shall read as follows:

**Emergency Review.** In addition to conducting reviews at its regularly scheduled meetings, the Commission will conduct Emergency Review meetings, when necessary. These Emergency Review meetings shall be held at the call of the Chair, when any action requiring immediate consideration is necessary. This action may include a review of temporary repairs of historic properties and reviews of other items pertaining to safety and the necessity for immediate and prompt action. The Chair shall convene a meeting for these purposes by giving appropriate notice in accordance with the Open Public Meetings Act, and notifying the members of the Commission of the time, date, and location of the Emergency Review meeting and the purpose thereof. An emergency meeting is warranted when the requested work or alteration can demonstrably be shown to be time sensitive

4. The definition of “**Object**” shall be re-alphabetized to appear before the definition of “**Ordinary Maintenance**”; and shall be set forth in a separate paragraph from the definition of “**Repair**.”

5. A new definition for “**Rehabilitation**” shall be added before the definition of “**Removal**”, and shall read as follows:

**Rehabilitation.** The process of returning a property to a state of utility, through repair or alteration, which makes possible an efficient contemporary use while preserving those portions and features of the property which are significant to its historic, architectural, and cultural values.

6. The definition of “**Removal**” shall stay the same, and shall follow the definition of “**Rehabilitation**”, and proceed the definition of “**Repair**.”

7. The definition of “**Repair**” shall remain the same, but shall be re- alphabetized to appear after the definition of “**Removal**”.
8. A definition for “**Secretary of the Interior’s Standards**” shall be added and shall read as follows:

**Secretary of the Interior’s Standards.** The Secretary of Interior’s Standards for the Treatment of Historic Properties, as codified at 36 CFR Section 68, *et seq.*, as amended.

- II. The title of **Section 123-10(B)**, “Review by the Commission is not required” is hereby amended to read: “Emergency Reviews”
- III. The title of **Section 123-10(C)**, “Review and Approval by Commissioner Only (and not Planning Board) is hereby amended to read as follows:

123-10 (C) Minor Applications.

- a. In the case of a referral by the administrative officer of a minor application for the issuance of a permit pertaining to historic sites, or of property in historic districts, the Chairman of the Commission may act in the place of the full Commission for purposes of this section. Likewise, in the case of a minor application, the Chairman of the Planning Board, or a subcommittee of the Planning Board may act in place of the full board. All deliberations and actions on minor application shall be reported and entered into the record at the following Commission meeting,

- IV. **Section 123-13**, “Procedures for the review of Site Plans, Subdivisions and Variance Applications”, is hereby amended to re-number said section as **Section 123-12**; and further, wherever reference is made to “guidelines of the Secretary of the Interior” or “Secretary of the Interior Standards for Rehabilitation and the Secretary of Interior Standards for the treatment of historic properties with guidelines for preserving, rehabilitating, restoring and reconstructing history buildings,” same is hereby amended to: “Secretary of the Interior’s Standards.”
- V. **Section 123-12**, entitled “Procedure for Commissions review of building permits and alterations”, is hereby amended to both re-number the said section to Section 123-13; and to change the title to read: “Procedures for the Commissions Review of Demolition Permits, Additions, Alterations, and New Construction” and shall now read as follows:

**“123-12. Procedure for Commissions Review of Demolition Permits, Additions, Alterations and New Construction.**

- A. **Applications for Demolition.** [No change to existing text, except that the introductory words “Upon recent of an application...” shall be changed to “Upon receipt of an application...”

B. [No change, except that the reference in the last line to “Section 123-15(C)” is changed to “Section 123-14(c).”

**C. “ALTERATIONS and ADDITIONS.”**

- “1. The following factors shall be considered for an application for alterations and/or additions affecting an individually designated historic landmark, site or a building or structure within a designated historic district:
- a. Design and Materials. The proposed design and materials shall conform to the building's original architectural style.
  - b. Original Qualities. The distinguishing original qualities or character of a building, structure, or site and its environment shall not be destroyed. The removal of alteration of any historic material or distinctive architectural features shall be avoided.
  - c. Acquired Significance. Changes that have taken place in the course of time are evidence of the history and development of a building, structure or site and its environment. These changes may have acquired significance in their own right, and this significance shall be recognized and respected.
  - d. Repair Versus Replacement. Deteriorated architectural features (e.g. windows, doors, shutters, trim, siding, etc.) shall be repaired rather than replaced, wherever possible using the Secretary of the Interior's Standards for Rehabilitation and appropriate guidelines developed in keeping with these Standards by the National Park Service. In the event replacement is necessary, the new material should match the material replaced in composition, design, color, texture, and other visual qualities. Repair or replacement of missing architectural features should be based on accurate duplications of features substantiated by historic, physical, or pictorial evidence rather than conjectural designs or the availability of different architectural elements from other buildings or structures.
  - e. Design of Alterations or Additions. Contemporary design for alterations and additions to existing properties shall not be discouraged when such alterations and additions do not destroy significant historic, architectural, or cultural material and such design is compatible with the size, scale, color, material, and character of the property, neighborhood, or environment. The proposed addition cannot exceed more than 25% of the total above-grade enclosed and livable square footage of the existing building or structure.
  - f. Character of Alterations. Wherever possible, new additions and alterations to buildings or structures shall be done in such a manner that if such additions or alterations were to be removed in the future, the essential form and integrity of the structure would be unimpaired.
  - g. Window and Door Openings.

- (1) Size, Location and Style. The number, size and locations of original window and door openings shall be retained. Window and door openings shall not be reduced to fit stock material. New window and door openings shall not be added on elevations that are subject to view from a public street. The replacement window or door shall be of the same style and type that was originally used on the building or structure.
- (2) Metal Windows. Where appropriate to the building or structure in question, metal windows shall be permitted to match the metal windows which were used when the building or structure was originally built.
- (3) Key Buildings. Fiberglass-clad, vinyl-clad and aluminum-clad windows and doors are not acceptable on Key buildings. New wood windows and doors shall be historically and architecturally correct for the building or structure.
- (4) Contributing Buildings. Fiberglass-clad, vinyl-clad and aluminum-clad windows and doors are not acceptable on the front facades of contributing buildings. Non-wood surfaced window sashes, frames and doors and door frames may be used on side and rear exposures of low public visibility on Contributing buildings that were originally wood windows and doors when the substitute windows and doors are similar in design, width, height and texture to the original wood windows or doors and will not endanger the physical condition and structural life of the building or structure. Pure vinyl windows are not permitted.
- (5) Non-Contributing Buildings. Non-wood surfaced window sashes, frames and doors are acceptable as replacement windows or doors on Non-Contributing buildings. Pure vinyl windows are not permitted.
- (6) Trim and Adornments. Architectural trim and adornments must be retained. Wrapping and/or packing-out of wood frames of windows and doors is specifically not permitted.

**D.** “**NEW CONSTRUCTION.**” The provisions set forth in Section 123-14(B) shall be established at the criteria for this new Section 123-13(D), and shall now read as follows:

“**New Construction.** In regard to an Application for new construction on vacant lots, or replacements affecting a historic landmark or site within a historic district, the following factors shall be considered:

[1-10]: No change, simply re-adopted now as Section 123-13(D).”

**VI.** **Section 123-14**, except as otherwise provided herein, with regard to the replacement of certain language contained at 123-14(B) and its re-alphabetization under 123-13(D), is hereby repealed.

- VI. Sections 123-15** is hereby amended to renumber the said section to Section 123-14
- VII. Section 123-16** is hereby amended to renumber the said to Section 123-15 and as to now read as follows:
- A. Any person who shall undertake an activity which would cause a change in the exterior architectural appearance of any improvement within a historic district or, of any historic landmark, by addition, alteration, or replacement without first obtaining the approval of the Historic Preservation Commission shall be deemed to be in violation of this section.
  - B. Any person who shall undertake any new construction within a historic district, or on property containing any historic landmark, without first obtaining the approval of the Historic Preservation Commission shall be deemed to be in violation of this section.
  - C. Upon learning of a violation of this section, the Zoning Officer shall personally serve upon the owner of the lot whereon the violation is occurring a notice describing the violation in detail and giving the owner 10 days to abate the violation by restoring the landmark or improvement to the condition it was in prior to the violation occurring. If the owner cannot be personally served within the municipality with the said notice, a copy shall be posted on the site and a copy sent to the owner at his last known address as it appears on the municipal tax rolls.
  - D. Any person who violates §123-16(A) or §123-16(B), he shall be required to immediately stop the activity, apply for approval, and take any necessary measures to preserve the landmarks affected, pending a decision. If the project is denied, he shall immediately restore the landmark to its pre-activity status. The Zoning Officer is hereby authorized to seek injunctive relief regarding a stop action on restoration in the Superior Court, Chancery Division, not less than 10 days after the delivery of notice pursuant to § 123-16(C) hereof. Such injunctive relief shall be in addition to the penalties authorized under § 123-16(G) hereof.
  - E. In the event that any action which would permanently affect a historic landmark or historic district or a demolition to remove the landmark is about to occur without approval having been issued, the Zoning Officer is empowered to apply to the Superior Court of New Jersey for injunctive relief as is necessary to prevent such actions.
  - F. The Historic Preservation Commission secretary, in the absence of the Zoning Officer or at such other times as may be permitted by law or as directed by the Town Manager, shall perform all of the duties of the Zoning Officer that were granted to said officer by this section.
  - G. The penalty for violations of this section shall be as follows:
    - 1. For each day up to 10 days, not more than \$100 per day
    - 2. For each day from 11 days to 25 days, not more than \$150 per day

3. For each day beyond 25 days, not more than \$200 per day

**VIII. Section 123-17**, is hereby amended to re-number the said section to Section 123-16.

**VIII. REPEALER, SEVERABILITY AND EFFECTIVE DATE.**

A. Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.

B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.

C. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.

~~~~~

Mr. Liedtka made a motion seconded by Ms. Koetas-Dale to introduce Ordinance 2019-12. All were in favor. Public Hearing is scheduled for June 13, 2019.

**TOWNSHIP OF CHESTERFIELD  
ORDINANCE 2019-12**

**AN ORDINANCE OF THE TOWNSHIP OF CHESTERFIELD AUTHORIZING THE  
APPROPRIATION OF \$50,000 FROM THE RECREATION FUND**

**BE IT ORDAINED** by the Township Committee of the Township of Chesterfield as follows:

SECTION 1. The Township Committee of the Township of Chesterfield authorized an agreement with the Chesterfield Hose Company to allow access for use of the recreation area and the driveway and parking lot is used for access by the residents utilizing the recreation area; and

SECTION 2. The Township Committee agreed to support the Chesterfield Hose Co. driveway/parking lot improvements for no more than half the costs of the project.

SECTION 3. There is hereby appropriated from the Chesterfield Township Recreation Fund the sum no to exceed \$ 50,000.00 to cover the cost of the projects described in Section 1.

SECTION 4. This ordinance shall take effect upon final adoption and publication in accordance with the law.

SECTION 5. The Recreation Fund of the Township of Chesterfield is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as

approved by the Director of Local Government Services is on file with the Clerk of the Township and is available for public inspection.

~~~~~

## **ORDINANCES FOR PUBLIC HEARING**

Ms. Koetas-Dale made a motion seconded by Mr. Dhopte to open the public hearing for Ordinance 2019-10. All were in favor. Hearing no public comments, Ms. Koetas-Dale made a motion seconded by Mr. Dhopte to close public hearing. All were in favor. Ms. Koetas-Dale made a motion seconded by Mr. Liedtka to adopt Ordinance 2019-10. Roll Call was taken indicating all were in favor.

### **TOWNSHIP OF CHESTERFIELD ORDINANCE 2019-10**

#### **A CAPITAL ORDINANCE OF THE TOWNSHIP OF CHESTERFIELD AUTHORIZING THE APPROPRIATION OF \$ 80,000 FROM THE RECREATION FUND**

**BE IT ORDAINED** by the Township Committee of the Township of Chesterfield as follows:

SECTION 1. There is hereby approved as a capital project within the Township of Chesterfield, but not limited to, improvements for resurfacing Galestown playground, not to exceed \$80,000.00.

SECTION 2. There is hereby appropriated from the Chesterfield Township Recreation Fund the sum of \$ 80,000.00 to cover the cost of the projects described in Section 1.

SECTION 3. This ordinance shall take effect upon final adoption and publication in accordance with the law.

SECTION 4. The Recreation Fund of the Township of Chesterfield is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of Local Government Services is on file with the Clerk of the Township and is available for public inspection.

~~~~~

## **RESOLUTIONS**

Ms. Koetas-Dale made a motion seconded by Mr. Dhopte to approve Resolution 2019-5-8. All were in favor.

### **TOWNSHIP OF CHESTERFIELD RESOLUTION 2019-5-8**



**RESOLUTION ESTABLISHING PUBLIC WORKS STAFF SALARY UPON  
SUCCESSFUL ACHIEVEMENT OF A CDL LICENSE  
FOR THE YEAR 2018**

**WHEREAS**, the Township Committee has adopted Ordinance 2018-6 setting salaries for all officials and employees of the Township of Chesterfield for the year 2018; and

**WHEREAS**, it is desirous of the Township Committee to designate specific salaries for Public Works employee positions upon the successful achievement of a CDL license retroactive to the date the CDL license was received.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Chesterfield, County of Burlington, State of New Jersey, hereby establishes the rates for Public Works staff

|                                            |                     |
|--------------------------------------------|---------------------|
| John Cantamessa – Effective date - 9/15/18 | Salary \$ 33,280.00 |
| Steven Lancaster – Effective date – 8/1/18 | Salary \$ 33,280.00 |
| Vincent Napoleon – Effective date – 8/1/18 | Salary \$ 33,280.00 |

~~~~~

Mr. Dhopte made a motion seconded by Ms. Koetas-Dale to approve Resolution 2019-5-9 All were in favor.

**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2019-5-9**

**RESOLUTION DESIGNATING EMPLOYEE SALARIES FOR VARIOUS OFFICIALS  
AND EMPLOYEES OF THE TOWNSHIP OF CHESTERFIELD IN ACCORDANCE WITH  
ORDINANCE 2019-2 ESTABLISHING SALARY RANGES**

**WHEREAS**, the Township of Chesterfield has adopted Ordinance 2019-2 setting a salary range for various positions; and

**WHEREAS**, it is desired of the Township Committee to designate the employee salaries for certain positions within said salary range for the year 2019.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield, State of New Jersey that the following employee salaries for the positions and time periods noted shall be approved as follows:

**\*\*\* ATTACHMENT “A” – 2019 Salaries Chart \*\*\***

**BE IT FURTHER RESOLVED** that the time period unless otherwise noted is for January 1, 2019 to December 31, 2019.

~~~~~

## ATTACHMENT "A" - 2019 SALARIES CHART

### FULL TIME SALARIED EMPLOYEES ANNUAL AMOUNT

|                                    |              |              |
|------------------------------------|--------------|--------------|
| Caryn Hoyer                        |              |              |
| Board of Health Member             | \$ 500.00    |              |
| Recycling Coordinator              | \$ 500.00    |              |
| Registrar of Vital Statistics      | \$ 1,500.00  |              |
| Tax Collector                      | \$ 32,149.00 |              |
| TDR                                | \$ 3,500.00  | <b>TOTAL</b> |
| Township Clerk                     | \$ 54,505.00 | \$ 92,654.00 |
| Glenn McMahon                      |              |              |
| Board of Health Member             | \$ 500.00    |              |
| Construction Clerk                 | \$ 57,420.00 |              |
| Housing Inspector                  | \$ 3,174.00  | <b>TOTAL</b> |
| Tax Assessor                       | \$ 23,041.00 | \$ 84,135.00 |
| Glenn Riccardi                     |              |              |
| Building / Fire Inspector          | \$ 58,286.00 |              |
| Building / Fire Sub-Code           | \$ 6,034.00  | <b>TOTAL</b> |
| Construction Official              | \$ 12,036.00 | \$ 76,356.00 |
| Wendy A. Wulstein                  |              |              |
| Chief Financial Officer            | \$ 11,317.00 |              |
| Qualified Purchasing Agent         | \$ 5,574.00  | <b>TOTAL</b> |
| Treasurer                          | \$ 63,464.00 | \$ 80,355.00 |
| Rachel Fryc                        |              |              |
| Deputy Township Clerk              | \$ 48,300.00 | <b>TOTAL</b> |
| Recreation Director                | \$ 5,000.00  | \$ 53,300.00 |
| Adelaide Napoleon                  |              |              |
| Dog Registrar                      | \$ 1,898.00  |              |
| Environmental Commission Secretary | \$ 1,430.00  |              |
| Land Use Secretary                 | \$ 7,589.00  | <b>TOTAL</b> |
| Police Department Secretary        | \$ 38,247.00 | \$ 49,164.00 |
| Greg Lebak                         |              |              |
| Principal Public Works Director    | \$ 81,144.00 | <b>TOTAL</b> |
| Sewer Maintenance Director         | \$ 12,164.00 | \$ 93,308.00 |
| Kyle Wilson                        |              |              |
| Township Administrator             | \$ 25,750.00 |              |
| Shreekant Dhopte                   |              |              |
| Township Committee                 | \$ 6,500.00  |              |
| Andrea Katz                        |              |              |
| Township Committee                 | \$ 6,500.00  |              |
| Denise Koetas-Dale                 |              |              |
| Township Committee                 | \$ 6,500.00  |              |
| Jeremy Liedtka                     |              |              |
| Township Committee                 | \$ 6,500.00  |              |
| Rita Romeu                         |              |              |

Township Committee \$ 6,500.00

**HOURLY DPW STAFF - RATE PER HOUR**

|                                    |          |                        |
|------------------------------------|----------|------------------------|
| Walter Idell                       |          |                        |
| Public Works Laborer               | \$ 31.34 |                        |
| John Cantamessa                    |          |                        |
| Public Works Laborer               | \$ 6.48  | 01/01/19 -<br>04/30/19 |
| Public Works Laborer               | \$ 16.98 | 05/01/19 -<br>12/31/19 |
| Morris Hodsen                      |          |                        |
| Public Works Laborer               | \$ 15.00 | 01/01/19 - CDL Date    |
| Upon effective date of CDL License | \$ 16.00 | CDL Date - 10/31/19    |
| Upon Anniversary Date w/ CDL       | \$ 16.50 | 11/01/19 -<br>12/31/19 |
| Steven Lancaster                   |          |                        |
| Public Works Laborer               | \$ 16.48 | 01/01/19 -<br>04/15/19 |
| Public Works Laborer               | \$ 16.98 | 04/16/19 -<br>12/31/19 |
| Vincent Napoleon                   |          |                        |
| Public Works Laborer               | \$ 16.48 | 01/01/19 -<br>04/30/19 |
| Public Works Laborer               | \$ 16.98 | 05/01/19 -<br>12/31/19 |

**PART-TIME & STIPENDS**

|                                     |                  |                             |
|-------------------------------------|------------------|-----------------------------|
| Thomas Banyacski                    |                  |                             |
| Inspector / Sub-Code (Fire)         | \$ 87.00 / 36.00 | 2 Hour Minimum / Add.hours  |
| Brittney Chenosky                   |                  |                             |
| Part-Time Employee                  | \$ 15.00         | per hour                    |
| Crossing Guard                      | \$ 15.00         | per session                 |
| George Conley                       |                  |                             |
| Inspector / Sub-Code (CO Sub)       | \$ 87.00 / 36.00 | 2 Hour Minimum / Add. hours |
| Ronald Gafgen                       |                  |                             |
| Inspector / Sub-Code (Buiding Sub)  | \$ 87.00 / 36.00 | 2 Hour Minimum / Add hours  |
| Adelaide Napoleon                   |                  |                             |
| Crossing Guard                      | \$ 15.00         | per session                 |
| Marcel Renson                       |                  |                             |
| Inspector / Sub-Code (Electric)     | \$ 87.00 / 36.00 | 2 Hour Minimum / Add hours  |
| Charles Rose                        |                  |                             |
| Inspector / Sub-Code (Plumbing)     | \$ 87.00 / 36.00 | 2 Hour Minimum / Add hours  |
| Alan Wilkins                        |                  |                             |
| Inspector / Sub-Code (Electric Sub) | \$ 87.00 / 36.00 | 2 Hour Minimum / Add hours  |

**GRANT FUNDED**

|                                     |                |          |
|-------------------------------------|----------------|----------|
| Rachel Fryc                         |                |          |
| Clean Communities Coordinator       | \$ 595.00      |          |
| Brittney Chenosky                   |                |          |
| Municipal Alliance Coordinator      | \$ 2,300.00    |          |
| Anne Lawrence                       |                |          |
| Mentoring Program Director          | \$ 1,500.00    |          |
| Michael Brayton                     | \$ 22.00       | per hour |
| Robert Cochrane                     | \$ 22.00       | per hour |
| Allan Forsyth                       | \$ 22.00       | per hour |
| Aida Ingram                         | \$ 18.00       | per hour |
| Daniel Wolverton                    | \$ 22.00       | per hour |
| Mary Wolverton                      | \$ 12.00       | per hour |
| Mentoring Program Adult Counselors  |                |          |
| Mentoring Program Junior Counselors |                |          |
| To Be Determined 8/20 counselors    | \$ 5.00 / 6.25 | per hour |

~~~~~                      ~~~~~                      ~~~~~

Ms. Koetas-Dale made a motion seconded by Mr. Dhopte to approve Resolution 2019-5-10. All were in favor.

**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2019-5-10**

**RESOLUTION ESTABLISHING SEWER SALARIES FOR CERTAIN  
TOWNSHIP EMPLOYEES FOR THE YEAR 2019**

**WHEREAS**, the Township Committee has adopted Ordinance 2019-2 and Resolution 2019-5-9 setting salaries for all officials and employees of the Township of Chesterfield for the year 2019; and

**WHEREAS**, it is desirous of the Township Committee to designate specific positions which have portions of the 2019 salary charged to the sewer utility effective January 1, 2019.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Chesterfield, County of Burlington, State of New Jersey, hereby establishes the portion of the annual salary for sewer activity for the listed positions as follows:

|                            |              |
|----------------------------|--------------|
| Chief Financial Officer    | \$ 5,000.00  |
| Deputy Township Clerk      | \$ 5,000.00  |
| Qualified Purchasing Agent | \$ 2,500.00  |
| Sewer Maintenance Director | \$ 12,164.00 |
| Tax Collector              | \$ 5,000.00  |
| Township Clerk             | \$ 5,000.00  |
| Treasurer                  | \$ 10,000.00 |

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer is hereby directed to charge said amounts to the sewer utility.

~~~~~

## **DISCUSSION**

Publishing details of Ordinance and Resolution prior to the Township Meeting – Mr. Dhopte said that he has received this request from several residents since the title does not give enough information. Mr. Dhopte asked Mr. Gillespie if there is a legal reason we cannot put them out on our website prior to the meeting and them being approved. Mr. Gillespie responded stating he felt to put them out to the public prior to the Township Committee discussing them is unfair to the Township Committee. Mr. Gillespie suggested that the Township Committee has a chance to discuss them prior to the public viewing them. Mayor Romeu asked how many townships put them on the website prior to the meetings. Mr. Gillespie agreed to find out and get back to Mayor Romeu at the next meeting. The Township Committee agreed that information would be helpful.

Publishing Budget Advisory Committee Recommendation on Township Website – Mr. Dhopte requested that the Budget Advisory Committee Recommendations should be posted on the Township website. Mr. Wilson said they will be posted tomorrow.

Roundabout intersection of Harness and Cantor – Mr. Dhopte stated that there was originally going to be a round-about at this intersection but there is not currently one and is asking why. Mr. Hirsh said that the Planning Board agreed it was not needed in June of 2018 based on his recommendation. Mr. Dhopte asked that Mr. Hirsh give him a copy of the planning board minutes.

Maintenance/Repair of Fishing Dock/Poor Quality of Fence on Harness Way – Mr. Dhopte reported that residents are asking when fish will be added to the pond and when will the dock be repaired. Additionally, Mr. Dhopte suggested removing the fencing since there is no purpose and they are falling apart and very flimsy. Mr. Wilson suggested that he and Mr. Dhopte go out next week and access everything to see what can be done and fixed. Mr. Liedtka will contact Fish & Game to stock the pond with fish.

Old Municipal Building – Mr. Wilson reported that the lead report came back and the report on the mold has to be re-done. We should results on both by next week. Mr. Wilson reported that based on the Home Inspection Report that was completed, there could be \$50,000 - \$75,000 in renovations needed not including the lead and mold issues. Mr. Dhopte asked how many of the renovations could be done by Public Works vs. going out to bid. Mr. Wilson said that most would have to go out to bid. Mr. Wilson suggested selling the building “as is” in a public auction. Mr. Gillespie said that we can utilized our Realtor and she would assist in the auction and get commission off of the sale. At the June 13<sup>th</sup> Township Committee meeting Mr. Hirsh will give a presentation explaining all of the options that he has come up for the old municipal building.

## **PAYMENT OF BILLS**

Ms. Koetas-Dale made a motion seconded by Mr. Liedtka to approve the bill list. All were in favor.

## **COMMENTS FROM THE PUBLIC AND COMMITTEE**

Ms. Koetas-Dale made a motion seconded by Mr. Dhopte to open to the public. All were in favor.

Mr. Stein from 19 Greenview Drive asked what is in the Township Administrators Report. Mr. Wilson stated that it is a report/update on the daily activity that he is currently working on for the Township Committee.

Mr. Liedtka recused himself and left the room.

Mr. Adinolfi from Renaissance Properties asked for an extension on the COAH obligation as that will be part of the multi-use building to be completed within 12 months. Mr. Gillespie told the Township Committee that once they give their blessing and the Special Master Fred Banish gives his blessing it will go to the court for their approval and will most likely be approved. This situation was previously done in 2016 with the first multi-use building. Mr. Gillespie will speak to the Township Committee during closed session and will ask them for their authority to move forward with certain conditions which will be discussed at the next Township Committee meeting. All were in agreement.

Matt Weismantel from 80 Harness Way thinks that the Township Committee should give Traditions less than 12 months extension. He stated the town has been waiting a long time for the completion of the development.

Hearing no further comment, Ms. Koetas-Dale made a motion seconded by Mr. Dhopte to go into Executive Session at 8:34 pm. All were in favor.

## **RESOLUTION 2019-5-11**

### **A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Township Committee of the Township of Chesterfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6, et. seq.; and

**WHEREAS**, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Committee of the Township of Chesterfield to discuss, in a session not open to the public, certain matters relating to the item or items authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Committee of the Township of Chesterfield to discuss, in a session not open to the public, certain matters relating to the item or items authorized by NJSA 10:4-12b and designated below:

\_\_\_ Matters required by law to be confidential.

- Matters where the release of information would impair the right to receive funds.
- Matters involving individual privacy.
- Matters relating to collective bargaining agreements.
- Matters relating to the purchase, lease, or acquisition of real property or the investment of public funds.
- Matters relating to public safety and property.
- Matters relating to litigation, negotiations and the attorney-client privilege.
- Matters relating to the employment relationship.
- Matters relating to the potential imposition of a penalty.
- Matters relating to deliberations on administrative and/or quasi-judicial matters.
- Matters relating to contract negotiations.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield, assembled in public session on May 23, 2019 that an Executive Session closed to the public shall be held at 8:34 PM in the Chesterfield Township Municipal Building for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

~~~~~

~~~~~

~~~~~

Returned to regular session at 10:09 pm.

With no further comment Mr. Liedtka made a motion seconded by Mr. Dhopte to Adjourn the meeting. All were in favor. The meeting adjourned 10:10 PM

Respectfully submitted,

Rachel Fryc, RMC  
Deputy Municipal Clerk