

March 14, 2019

The Township Committee met on the above date with Mayor Romeu calling the meeting to order at 7:00 PM. The meeting opened with the flag salute and a moment of silence. Roll call was taken showing present: Mayor Rita Romeu, Deputy Mayor Denise-Koetas Dale, Committeemen Jeremy Liedtka and Shreekant Dhopte and Committeewoman Andrea Katz. Also present John Gillespie Township Attorney, Kyle Wilson Chief of Police/Township Administrator and Township Clerk Caryn Hoyer. The Open Public Meetings Act statement was read and compliance noted.

AGENDA MATTER(S) REQUIRING RECUSAL(S)

None.

COMMENTS FROM THE PUBLIC MATTERS ON THE AGENDA ONLY

Mr. Dhopte made a motion seconded by Ms. Katz to open the meeting for public comment. Hearing no comment, Mr. Dhopte made a motion seconded by Ms. Koetas-Dale to close public comment.

CONSENT AGENDA

Mr. Liedtka made a motion seconded by Ms. Katz to approve the February 28, 2019 minutes. All were in favor.

POLICE SAFETY REPORT

Chief Wilson reported a total of 325 calls for the month of February. To highlight: Alarms 20, Arrests 8, Disputes 4, EMS 22, MVA 21, Theft 2, K-9 Sniff 2
Classes: Sgt. Davison, Ptl. Joy, Ptl. Brodowski, Det Semus-Field Force Operation
Sgt. Davison, Ptl. Joy, Ptl. Hoffman, Ptl. Kraszewski – Street Survival
Range: Qualification Indoor Range.

Chief Wilson asked the Township Committee if we want a Safe Medication Disposal Box in our lobby. The Township gets many requests for this and the closest one is Bordentown Township. It will be of no cost to the Township. The Committee agreed that it is a good idea.

TOWNSHIP ENGINEER REPORT

Harker Road Phase 1: Mr. Hirsh reported that this project is ready to close out. He sent the contractor a list of close out items.

Harker Road Phase 2: Waiting for a schedule and start date.

Sykesville Road: Awaiting notification of award.

Northside of Heritage: Working on closing out.

Recreation Survey: Submitted what was requested to the Township Committee.

ORDINANCES FOR INTRODUCTION

Mr. Liedtka made a motion seconded by Mr. Dhopte to introduce Ordinance 2019-8. All were in favor. Public Hearing will be March 28, 2019.

TOWNSHIP OF CHESTERFIELD ORDINANCE 2019-8

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

WHEREAS, the Local Government CAP Law, N.J.S.A. 40A:4-45.1 et. seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by Ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by Ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two (2) succeeding years; and

WHEREAS, the Township Committee of the Township of Chesterfield in the County of Burlington finds it advisable and necessary to increase its CY 2019 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$ 110,013.51 in excess of the increase in final appropriations otherwise permitted by the Local Government CAP Law, is advisable and necessary; and

WHEREAS, the Township Committee hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Chesterfield in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY2019 budget year, the final appropriations of the Township of Chesterfield shall, in accordance with this Ordinance and N.J.S.A. 40A:4.45.14 be increased by 3.5% amounting to \$110,013.51 and that the CY2019 municipal budget for the Township of Chesterfield be approved and adopted in accordance with this Ordinance; and

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED that a certified copy of this Ordinance as introduced be filed with the Director of the Division of Local Government Services within five (5) days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this Ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within five (5) days after such adoption.

CHESTERFIELD TOWNSHIP COMMITTEE

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Introduced: March 14, 2019

Adopted:

RECORD OF VOTE													
INTRODUCTION							ADOPTION						
TWP COMMITTEE	AYE	NAY	NV	AB	ORD	SEC	TWP COMMITTEE	AYE	NAY	NV	AB	ORD	SEC
S. Dhopte	X					X	S Dhopte						
A Katz	X						A Katz						
J. Liedtka	X				X		J. Liedtka						
D Koetas-Dale	X						D Koetas-Dale						
R. Romeu	X						R Romeu						
X – Indicates Vote NV – Not Voting AB – Absent ORD – Motion SEC - Seconded													

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**ORDINANCES FOR PUBLIC HEARING**

Ms. Koetas-Dale made a motion seconded by Ms. Katz to open the public hearing for Ordinance 2019-7. All were in favor. Hearing no comments, Ms. Katz made a motion seconded by Ms. Koetas-Dale to close public hearing. All were in favor. Mr. Dhopte made a motion seconded by Ms. Koetas-Dale to adopt Ordinance 2019-7. All were in favor.

**TOWNSHIP OF CHESTERFIELD  
ORDINANCE 2019-7**

**A CAPITAL ORDINANCE OF THE TOWNSHIP OF CHESTERFIELD  
AUTHORIZING THE APPROPRIATION OF \$50,000 FROM THE GENERAL CAPITAL  
FUND BALANCE FOR POLICE VEHICLE AND ASSOCIATED EQUIPMENT**

**BE IT ORDAINED** by the Township Committee of the Township of Chesterfield as follows:

SECTION 1. There is hereby approved as capital projects within the Township of Chesterfield, not to exceed the costs noted below:

| <u>Project / Purpose</u>              | <u>Amount<br/>Authorized</u> |
|---------------------------------------|------------------------------|
| POLICE VEHICLE & ASSOCIATED EQUIPMENT | \$50,000                     |

SECTION 2. There is hereby appropriated from the Chesterfield Township General Capital Fund Balance the sum of \$50,000 to cover the cost of the project described in Section 1.

SECTION 3. This ordinance shall take effect upon final adoption and publication in accordance with the law.

SECTION 4. The capital budget of the Township of Chesterfield is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The full detail of the capital budget and capital program as approved by the Director of Local Government Services is on file with the Clerk of the Township and is available for public inspection.

**CHESTERFIELD TOWNSHIP COMMITTEE**

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Introduced: February 28, 2019

Adopted: March 14, 2019

RECORD OF VOTE													
INTRODUCTION							ADOPTION						
TWP COMMITTEE	AYE	NAY	NV	AB	ORD	SEC	TWP COMMITTEE	AYE	NAY	NV	AB	ORD	SEC
S. Dhopte	X						S Dhopte	X				X	
A Katz	X						A Katz	X					
J. Liedtka	X					X	J. Liedtka	X					
D Koetas-Dale	X				X		D Koetas-Dale	X					X
R. Romeu	X						R Romeu	X					
X – Indicates Vote NV – Not Voting AB – Absent ORD – Motion SEC - Seconded													

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**RESOLUTIONS**

Ms. Koetas-Dale made a motion seconded by Ms. Katz to adopt Resolution 2019-3-1. All were in favor.

**TOWNSHIP OF CHESTEFIELD  
RESOLUTION 2019-3-1**

**RESOLUTION MEMORIALIZING ARBOR DAY CELEBRATION**

**WHEREAS**, the Legislature of the State of New Jersey has adopted an Act designating Arbor Day; and

**WHEREAS**, it is the purpose of the designation of this day throughout the nation to encourage the planting of shade and forest trees, to encourage the harvesting of our forest crops by approved conservation methods, and to encourage the protection of our forests from the scourge of devastating fires, insects and diseases that destroy the beauty and usefulness of our woodlands as well as their wildlife; and

**WHEREAS**, through the cooperation of all residents of this community, the beneficial effects of forest tree plantings, proper conservation practices in harvesting timber, and the protection of the forest from natural enemies can be materially increased, and we can pass on an enduring heritage of a vital natural resource to succeeding generations.

**WHEREAS**, a Nelly Stevens Holly Tree was planted to replace the one that was removed when the Municipal Building was built.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Chesterfield, in the County of Burlington and the State of New Jersey do hereby acknowledge the celebration of Arbor Day which took place on Saturday, April 14, 2018 at the Chesterfield Township Municipal Building.

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Mr. Liedtka made a motion seconded by Ms. Koetas-Dale to adopt Resolution 2019-3-2. All were in favor.

**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2019-3-2**

**RESOLUTION OF THE TOWNSHIP OF CHESTERFIELD AUTHORIZING
AN APPLICATION TO THE LOCAL FINANCE BOARD
PURSUANT TO N.J.S.A. 40A:4-45.3ee**

WHEREAS, the Township Committee of the Township of Chesterfield desires to make application to the Local Finance Board for its review and/or approval of a proposed CAP waiver authorizing the Township of Chesterfield to exceed its allowable CAP amount by \$748,690.00 pursuant to N.J.S.A. 40A:4-45.3(ee); and

WHEREAS, the Township Committee of the Township of Chesterfield believes:

- a) it is in the public interest to accomplish such purpose
- b) said purpose is for the health, wealth, convenience or betterment of the residents of the Township of Chesterfield
- c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant
- d) the proposal is an efficient and feasible means of providing services for the needs of the residents of the Township of Chesterfield and will not create an undue financial burden to be placed upon the Township of Chesterfield;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chesterfield as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the Chief Financial Officer along with other representatives of the Township Committee is hereby authorized to prepare such application and to represent the Township of Chesterfield in matters pertaining thereto.

Section 2. The Chief Financial Officer of the Township of Chesterfield is hereby directed to prepare and file a copy of the proposed CAP Waiver Request with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its finding, recommendations and/or approvals as provided by the applicable New Jersey Statute.

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Mr. Dhopte made a motion seconded by Mr. Liedtka to adopt Resolution 2019-3-3. All were in favor.

**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2019-3-3**

**RESOLUTION DEFERRING SCHOOL TAX**

**WHEREAS**, the governing body of a municipality is permitted to defer school taxes amounting to not more than 50% of the total school tax levy; and

**WHEREAS**, it is the desire of the Township Committee of the Township of Chesterfield to defer local district school tax amounting to \$5,699,563.50 representing 50% of the 2018-2019 local school district tax levy and to defer regional high school tax amounting to \$2,537,859.00 representing 50% of the 2018-2019 regional high school tax levy; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the 2018-2019 local district school tax levy be deferred in the amount of \$5,699,563.50 and the 2018-2019 regional high school tax levy be deferred in the amount of \$2,537,859.00.

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Mr. Dhopte made a motion seconded by Mr. Liedtka to adopt Resolution 2019-3-4. All were in favor.

**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2019-3-4**

**RESOLUTION AUTHORIZING THE INTRODUCTION
OF THE 2019 MUNICIPAL BUDGET**

BE IT RESOLVED by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the following statements of revenues and appropriations shall constitute the Municipal Budget of the Township of Chesterfield for the year 2019 and the Township Committee does hereby approve the following as the budget for the year 2019:

Surplus Anticipated	\$ 1,312,000.00
Total Miscellaneous Revenues	\$ 1,053,437.52
Receipts from Delinquent Taxes	\$ 200,000.00
Local Tax for Municipal Purpose	<u>\$ 2,724,562.48</u>
TOTAL REVENUES	\$ 5,290,000.00

Operating Expenses	\$ 3,782,850.52
Deferred Charges and Other Appropriations	\$ 446,149.48
Capital Improvements	\$ 25,000.00
Debt Service	\$ 536,000.00
Reserve for Uncollected Taxes	\$ 500,000.00
TOTAL APPROPRIATIONS	\$ 5,290,000.00

BE IT FURTHER RESOLVED that said budget document be published in the Burlington County Times and Trenton Times in the issue of March 25, 2019. A hearing on the Budget and Tax Resolution will be held at the Chesterfield Municipal Building on April 25, 2019 at 7:00 PM at which time and place objections to the Budget and Tax Resolution for the year 2019 may be presented by taxpayers and other interested persons.

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Mr. Dhopte made a motion seconded by Mr. Liedtka to adopt Resolution 2019-3-5. All were in favor.

**TOWNSHIP OF CHESTEFIELD  
RESOLUTION 2019-3-5**

**RESOLUTION ACCEPTING THE RESIGNATION OF  
PATROLMAN DAVID KRASZEWSKI**

**WHEREAS**, David Kraszewski was appointed as a part-time Class II Police Officer January 30, 2017; and

**WHEREAS**, a vacancy opened up and he was appointed as a full-time Police Officer to fill that vacancy effective June 1, 2018;

**WHEREAS**, Officer Kraszewski has tendered his resignation from his position by letter dated February 27, 2019 effective March 10, 2019; and

**WHEREAS**, the Township Committee wishes to accept his resignation, with regrets, and wishes Mr. Kraszewski success in his employment with Lawrence Township Police Department.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Chesterfield, in the County of Burlington and the State of New Jersey that the resignation of David Kraszewski effective March 10, 2019

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Payment of Bills

Ms. Koetas-Dale made a motion seconded by Mr. Dhopte to approve the bill list. All were in favor.

Discussion

Sewer Grinder Pumps: John Gillespie asked to have this tabled to another time. The Township Committee agreed.

Recreation Survey: Ms. Koetas-Dale talks about the results of the Recreation Survey.

Dirt Pile Bid: Ms. Hoyer reported that there were no bids for the dirt pile. She would like to put another bid out for it in April. The Township Committee agree on a \$10,000 minimum.

Comments to the Public and Committee

Ms. Katz reported that she tried out the new salon in town called Acclaim and she thought it was great.

Hearing no further comments, Ms. Koetas-Dale made a motion seconded by Ms. Katz to close public comment.

Mr. Gillespie told the Committee that he drafted a letter to go to the 7th Day Adventist School. Mr. Dhopte asked if they will get the survey done. Ms. Hoyer spoke to them and told them they will need to get a survey done.

With no further comment Ms. Koetas-Dale made a motion seconded by Ms. Katz to adjourn the meeting. All were in favor. The meeting adjourned at 7:48 PM

Respectfully submitted,

Rachel Fryc, RMC
Deputy Municipal Clerk