

**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2020-2-3**

**RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN
COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT
INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER ONE
REQUIREMENTS**

WHEREAS, the Township of Chesterfield is a member of the Burlington County Municipal Joint Insurance Fund which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

WHEREAS, through its membership in the Burlington County Municipal Joint Insurance Fund, the Township of Chesterfield enjoys cyber liability insurance coverage to protect the Township of Chesterfield from the potential devastating costs associated with a cyber related claim; and

WHEREAS, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

WHEREAS, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1 & Tier 2 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Township of Chesterfield; and

WHEREAS, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Township of Chesterfield to claim a reimbursement of a paid insurance deductible in the event the member files a claim against Township of Chesterfield's cyber insurance policy, administered through Burlington County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund;

BE IT FURTHER RESOLVED that the Township of Chesterfield does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 1 of the NJ MEL Cyber Risk Management Plan;

- **System and data back-up**
- **Security and system patching:**
- **Defensive software:**
- **Security Awareness Training:**
- **Incident Response Plan**

BE IT FURTHER RESOLVED, that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

CHESTERFIELD TOWNSHIP COMMITTEE

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I, Caryn M. Hoyer, Clerk of the Township of Chesterfield in the County of Burlington and State of New Jersey do hereby certify the foregoing Resolution to be a true and accurate copy of the Resolution approved by the Township Committee at a duly advertised meeting held on February 13, 2020, at which a quorum was present.

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Caryn M. Hoyer, RMC  
Township Clerk