

TOWNSHIP OF CHESTERFIELD
DEVELOPMENT REGULATION
MINOR SUBDIVISION APPLICATION SUBMISSION CHECKLIST

The following items must accompany all minor subdivision applications at the time of submission. Please address each of the items listed in this checklist. A check will indicate that the materials are provided. An explanation must be submitted for any item addressed with "W" for waiver, "N/A" for not-applicable. Please address each of the items listed in this checklist. Failure to do so will result in your application being classified as incomplete."

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| <p>___ 1. Complete application plus 15 copies Checklist Form (Original and 2 copies)</p> <p>___ 2. Folded plot/plan submission.
11 Reduced Size
6 Full Size</p> <p>___ 3. Name, signature, license number, seal, address & telephone of preparer.</p> <p>___ 4. Name, address and telephone number of owner and/or applicant and any stockholder as required by N.J.S.A. 40:55D-48-1. Affidavit of ownership, owner's signature and consent noted on plans.</p> <p>___ 5. Title block denoting type of application, tax map sheet number, county, name of municipality, block and lot, and street location.</p> <p>___ 6. A key map not smaller than 1"=2000 feet showing location of tract with reference to surrounding properties, streets, municipal boundaries, zoning, etc., within 500'.</p> <p>___ 7. A schedule of required and provided Zone district(s) requirements.</p> <p>___ 8. Tract boundary delineated by a heavy solid line.</p> <p>___ 9. North arrow, graphic scale and written Scale.</p> | <p>___ 10. Certification from Tax Collector that taxes are current.</p> <p>___ 11. Signature blocks for Chairman, Secretary, Clerk & Municipal Engineer.</p> <p>___ 12. Monuments as specified by Map Filing Law or Township Ordinance.</p> <p>___ 13. Date of current property survey within last 2 years.</p> <p>___ 14. One (1) of three (3) standardized sheets: 30"x42" – 24"x36" – 15" x 21"</p> <p>___ 15. Affidavit of ownership and owner's Certification noted on plans.</p> <p>___ 16. Subdivision:
A. Less than .75 acre lots; scale no smaller than 1"=50', by 1"=10' increments.
B. .75 or greater 1"=100'
NOTE: If more than one sheet is needed for development design, an overall subdivision tract map will be provided on one sheet.</p> <p>___ 17. Acreage of tract to the nearest hundredth of an acre.</p> <p>___ 18. Date of original and all revisions.</p> <p>___ 19. Size and location of any existing or proposed structures with all setbacks dimensioned.</p> |
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- ___ 20. All proposed lot lines and area of lots in square feet.
- ___ 21. Copy of and delineation of any existing or proposed deed restrictions or covenants.
- ___ 22. Any existing or proposed easement or lands reserved for or dedicated to public or private use.
- ___ 23. List of variances required or requested. (Specify ordinance section.)
- ___ 24. Payment of application and escrow fees along with completed escrow agreement.
- ___ 25. Property owners and property lines of all parcels within 200' identified on most recent tax map sheet.
- ___ 26. Indicate existing land uses within 200'.
- ___ 27. Existing rights-of-way and/or easements on and within 200' of tract.
- ___ 28. Map showing wetlands delineation at the same scale as the development plan, if applicable.
- ___ 29. Percolation tests (if applicable).
- ___ 30. New block and lot numbers as assigned by the local tax assessor.
- ___ 31. Proof of submission to the Burlington County Planning Board.