

**Chesterfield Township
Historic Preservation Commission
Meeting Minutes March 1, 2022**

Chairman Karl Braun called the meeting to order at 7:00 pm.

The Open Public Meeting Statement was read and compliance noted.

Roll call:

Present - Karl Braun, Debbie Kelly, Robert Forwood, Jim McKeown, James Codella, Jill Moraca, also present was Twp Committee Liaison Denise Koetas-Dale
Absent - Jennifer Lynch

Approval of Minutes:

Debbie Kelly made a motion, seconded by Robert Forwood to approve the February 1, 2022 regular meeting minutes. All were in favor.

New Business: A discussion was had regarding the Planning Board action concerning HPC conditions. Karl Braun will meet with the Planning Board Chair to discuss communication with the HPC, having a liaison on the Planning Board was also mentioned. Karl Braun mentioned getting in contact with John Gillespie regarding applications to the Planning Board and opening to public comment at the Planning Board meetings to discuss the application and the decisions made by the HPC.

26 Church Street – Existing barn wall is caving in on one side. Glenn McMahon will be sending out a notice of unsafe structure.

Old Business:

A discussion was had about the resident annual letter, several changes were discussed. Jill Moraca will review and make additional changes. The letter will go to residents within the next couple months. HPC will review the list of residents before letter is sent out.

Debbie Kelly and Denise will be meeting with Margaret Hickey to go over the design standards this month.

Public comments and questions:

Motion by Debbie Kelly, second by James Codella to open the meeting to the public. All were in favor.

Valerie Jones, 21 Buttonwood Street. Discussed the historic district map and the ordinance. Ms. Jones asked about the meeting minutes on the Township website posted on September 7, 2021, the incorrect date was posted. She also asked about the recordings of the meetings and how long the Township keeps the recordings, the Township Clerk has the information and an OPRA form is required to be filled out.

Sue Mahon, 16 Chesterfield-Crosswicks Road. Discussed their home being in the historic district and when the house was added in 2016. House was originally built in 1943.

There being no further public comment, Debbie Kelly motioned and Robert Forwood second to close the public comment portion of the meeting.

Debbie Kelly made a motion seconded by Robert Forwood to adjourn the meeting at 7:58 pm. All were in favor.

Respectfully Submitted,

Brittney Chenosky
Historic Preservation Secretary