

**Chesterfield Township
Historic Preservation Commission
Reorganization and Regular Meeting
January 9, 2019**

Debbie Kelly
Karl Braun
Matt Weismantel
Jon Davis - Township Planning Board
Eugene Cardone
Jim McKeown
Denise Koetas-Dale - Township Committee Rep.
David Layton - Absent

Meeting called to order 7:02 p.m.

Call to Order

Statement of compliance with the Open Public Meetings Act

Roll call

ALL listed members and alternates above were in attendance.

Reorganization

- **Debbie Kelly nominated as Chair by Karl Braun and 2nd by Matt Weismantel and unanimously elected.**
- **Jon Davis nominated as Vice Chair by Karl Braun and 2nd by Matt Weismantel and unanimously elected.**
- **Matt Weismantel nominated as Secretary by Debbie Kelly and 2nd by Jon Davis and unanimously elected.**

Approval of November 2018 Minutes with edits

Motion was made by Jon Davis and seconded by Karl Braun for approval. Voice vote was taken and all were in favor.

Addition to Agenda

Discussion of potential new members of the Commission

New Business

- Informal Discussion - 28 Front Street - Restoration
 - John Doyle spoke informally with the Commission and reviewed plans for the house at 28 Front Street seeking advice and feedback. The contractors will be dealing with a number of issues including asbestos shingles, clean up of backyard space and replacement of any deteriorating wood and total redesign of interior space. Expects to bring formal proposal with all detailed installations and plans to next meeting in February.

- Comments on CLG application - Review of feedback from NJ Officials indicates that there is some substantial work to be done on the ordinance and guidelines for operations. Debbie Kelly will reach out to Planning Board Chair and discuss the possibility of attending a Commission meeting to discuss the relationship and expectations between the Commission and the Board. Debbie Kelly will also reach out to the Town Administrator to explore next steps with the ordinance revisions and how to proceed with legal support and advice.
- Sidewalks in Historic District - Curbs, sidewalks and public lighting plans and decisions should be reviewed and discussed by Township with the Commission and this expectation should be considered for addition to the revised ordinances.
- Educational Opportunities - All members were encouraged to attend the planned March 2019 workshop and training program scheduled in Morristown, New Jersey.
- New Members - Debbie Kelly is looking for recommendations for new potential members to the Historic Commission and asked for any recommendations to be sent to her for forwarding to the Mayor.

Old Business

- Debbie Kelly shared her new copy of the new edition of the *Secretary of Interior's Standards for the Treatment of Historic Buildings*. She suggested that additional copies be purchased for each member of the Commission as a reference tool. The copy will pass on to the next member when a member leaves. It is most important that we begin to reference particular items from the Standards when making recommendation on projects to the Planning Board.
- There was no update on the plans for the property where the Mincemeat Factory had been located.

Adoption of resolutions

- None

Public comments and questions

- None

A motion to adjourn was made by Matt Weismantel at 8:25 p.m, and all were in favor.

The Historic Preservation Commission's Next Meeting is scheduled for Wednesday, February 13, 2019 at 7 p.m.