

**Chesterfield Township
Historic Preservation Commission
July 11, 2018 Meeting Minutes**

Karl Braun - Vice Chair and Chairing Meeting
Matt Weismantel - Secretary
Jon Davis
Eugene Cardone
Denise Koetas-Dale - Township Committee Rep.

Meeting called to order 7:06pm.

Reading of compliance with open public meeting notice

Roll call

ALL listed members and alternates above were in attendance.

Approval of June 13, 2018 Minutes.

Motion was made by Jon Davis and seconded by Matt Weismantel for approval. Voice vote was taken and all were in favor.

One addition was made to the agenda.

Discussion of status of old municipal building and concern about mildew. Denise Koetas-Dale reported that a realtor has bid and been accepted by the Township to attempt to market the building for a renter. All agreed that in the meantime attention should be paid to the building to ensure that it does not develop any structural or mildew issues that might increase the difficulty of finding a renter.

New Business

None

Old Business

Francis Franken, 5 Chesterfield-Georgetown Road, Chesterfield Village was in attendance to present alternative design for the replacement of his home's front door. The presented version was reviewed by the Commission. **Jon Davis made a motion that was seconded by Matt Weismantel to approve the presented door version for a Certificate of Appropriateness. All were in favor.** Jon Davis and Karl Braun will follow-up with the construction officials.

An amendment to the Policies and Procedures of the Commission was reviewed and discussed. A resolution to approve it was made by Matt Weismantel and seconded by Jon Davis and it was approved unanimously in this final form:

“Certificate of Appropriateness (COA) applications should be received by the Historic Preservation Commission (HPC) at least two weeks prior to the regularly scheduled monthly Commission meeting to ensure that the application is considered for placement on the meeting’s agenda.”

The Certified Local Government Application was signed by the Mayor and submitted to the State and National Park Service for the next step in approval.

Adoption of Resolutions

None

Public Comments and Questions

None

A motion to adjourn was made by Matt Weismantel and seconded by Jon Davis at 7:25 pm and all were in favor.

The Commission's Next Meeting is scheduled for Wednesday, August 8, 2018 at 7pm.